

SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey

MISSION STATEMENT

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

Regular Meeting February 26, 2018

A. Call to Order and Statement by Board President Scott Silverstein

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 8, 2018.

B. Roll Call: Mrs. Robin Cornelison, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Kristy Rubin, Mrs. Jacqueline Shanes, Mrs. Hilary Turnbull, Mr. Scott Silverstein

C. Closed Session

1. SUGGESTED MOTION: "I move to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:"

RESOLUTION

"WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist."

Closed Conference Items

1. Matters protected by Attorney/Client privilege

D. Reconvene from Closed Conference

1. SUGGESTED MOTION: "I move approval to reconvene to the Regular Meeting Agenda of the Board of Education."

- E. Pledge of Allegiance
- F. Communications
- G. SUGGESTED MOTION: “I move to approve the following minutes:
 - Regular Meeting - February 12, 2018
 - Executive Meeting - February 12, 2018
- H. Superintendent Report
 - 1. Student/Staff Recognitions
 - 2. 2018-2019 Budget Presentations
 - a. Department of Instruction – Mrs. Erica Scudero
 - b. HR and Staff Development/Training – Mrs. Jannett Pacheco
 - c. Department of Special Education - Mrs. Tiffany Boehm
 - d. Department of Technology – Ms. Bevin Subocz
 - e. Department of Business - Mr. Matthew Clarke
 - 3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
 - 4. Building Usage Request
 - 5. Fund Raiser Request
 - 6. Fieldtrip Request
 - 7. Contracts PL2015, Chapter 47

SUGGESTED MOTION: “I move to accept and approve the Superintendent’s Report as presented.”

- I. Public Input of Items of the Agenda of the Regular Meeting

It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation.

- J. Finance Committee – Mr. Donner
 - 1. SUGGESTED MOTION: “I move approval of check numbers 041344 through 041627 and wire transfers 800160 and 888298 through 888302 for a grand total of \$4,525,346.33..”

ROLL CALL VOTE

I so recommend M.D.

- 2. SUGGESTED MOTION: “I move the approval of the transfer of funds from and to the following line item accounts as designated.” (Attachment A)
- 3. SUGGESTED MOTION: “I move approval of the revised corrective action plan to the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017 and the accompanying Auditor’s Management Report on Administrative Findings completed by Cannone and Company, P.A.” (Attachment B)

K. School Government Committee – Mr. Miller

1. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the appointment of personnel on the attachment.”
(Attachment C)

ROLL CALL VOTE I so recommend M.D.

2. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the attached personnel travel for Professional Development.”
(Attachment D)

ROLL CALL VOTE I so recommend M.D.

3. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move that the Board of Education approve Special Education request for Related Services/Placements on the attachment.” (Attachment E)

ROLL CALL VOTE I so recommend M.D.

4. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the attached personnel for following courses as being eligible for Tuition Grant reimbursement and applicable for advancement on the guide.”
(Attachment F)

ROLL CALL VOTE I so recommend M.D.

5. SUGGESTED MOTION: “Move that, the Board of Education affirms the HIB Report previously presented at the following Board meetings:
February 12, 2018.”

ROLL CALL VOTE I so recommend M.D.

6. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move the following overnight field trip –
 - JDHS – Port Murray, NJ (May 14 – May 15, 2018).”

ROLL CALL VOTE I so recommend M.D.

7. SUGGESTED MOTION: “I move approval that the Superintendent be authorized to amend its application entitled “Every Student Succeeds Act,” for Title IA (\$147,723), Title IIA (\$39,346), Title III (\$10,013), and Title IV (\$5,000) for Fiscal Year 2018 and to forward to the office of Grants & Management Dept. in Trenton, NJ. (ESSA FY2018)”

8. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move the following resolution –

RESOLUTION
Gun Control and Mental Health Services to Protect Our Youth

- WHEREAS, A prerequisite to student growth, learning, well-being and success is a safe and secure school environment; and
- WHEREAS, Children throughout the nation have been negatively affected directly and indirectly by violent crimes involving firearms; and
- WHEREAS, Military-style assault weapons and large-volume ammunition magazines were used in recent mass killings in schools and other locations; and
- WHEREAS, Profiles of school shooters illustrate the need for a thorough examination of the care and treatment of the mentally ill and for effective intervention;
- WHEREAS, The New Jersey School Boards Association's 2014 study, *What Makes Schools Safe?*, cited reports by state and federal agencies, which found that mental health intervention did not take place prior to three-quarters of school shootings; and
- WHEREAS, New Jersey has among the strongest gun control laws in the nation and the lowest incidence of gun-related deaths, but protective laws are not in place in many other states or at the federal level; and
- WHEREAS, The tragedies of Parkland, Florida, of Newtown, Connecticut, of Columbine High School in Colorado, emphasize the need to address access to firearms and the delivery of mental health services. Now, therefore, be it
- RESOLVED, That the Springfield Board of Education, in the County of Union, State of New Jersey, urges President Trump and Congress to identify and implement meaningful action to address access to and ownership of military-style assault weapons and ammunition, the delivery of mental health services, and financial support to ensure a safe and secure school climate; and be it further
- RESOLVED, That the Springfield Board of Education supports Governor Murphy's call to end the "epidemic of gun violence that plagues far too many of our communities" and supports enhancements to state law that will provide protection for our schools and communities; and be it further
- RESOLVED, That a copy of this resolution be sent to President Trump, U.S. Senator Robert Menendez, U.S. Senator Cory Booker, U.S. Representative Lenard Lance, Governor Phil Murphy, State Senator Tom Kean, Jr., Assembly Representative John Bramnick, Assembly Representative Nancy Munoz, the New Jersey School Boards Association, and the National School Boards Association.

L. Buildings and Grounds – Mrs. Cornelison

1. SUGGESTED MOTION: ““I move approval of Change Order #1 in the amount of (-\$11,619.64) to Accurate Construction, Inc., Wayne, NJ for project number 2017.607.” (FMG Robotics Lab - Attachment G)

ROLL CALL VOTE

I so recommend M.D.

2. SUGGESTED MOTION: ““I move approval of Change Order #3 in the amount of \$53,317.00 to ML, Inc., Passaic, NJ for project number 2016.518-517.” (JDHS Int. Renov. - Attachment H)

ROLL CALL VOTE

I so recommend M.D.

3. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move to approve DI Group Architecture, architect of record, for professional services on the Jonathan Dayton High School Room 13 & 14 “Project Lead the Way” project for all professional services at a cost of \$59,000.”

ROLL CALL VOTE

I so recommend M.D.

4. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move to approve DI Group Architecture, architect of record, for professional services on the Jonathan Dayton High School Room G-2&3 “Dance/Yoga Studio” project for all professional services at a cost of \$28,000.”

ROLL CALL VOTE

I so recommend M.D.

5. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move to approve DI Group Architecture, architect of record, for professional services on the Jonathan Dayton High School “PA, Clock & Bell system” project for all professional services at a cost of \$32,000.”

ROLL CALL VOTE

I so recommend M.D.

M. Open Public Session

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N. Closed Session

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Closed Conference Items

1. Matters protected by Attorney/Client privilege

O. Reconvene from Closed Conference

1. SUGGESTED MOTION: “I move approval to reconvene to the Regular Meeting Agenda of the Board of Education.”

P. New Business

Q. Old Business

R. Adjournment

Upcoming Meetings:

1. Regular Meeting – February 26, 2018 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – March 5, 2018 at 7:30 PM in the IMC at JDHS

Springfield Board of Education

Transfers by Account Code

Start date 7/1/2017 Period date 1/1/2018 End date 1/31/2018 Expenditure

	Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE					
11-000-100-562-98-11 TUITION SPECIAL ED OTHER DISTR	\$722,113.00	(\$251,150.72)	(\$17,000.00)	\$453,962.28	-37.1%
2885 LINE ITEM TRANSFER		01/23/18	(\$5,000.00)		
2893 LINE ITEM TRANSFER		01/31/18	(\$12,000.00)		
11-000-100-566-98-11 TUITION PRIVATE SCHOOLS HANDIC	\$2,017,427.00	\$542,002.85	\$17,000.00	\$2,576,429.85	27.7%
2885 LINE ITEM TRANSFER		01/23/18	\$5,000.00		
2893 LINE ITEM TRANSFER		01/31/18	\$12,000.00		
11-000-213-300-70-11 HEALTH SERVICES SPEC ED THERAP	\$632,376.00	\$112,971.83	(\$24,000.00)	\$721,347.83	14.1%
2894 LINE ITEM TRANSFER		01/31/18	(\$24,000.00)		
11-000-216-101-55-10 SALARIES SPEECH	\$225,696.00	\$0.00	\$17,210.00	\$242,906.00	7.6%
2894 LINE ITEM TRANSFER		01/31/18	\$17,210.00		
11-000-218-104-02-10 GUIDANCE SUMMER	\$32,277.00	\$0.00	(\$13,800.00)	\$18,477.00	-42.8%
2894 LINE ITEM TRANSFER		01/31/18	(\$13,800.00)		
11-000-219-104-00-10 SALARY CHILD STUDY TEAM	\$558,894.00	\$0.00	\$81,109.00	\$640,003.00	14.5%
2894 LINE ITEM TRANSFER		01/31/18	\$81,109.00		
11-000-222-100-00-10 SALARY IMC	\$138,471.00	(\$60,000.00)	(\$13,502.00)	\$64,969.00	-53.1%
2894 LINE ITEM TRANSFER		01/31/18	(\$13,502.00)		
11-000-222-105-99-10 SALARY IMC CLERKS	\$0.00	\$60,000.00	(\$3,642.00)	\$56,358.00	0.0%
2894 LINE ITEM TRANSFER		01/31/18	(\$3,642.00)		
11-000-222-177-00-10 COORDINATOR OF TECHNOLOGY	\$102,350.00	\$0.00	\$2,800.00	\$105,150.00	2.7%
2890 LINE ITEM TRANSFER		01/30/18	\$2,800.00		
11-000-223-102-00-10 SALARY HUMAN RESOURCES	\$138,791.00	\$0.00	(\$32,677.00)	\$106,114.00	-23.5%
2890 LINE ITEM TRANSFER		01/30/18	(\$3,950.00)		
2894 LINE ITEM TRANSFER		01/31/18	(\$3,727.00)		
2895 LINE ITEM TRANSFER		01/31/18	(\$25,000.00)		
11-000-223-105-00-10 HUMAN RESOURCES SECRETARY	\$61,558.00	\$0.00	\$1,145.00	\$62,703.00	1.9%
2890 LINE ITEM TRANSFER		01/30/18	\$1,145.00		
11-000-230-100-01-10 SUPT. SALARIES	\$276,019.00	(\$31,376.00)	(\$14,450.00)	\$230,193.00	-16.6%
2890 LINE ITEM TRANSFER		01/30/18	(\$14,450.00)		
11-000-230-100-02-10 SECRETARY SUPT	\$0.00	\$55,000.00	\$14,450.00	\$69,450.00	0.0%
2890 LINE ITEM TRANSFER		01/30/18	\$14,450.00		
11-000-230-590-03-01 BOARD MEMBERS MISC	\$5,500.00	\$0.00	\$225.00	\$5,725.00	4.1%
2892 LINE ITEM TRANSFER		01/31/18	\$225.00		
11-000-230-590-09-12 ADVERTISING	\$10,000.00	\$0.00	(\$1,725.00)	\$8,275.00	-17.3%
2892 LINE ITEM TRANSFER		01/31/18	(\$1,725.00)		
11-000-230-590-97-03 INSURANCE	\$37,922.00	\$3,675.00	\$1,500.00	\$43,097.00	13.6%
2892 LINE ITEM TRANSFER		01/31/18	\$1,500.00		
11-000-240-103-00-10 SALARIES PRINCIPALS	\$691,923.00	\$0.00	(\$34,317.00)	\$657,606.00	-5.0%
2894 LINE ITEM TRANSFER		01/31/18	(\$34,317.00)		

Start date 7/1/2017 Period date 1/1/2018 End date 1/31/2018

Expenditure

	Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE					
11-000-240-800-82-06 2872 OTHER EXP OFF SUPP FMG	\$7,875.00	\$0.00	(\$120.00)	\$7,755.00	-1.5%
11-401-100-600-45-06		01/09/18	(\$120.00)		
11-000-251-100-00-10 2890 SALARIES BOARD ADM	\$344,305.00	(\$150,000.00)	(\$19,445.00)	\$174,860.00	-49.2%
11-000-251-105-00-10 2890 BUSINESS OFF SECRETARIES	\$0.00	01/30/18	(\$19,445.00)		
11-000-261-420-94-05 2890 CONTRACTED SERVICES/FACILITIES	\$212,500.00	\$88,538.41	\$19,450.00	\$169,450.00	0%
11-000-262-300-95-05 2884		01/23/18	\$19,450.00		
11-000-262-300-95-05 2889		01/29/18	\$5,000.00		
11-000-262-420-94-05 2889		01/29/18	\$10,000.00		
11-000-262-100-95-10 2890 OPER PLANT SERV SAL	\$1,315,052.00	(\$75,000.00)	(\$36,675.00)	\$1,203,377.00	-8.5%
11-000-262-105-95-10 2890 OPER PLANT SERV SEC	\$0.00	01/30/18	(\$36,675.00)		
11-000-262-107-95-10 2890 NON INSTRUCTIONAL AIDES	\$155,025.00	\$48,500.00	\$36,675.00	\$85,175.00	0%
11-000-262-107-95-10 2894		01/30/18	\$36,675.00		
11-000-262-300-95-05 2884 PURCHASED PROF&TECH SERV.	\$32,844.00	(\$7,500.00)	(\$15,000.00)	\$10,344.00	-68.5%
11-000-262-300-95-05 2889		01/23/18	(\$5,000.00)		
11-000-262-420-21-14 2892 EQUIP MAINTENANCE PE	\$6,000.00	(\$1,500.00)	(\$1,325.00)	\$3,175.00	-47.1%
11-000-262-420-82-08 2892 REPAIR MAINT OFFICE EQUIP	\$8,300.00	\$1,300.00	(\$1,325.00)	\$10,925.00	31.6%
11-000-262-420-94-05 2889 CONTRACTED SERVICES GROUNDS	\$24,000.00	\$0.00	(\$10,000.00)	\$14,000.00	-41.7%
11-000-262-610-82-07 2885 OFFICE SUPPLIES TLS	\$4,250.00	\$0.00	(\$1,750.00)	\$2,500.00	-41.2%
11-000-262-800-95-05 2892 DUES AND LICENSES	\$4,555.00	\$0.00	(\$1,750.00)	\$4,955.00	8.8%
11-000-262-890-93-15 2892 MISC TECH	\$21,695.00	\$3,141.78	\$400.00	\$24,436.78	12.6%
11-000-263-610-84-05 2894 SUPPLIES GROUNDS	\$36,000.00	\$0.00	(\$400.00)	\$35,600.00	-1.1%
11-000-270-107-96-10 2894 TRANSPORTATION AIDES	\$140,195.00	\$0.00	(\$15,000.00)	\$125,195.00	-10.7%
11-000-270-160-96-10 2894 SALARIES FOR PUPIL TRANS	\$166,420.00	\$0.00	(\$54,356.00)	\$112,064.00	-32.7%
11-000-270-503-96-03 2896		01/31/18	\$101,221.00		
11-204-100-106-50-10 2895		01/31/18	(\$30,300.00)		
		01/31/18	(\$120,000.00)		

Start date 7/1/2017 Period date 1/1/2018 End date 1/31/2018 Expenditure

	Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE					
11-000-270-503-96-03 AID IN LIEU	\$141,440.00	\$0.00	\$30,300.00	\$171,740.00	21.4%
2896 11-000-270-160-96-10 LINE ITEM TRANSFER		01/31/18	\$30,300.00		
11-000-291-220-97-03 SOCIAL SECURITY CONTRIBUTION	\$524,710.00	\$0.00	(\$46,000.00)	\$478,710.00	-8.8%
2894 LINE ITEM TRANSFER		01/31/18	(\$46,000.00)		
11-000-291-241-97-03 PERS PENSION LIABILITY	\$542,239.00	\$0.00	(\$15,000.00)	\$527,239.00	-2.8%
2894 LINE ITEM TRANSFER		01/31/18	(\$15,000.00)		
11-000-291-270-97-03 HEALTH INSURANCE	\$5,974,442.00	(\$208,602.13)	(\$432,425.00)	\$5,333,414.87	-10.7%
2892 LINE ITEM TRANSFER		01/31/18	(\$332,425.00)		
2894 LINE ITEM TRANSFER		01/31/18	(\$100,000.00)		
11-105-100-101-00-10 SALARIES PRE-K	\$250,244.00	(\$5,000.00)	(\$43,581.00)	\$201,663.00	-19.4%
2894 LINE ITEM TRANSFER		01/31/18	(\$43,581.00)		
11-110-100-101-00-10 SALARIES OF TEACHERS KINDERGAR	\$606,763.00	(\$25,000.00)	\$17,057.00	\$598,820.00	-1.3%
2894 LINE ITEM TRANSFER		01/31/18	\$17,057.00		
11-130-100-101-00-10 SAL. TEACHERS 6-8	\$2,767,611.00	(\$75,000.00)	\$69,873.00	\$2,762,484.00	-0.2%
2894 LINE ITEM TRANSFER		01/31/18	\$69,873.00		
11-130-100-101-02-10 MIDDLE 6-8 TRANSITION	\$21,597.00	(\$6,000.00)	(\$15,500.00)	\$97.00	-99.6%
2894 LINE ITEM TRANSFER		01/31/18	(\$15,500.00)		
11-140-100-101-01-10 SUBSTITUTES 9-12	\$0.00	\$155,000.00	(\$40,637.00)	\$114,363.00	0%
2895 11-204-100-106-50-10 LINE ITEM TRANSFER		01/31/18	(\$40,637.00)		
11-140-100-101-02-10 HS 9-12 TRANSITION	\$31,308.00	(\$5,200.00)	(\$14,000.00)	\$12,108.00	-61.3%
2894 LINE ITEM TRANSFER		01/31/18	(\$14,000.00)		
11-190-100-500-22-08 SCIENCE TRIP JC	\$3,000.00	\$0.00	\$600.00	\$3,600.00	20%
2892 dues/fees		01/31/18	\$600.00		
11-190-100-580-82-07	\$1,645.00	\$0.00	(\$600.00)	\$1,045.00	-36.5%
2892		01/31/18	(\$600.00)		
11-190-100-610-21-08 TEACHER SUPPLIES PE JC	\$1,600.00	\$0.00	\$175.00	\$1,775.00	10.9%
2892		01/31/18	\$175.00		
11-190-100-610-22-03 DISTRICT SCIENCE SSEP	\$0.00	\$180.00	\$24,250.00	\$24,430.00	0%
2892		01/31/18	\$24,250.00		
11-190-100-610-22-14 TEACHER SUPPLIES SCIENCE JDHS	\$8,575.00	(\$680.00)	\$3,500.00	\$11,395.00	32.9%
2886 11-190-100-640-11-14 LINE ITEM TRANSFER		01/24/18	\$1,650.00		
2886 11-190-100-640-15-14 LINE ITEM TRANSFER		01/24/18	\$1,850.00		
11-190-100-610-82-07 TEACHER SUPPLIES OFFICE TLS	\$5,000.00	\$0.00	\$1,750.00	\$6,750.00	35%
2885		01/23/18	\$1,750.00		
11-190-100-640-11-14 TEXTBOOKS BUSINESS ED. JDHS	\$1,964.00	(\$300.00)	(\$1,650.00)	\$14.00	-99.3%
2886 11-190-100-610-22-14 LINE ITEM TRANSFER		01/24/18	(\$1,650.00)		
11-190-100-640-15-14 TEXTBOOKS FOREIGN LANGUAGE JDH	\$4,168.00	(\$925.00)	(\$1,850.00)	\$1,393.00	-66.6%
2886 11-190-100-610-22-14 LINE ITEM TRANSFER		01/24/18	(\$1,850.00)		

Start date 7/1/2017 Period date 1/1/2018 End date 1/31/2018 Expenditure

	Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE					
11-204-100-101-50-10	\$371,129.00	\$0.00	(\$38,041.00)	\$333,088.00	-10.3%
2894		01/31/18	(\$38,041.00)		
SALARIES OF TEACHERS N.J. LINE ITEM TRANSFER					
11-204-100-106-50-10	\$872,908.00	\$0.00	\$251,408.00	\$1,124,316.00	28.8%
2894		01/31/18	\$65,771.00		
2895		01/31/18	\$25,000.00		
2895		01/31/18	\$120,000.00		
2895		01/31/18	\$40,637.00		
SALARIES OF AIDES N.J. LINE ITEM TRANSFER					
11-000-223-102-00-10					
11-000-270-160-96-10					
11-140-100-101-01-10					
SAL. TEACHERS RES RM LINE ITEM TRANSFER					
11-213-100-101-53-10	\$1,182,807.00	\$0.00	\$168,088.00	\$1,350,895.00	14.2%
2894		01/31/18	\$168,088.00		
SALARIES TEACHERS PSH LINE ITEM TRANSFER					
11-215-100-101-57-10	\$122,748.00	(\$6,500.00)	\$43,475.00	\$159,723.00	30.1%
2894		01/31/18	\$43,475.00		
SALARIES AIDE PSH LINE ITEM TRANSFER					
11-215-100-106-57-10	\$73,229.00	\$0.00	\$40,363.00	\$113,592.00	55.1%
2894		01/31/18	\$40,363.00		
PROF SERVICES PSH LINE ITEM TRANSFER					
11-215-100-320-40-11	\$49,650.00	\$0.00	(\$10,000.00)	\$39,650.00	-20.1%
2894		01/31/18	(\$10,000.00)		
SALARIES TEACHERS BASIC SKILLS LINE ITEM TRANSFER					
11-230-100-101-33-10	\$221,293.00	\$0.00	(\$18,483.00)	\$202,810.00	-8.4%
2894		01/31/18	(\$18,483.00)		
SALARIES ESL LINE ITEM TRANSFER					
11-240-100-101-36-10	\$144,549.00	\$0.00	(\$36,118.00)	\$108,431.00	-25.5%
2894		01/31/18	(\$36,118.00)		
STUDENT ACT CLUBS FMG LINE ITEM TRANSFER					
11-401-100-600-46-06	\$3,800.00	\$0.00	\$120.00	\$3,920.00	3.2%
2872		01/09/18	\$120.00		
SALARIES COACHES JDHS LINE ITEM TRANSFER					
11-402-100-100-46-14	\$457,789.00	(\$85,000.00)	(\$760.00)	\$372,028.00	-18.7%
2890		01/30/18	(\$760.00)		
ATHLETICS SECRETARY LINE ITEM TRANSFER					
11-402-100-105-00-10	\$0.00	\$35,000.00	\$760.00	\$35,760.00	0%
2890		01/30/18	\$760.00		
ATHLETIC PURCH.SERV.FMG LINE ITEM TRANSFER					
11-402-100-500-46-06	\$11,855.00	\$0.00	(\$7,000.00)	\$4,855.00	-59.5%
2894		01/31/18	(\$7,000.00)		
ATHLETICS PURCH.SERV.JDHS LINE ITEM TRANSFER					
11-402-100-500-46-14	\$90,000.00	\$13,055.78	(\$16,000.00)	\$87,055.78	-3.3%
2894		01/31/18	(\$16,000.00)		
ATHLETIC SUPPLIES FMG LINE ITEM TRANSFER					
11-402-100-610-46-06	\$5,677.00	\$2,975.18	(\$2,000.00)	\$6,652.18	17.2%
2894		01/31/18	(\$2,000.00)		
SUPPLIES ATHLETICS JDHS LINE ITEM TRANSFER					
11-402-100-610-46-14	\$40,000.00	\$144,998.63	(\$13,000.00)	\$171,998.63	330.0%
2894		01/31/18	(\$13,000.00)		
SALARIES COMMUNITY SERVICES LINE ITEM TRANSFER					
11-800-330-100-95-10	\$98,800.00	\$0.00	(\$6,300.00)	\$92,500.00	-6.4%
2894		01/31/18	(\$6,300.00)		
Total for Just Accounts Listed					0%
	\$22,762,873.00	\$421,605.61	(\$308,000.00)	\$22,876,478.61	

Start date 7/1/2017

Period date 1/1/2018

End date 1/31/2018

02/23/18 08:40

Expenditure

	Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 12 CAPITAL OUTLAY					
12-000-261-730-94-05 <u>2892</u> EQUIP BLDG & GROUNDS	\$48,750.00	(\$30,000.00)	(\$3,510.00)	\$15,240.00	-68.7%
- - - - - LINE ITEM TRANSFER		01/31/18	(\$3,510.00)		
12-000-400-334-91-03 <u>2892</u> PROF FEES CAPITAL OUTLAY	\$118,500.00	\$181,876.28	\$3,510.00	\$303,886.28	156.4%
- - - - - LINE ITEM TRANSFER		01/31/18	\$3,510.00		
12-000-400-450-91-03 <u>2892</u> CAPITAL OUTLAY BUILDINGS	\$1,340,000.00	\$1,254,951.39	\$308,000.00	\$2,902,951.39	116.6%
- - - - - LINE ITEM TRANSFER		01/31/18	\$308,000.00		
Total for Just Accounts Listed	\$1,507,250.00	\$1,406,827.67	\$308,000.00	\$3,222,077.67	114%

Start date 7/1/2017 Period date 1/1/2018 End date 1/31/2018 Expenditure 02/23/18 08:40

	Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 20 SPECIAL REVENUE					
20-250-100-610-66-11 SUPPLIES IDEA BASIC	\$0.00	\$8,020.00 01/25/18	\$2,000.00	\$10,020.00	0.0%
20-250-200-500-66-11 LINE ITEM TRANSFER			\$2,000.00		
20-250-200-500-66-11 PROF DEVELOPMENT IDEA	\$0.00	\$14,000.00 01/25/18	(\$2,000.00)	\$12,000.00	0.0%
20-250-100-610-66-11 LINE ITEM TRANSFER			(\$2,000.00)		
Total for Just Accounts Listed	\$0.00	\$22,020.00	\$0.00	\$22,020.00	0%

**SPRINGFIELD PUBLIC SCHOOLS
CORRECTIVE ACTION PLAN
REVISED**

Attachment (B)

Name of School: Springfield
 Type of Audit: Annual
 Date of Board Meeting: February 26, 2018
 Contact Person: Matthew A. Clarke
 Telephone Number: (973) 376-1025 Ext. 1210

County: Union

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2017-2 <i>Proprietary Funds</i>	Schedule B-5 to include "cost of goods sold for program and nonprogram food separately" utilizing the USDA mandated nonprogram food revenue tool.	Vendor will provide to district for auditor's review.	Assistant to Business Administrator Business Administrator Vendor (Pomptonian)	February 15, 2018
Chief School Administrator <u>February 26, 2018</u> Date School Business Administrator/Board Secretary <u>February 26, 2018</u> Date				

C: County Executive Superintendent
 County Executive Business Administrator
 via email - cindy.pampinella@ag.state.nj.us

SPRINGFIELD PUBLIC SCHOOLS PERSONNEL									
Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date	
Certified Staff									
Gray	Janet	Comm. Arts Teacher	FMG	---	---	---	Leave	3/27/2018-5/7/2018	
Carter	Donie	Physical Ed. Teacher	EVW	---	---	---	Leave	2/16/2018-6/30/2018	
Kenny	Matthew	Leave Replacement Physical Ed./Health Teacher	EVW	Step 0-BA	\$54,825.00	---	(cover for D.C.)	3/5/2018-6/22/2018	
Gaughan	Jaime	Leave Replacement Communication Arts Teacher	FMG	Step 0-BA	\$54,825.00	---	(cover for S.H.)	3/13/2018-6/22/2018	
Ermatinger	Julia	Leave Replacement Physical Ed./Health Teacher	JDHS	Step 0-BA	\$54,825.00	---	(cover for T.S.)	3/12/2018-6/22/2018	
Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date	
Substitute/Home Instructor									
Gaughan	Jaime	Substitute Teacher	District	---	---	---	---	2/27/2018-6/22/2018	
Ermatinger	Julia	Substitute Teacher	District	---	---	---	---	2/27/2018-6/22/2018	
Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date	
Non-Certificated									
Vazquetell	Kelly	Instructional Aide	TLS	---	\$17.85	New	up to 29.75 hrs.	2/27/18-6/22/2018	
Basile	Mary Ellen	Confidential Secretary	Supt. Office	---	---	---	---	2/26/2018-5/1/2018	
Spohn	Catherine	Aide	EVW/Trans	---	---	---	Leave	2/16/2018-6/22/2018	
Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date	
Before and After School Program/Childcare									
Griffiths	Steve	JC Enrichment Program	JC	---	\$23.81/hour	---	---	3/1/2018-5/31/2018	
Howard	Melissa	JC Enrichment Program Volunteer	JC	---	---	---	---	3/1/2018-5/31/2018	
Sulenski	Suzanne	Group Aide	District	---	\$15.48/hour	---	Resignation	2/26/2018	
Layden	Nichole	Group Aide	District	---	\$15.48/hour	---	---	2/13/2018-06/30/2018	

CONFERENCES/CONVENTIONS/WORKSHOPS
2017-2018

LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	Funding	DATE	AMOUNT	OE APPROVED
D'Aloisio	Dori	EVW	PRISM Science	Montclair State University	Title 2	3-9-18	162.09	2/26/18
Funk	Colleen	EVW	PRISM Science	Montclair State University	Title 2	3-10-18	162.09	2/26/18
Lipari	Kelley	JC	STEM Design it Training	Rutgers	Title 2	3-2-18	\$146.20	2/26/18
Pacheco	Jannett	JDHS	Women's Leadership Conference	MUJC	10	3-2-18	30.00	2/26/18
Subocz	Bevin	JDHS	Women's Leadership Conference	MUJC	10	3-2-18	30.00	2/26/18
Reynolds	Barbara	JDHS	BELS Research Database Vendor	Bergen Community College	Title 2	3-13-18	0.00	2/26/18
Saluccio	Kari	JC	Rutger's Design it Program	Rutgers	Title 2	3-2-18	12.46	2/26/18

**Special Education Request
Related Services/OOD Placements**

<u>1. RELATED SERVICES REQUEST</u>	<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Union County Ed Services Commission Westfield, NJ		Home Instruction	\$66/hr. reg behavior \$86/hr. spec. behavior			

<u>2. OUT OF DISTRICT PLACEMENT REQUEST</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
<u>School/Placement</u> Deron School Union, NJ	0203 0311	283.00 3,333.00	2016 - 2017 SY 2016-2017 Tuition Adjustment	

**Tuition Grants
Spring 2018**

Deanna Leonardis	Skills and Strategies for Inclusion Disability Awareness and Bully Proof Classroom	Graduate Graduate
Diana M. Costa	Encouraging Skillful, Critical, and Creative Thinking *	Graduate

** Not for Reimbursement- For Advancement on Pay Scale*

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Change Order

PROJECT: (Name and address) Interior Renovation at Florence M. Gaudineer Middle School Robotics Lab	CONTRACT INFORMATION: Contract For: General Construction Date: September 19, 2017	CHANGE ORDER INFORMATION: Change Order Number: 1 Date: February 14, 2018
OWNER: (Name and address) Springfield Township Board of Education 139 Mountain Ave. Springfield, NJ 07081	ARCHITECT: (Name and address) DIGroupArchitecture, LLC 15 Betbazy St. New Brunswick, NJ 08901	CONTRACTOR: (Name and address) Accurate Construction, Inc. 149 Alps Rd. Wayne, NJ 07470

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. Additional ceiling demo	\$1,584.00
2. Fire rated doors and frames	\$5,249.76
3. Wood flooring repair	\$1,325.50
4. Sprinkler valves	\$3,107.50
5. Credit: CMU wall cutting, soffit, concrete pad, window panes	\$(5,008.30)
6. Add clock	\$1,182.50
7. Exterior power outlet as per code official	\$939.40
Total Additional Work	\$8,380.36

Allowance:	\$20,000.00
Adds:	\$13,388.66
Credit:	\$(5,008.30)


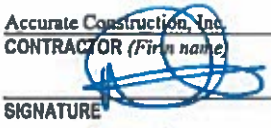
Total Allowance Adjustment \$11,619.64

The original Contract Sum was	\$	392,700.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	392,700.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	11,619.64
The new Contract Sum including this Change Order will be	\$	381,080.36

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>DIGroupArchitecture, LLC</u> ARCHITECT (Firm name)	<u>Accurate Construction, Inc.</u> CONTRACTOR (Firm name)	<u>Springfield Twp. Board of Education</u> OWNER (Firm name)
 SIGNATURE	 SIGNATURE	 SIGNATURE
Kelli Glasgow, AIA PRINTED NAME AND TITLE	David Trinidad / Pres. PRINTED NAME AND TITLE	Matthew A. Clarke, Business Admin./Board Secretary PRINTED NAME AND TITLE
2-14-18 DATE	2/14/18 DATE	 DATE

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User Notes: (389ADA38)

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Change Order

PROJECT (Name and address): Interior Renovations at Jonathan Dayton High School	CHANGE ORDER NUMBER: 003 DATE: February 16, 2018	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): ML, Inc. 65 South St. Passaic, NJ 07055	ARCHITECT'S PROJECT NUMBER: 16,518 CONTRACT DATE: June 20, 2017 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Microphone Change Proposal - Shure Quad Microphone Wireless Upgrade:	\$55,467.00
Credit for Not Used Carpet Allowance:	(\$2,150.00)

Total Change Order: \$53,317.00

The original Contract Sum was	\$ 2,751,000.00
The net change by previously authorized Change Orders	\$ 42,023.22
The Contract Sum prior to this Change Order was	\$ 2,793,023.22
The Contract Sum will be increased by this Change Order in the amount of	\$ 53,317.00
The new Contract Sum including this Change Order will be	\$ 2,846,340.22

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>DIGroupArchitecture, LLC</u> ARCHITECT (Firm name) 15 Bethany St., New Brunswick, NJ 08901 <u>ADDRESS</u> BY <u><i>Kelli Glasgow</i></u> (Signature) Kelli GLASgow (Typed name) <u>2-16-18</u> DATE	<u>ML, Inc.</u> CONTRACTOR (Firm name) 65 South St., Passaic, NJ 07055 <u>ADDRESS</u> BY <u><i>Mike Golden</i></u> (Signature) Mike Golden (Typed name) DATE	<u>Springfield Board of Education</u> OWNER (Firm name) 139 Mountain Ave., Springfield, NJ 07081 <u>ADDRESS</u> BY <u><i>Matthew Clarke</i></u> (Signature) Matthew Clarke, Business Admin./ Board Secretary (Typed name) DATE
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