

SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey

MISSION STATEMENT

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

Regular Meeting January 22, 2018

A. Call to Order and Statement by Board President Robin Cornelison

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 8, 2018.

B. Roll Call: Mrs. Robin Cornelison, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Kristy Rubin, Mrs. Jacqueline Shanes, Mrs. Hilary Turnbull, Mr. Scott Silverstein

C. Closed Session

1. SUGGESTED MOTION: "I move to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:"

RESOLUTION

"WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist."

Closed Conference Items

1. Matters protected by Attorney/Client privilege

D. Reconvene from Closed Conference

1. SUGGESTED MOTION: "I move approval to reconvene to the to the Regular Meeting Agenda of the Board of Education."

- E. Pledge of Allegiance
- F. Communications
- G. SUGGESTED MOTION: “I move to approve the following minutes:
 - Reorganization Meeting - January 8, 2018
 - Regular Meeting - January 8, 2018
 - Executive Meeting - January 8, 2018
- H. Superintendent Report
 - 1. HIB Presentation – Porzio, Bromberg, Newman
 - 2. Student/Staff Recognitions
 - 3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
 - 4. Building Usage Request
 - 5. Fund Raiser Request
 - 6. Fieldtrip Request
 - 7. Contracts PL2015, Chapter 47

SUGGESTED MOTION: “I move to accept and approve the Superintendent’s Report as presented.”

- I. Public Input of Items of the Agenda of the Regular Meeting

It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation.

- J. Finance Committee – Mr. Donner
 - 1. SUGGESTED MOTION: “I move approval of check numbers 041049 through 041075 and 041210 through 041343 and wire payments 800159 and 888291 through 888297 for a grand total of \$3,874,477.32.”

ROLL CALL VOTE I so recommend M.D.

- 2. SUGGESTED MOTION: “I move the approval of the transfer of funds from and to the following line item accounts as designated.” (Attachment A)

- K. School Government Committee – Mr. Miller
 - 1. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the appointment of personnel on the attachment.” (Attachment B)

ROLL CALL VOTE I so recommend M.D.

2. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the attached personnel travel for Professional Development.” (Attachment C)

ROLL CALL VOTE I so recommend M.D.

3. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move that the Board of Education approve Special Education request for Related Services/Placements on the attachment.” (Attachment D)

ROLL CALL VOTE I so recommend M.D.

4. SUGGESTED MOTION: “Move that, the Board of Education affirms the HIB Report previously presented at the following Board meeting:
December 18, 2017.”

ROLL CALL VOTE I so recommend M.D.

5. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the revised attached personnel for following courses as being eligible for Tuition Grant reimbursement and applicable for advancement on the guide.” (Attachment E)

ROLL CALL VOTE I so recommend M.D.

6. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move the following overnight field trip –
- JDHS JSA – Arlington, VA (February 23 – February 25, 2018)
 - JDHS FBLA – Atlantic City, NJ (March 7 – March 9, 2018).”

ROLL CALL VOTE I so recommend M.D.

7. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move to approve the following course revision (new, revised, title change, deletion) in the program of studies –
- Course Titles –
 - Performing Arts and Practical Arts/Culinary Arts
 - Photography I
 - Mathematics
 - Algebra II/Pre-Calculus ICRR
 - Algebra II/Pre-Calculus ICS
 - Science
 - Principles of Engineering

- L. Buildings and Grounds – Mr. Munoz
 - 1. **SUGGESTED MOTION:** “I move approval of the Certificate for Payment #4 in the amount of \$107,160.00 to Accurate Construction, Inc., Wayne, NJ for project number 2017.607.” (FMG Robotics Lab - Attachment F)

ROLL CALL VOTE

I so recommend M.D.

- M. Open Public Session

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- N. New Business

- O. Old Business

- P. Adjournment

Upcoming Meetings:

- 1. Regular Meeting – February 12, 2018 at 7:30 PM in the IMC at JDHS
- 2. Regular Meeting – February 26, 2018 at 7:30 PM in the IMC at JDHS

December 2017
Transfers

Attachment (A)

Account Code	Description	To	From
11-000-100-566-98-11	TUITION PRIVATE SCHOOLS HANDIC	\$12,000.00	
11-000-261-610-94-05	BUILDING SUPPLIES	\$10,000.00	
11-000-262-610-94-05	CUSTODIAL&GROUNDS SUPPLIES		\$10,000.00
11-000-270-512-96-03	CONT SERVICES OTHER TO/FROM	\$5,200.00	
11-000-270-593-96-03	PUPIL TRANS INSURANCE		\$200.00
11-000-270-600-96-03	TRANS.FUEL/OIL,TIRES,REP.PARTS		\$5,000.00
11-000-291-270-97-03	HEALTH INSURANCE		\$12,000.00
11-120-100-101-80-08	SUMMER READING		\$1,000.00
11-190-100-610-19-14	TEACHER SUPPLIES MATH JDHS	\$680.00	
11-190-100-610-22-14	TEACHER SUPPLIES SCIENCE JDHS		\$680.00
11-190-100-610-82-08	TEACHER SUPPLIES OFFICE JC	\$1,000.00	
11-190-100-640-14-14	TEXTBOOKS COMMUNICATION ARTS J	\$300.00	
11-190-100-640-15-14	TEXTBOOKS FOREIGN LANGUAGE JDH		\$300.00

SPRINGFIELD PUBLIC SCHOOLS								
PERSONNEL								
Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Certified Staff								
Simon	Danielle	Speech Pathologist	District	Step 8-MA	\$ 66,666.00	New	---	2/1/2018-6/30/18
Hildebrand	Robert	Baseball Coach	FMG	---	---	---	Resignation	1/11/2018
White	Christopher	Home Instructor	District	---	\$30.00/hour	---	---	9/1/2017-6/30/2018
Ornovitz	Irene	Home Instructor	District	---	\$30.00/hour	---	---	9/1/2017-6/30/2018
Substitute/Home Instructor/Volunteer								
Bazelais	Daniel	Substitute Teacher	District	---	---	New	---	1/23/2018-6/25/2018
Huty	Deva	Substitute Teacher & Aide	District	---	---	New	---	1/23/2018-6/25/2018
O'Reilly	Brendan	Substitute Teacher & Aide	District	---	---	New	---	1/23/2018-6/25/2018
Sperber	Toby	Substitute Teacher	District	---	---	New	---	1/23/2018-6/25/2018
Szczepanski	Victor	Substitute Teacher	District	---	---	Renewal	---	12/1/2017-6/25/2018
Oliveira	Adrianna	Substitute Aide	District	---	\$13.75	New	---	1/23/2018-6/25/2018
Non-Certificated								
Ford-Haynes	Renee	Clerical Aide	JDHS	---	\$17.85	replace: K. Cieri	---	1/23/2018-6/25/2018
Hill	Tiffany	Lunch/Transportation Aide	District	---	\$17.85	---	Adjustment of hours up to 20 hr.	1/4/2018-6/25/2018
Oliveira	Adrianna	Substitute Aide	District	---	---	New	---	1/23/2018-6/25/2018
Votto	Marylynn	Transportation Aide	District	---	---	---	Leave	1/11/2018-2/22/2018
Before and After School Program/Childcare								
Sulenski	Suzanne	Substitute Group Aide	District	---	\$15.48/hour	---	---	1/23/2018-6/25/2018
Springfield Board of Education Regular Meeting - January 22, 2018								

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

I. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Bayada Home Health Care, Inc. Cranford, NJ	Nursing	60.00	Per IEP	2017 - 18 SY	

2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Spectrum360 Verona, NJ		5,746.00	2016-2017 SY	Audited Rebill 16-17

**TUITION GRANTS
SPRING 2018**

Attachment (E)

Diana Costa

The Kinesthetic Classroom II: Moving
Across the Standards

Graduate

(F)

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G 702 (Instructions on reverse side)

PAGE ONE OF 2 PAGES

TO OWNER: Springfield BOE
139 Mountain Ave
Springfield NJ 07081

PROJECT: Florence M Gaudineer MS -Robotics Lab
75 South Springfield Ave
Springfield NJ 07081

APPLICATION NO: 4
PERIOD TO: 12/30/17
PROJECT NOS.: 17.607

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: Accurate Construction Inc
149 Alps Road
Wayne NJ 07470

VIA ARCHITECT: DI Group Architecture
15 Bethany Court
New Brunswick NJ 08901

CONTRACT DATE: September 21 2017

CONTRACT FOR: General Construction

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 392,700.00 -
- 2. Net Change by Change Orders \$ 0.00 -
- 3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 392,700.00 -
- 4. TOTAL COMPLETED & STORED TO DATE \$ 344,500.00 -
(Column G on G703)
- 5. RETAINAGE:
 - a. 5% of Completed Work \$ 17,225.00 -
(Columns D + E on G703)
 - b. 5% of Stored Material \$ 0.00 -
(Column F on G703)
 - Total Retainage (Line 5a + 5b or
Total in Column 1 of G703 \$ 17,225.00 -
- 6. TOTAL EARNED LESS RETAINAGE \$ 327,275.00 -
(Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 220,115.00 -
(Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE..... \$ 107,160.00 -
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 65,425.00 -
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00 -	0.00
Total approved this Month	\$ 0.00 -	
TOTALS	\$ 0.00 -	
NET CHANGES by Change Order	0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Accurate Construction Inc

By: David Trinidad

State of: New Jersey
County of: Passaic

Notary Public:
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 107,160.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Kelli Blas

By: _____ Date: 01-11-18

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJ. NO:

4
12/30/2017
30-Dec-17
17.607

A ITEM NO.	B DESCRIPTION OF WORK BASE CONTRACT	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIAL PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATIONS (D+E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G+C)		
1	BOND & Insurance	\$19,800.00	\$19,800.00	\$0.00	\$0.00	\$19,800.00	100%	\$0.00	\$990.00
2	Submittals	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$175.00
3	Mobilization	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$175.00
4	Scope								
5	Demolition	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100%	\$0.00	\$1,000.00
6	Temporary Barricades	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00	\$100.00
7	Saw Cutting	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100%	\$0.00	\$125.00
8	Modify Lockers	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100%	\$0.00	\$125.00
9	Chain Link fence	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,500.00	\$0.00
10	New Doors , Frames & Hardware	\$6,000.00	\$3,000.00	\$3,000.00	\$0.00	\$6,000.00	100%	\$0.00	\$300.00
11	New Doors , Frames & Hardware Labor	\$1,500.00	\$750.00	\$750.00	\$0.00	\$1,500.00	100%	\$0.00	\$75.00
12	Framing & Drywall Materials	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$250.00
13	Framing & Drywall LaBor	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	100%	\$0.00	\$1,500.00
14	GWB Soffits Material	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	100%	\$0.00	\$25.00
15	GWB Soffits Labor	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100%	\$0.00	\$200.00
16	GWB Ceilings Materials	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	\$50.00
17	GWB Ceilings Labor	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	100%	\$0.00	\$200.00
18	AXIOM Trim Material	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	100%	\$0.00	\$200.00
19	ACT Ceilings Material	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100%	\$0.00	\$125.00
20	ACT Labor	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100%	\$0.00	\$175.00
21	CMU Walls & Infills	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100%	\$0.00	\$450.00
22	Concrete Pad For Condensors	\$1,400.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	100%	\$0.00	\$70.00
23	Painting of Walls & Soffits	\$6,500.00	\$5,000.00	\$1,500.00	\$0.00	\$6,500.00	100%	\$0.00	\$325.00
24	Carpet & Base Material	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100%	\$0.00	\$250.00
25	Carpet & Base Labor	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100%	\$0.00	\$150.00
26	New Case Work and Window Stools Material	\$20,000.00	\$0.00	\$16,000.00	\$0.00	\$16,000.00	80%	\$4,000.00	\$800.00
27	New Case Work and Window Stools Labor	\$7,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	71%	\$2,000.00	\$250.00
28	Patch Wood Floors	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100%	\$0.00	\$125.00
29	Marker / Tack Boards	\$1,500.00	\$1,000.00	\$500.00	\$0.00	\$1,500.00	100%	\$0.00	\$75.00
30	LED Monitor	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100%	\$0.00	\$250.00
31	New Window Panes	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100%	\$0.00	\$375.00
32	New Shades	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100%	\$0.00	\$250.00

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A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIAL PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATIONS (D+E)	THIS PERIOD		% (G+C)			
	BASE CONTRACT								
33	Terazzo Floor Patch	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$250.00
34	HVAC Material	\$40,000.00	\$12,000.00	\$24,000.00	\$0.00	\$36,000.00	90%	\$4,000.00	\$1,800.00
35	HVAC Labor Rough In	\$12,000.00	\$6,000.00	\$6,000.00	\$0.00	\$12,000.00	100%	\$0.00	\$600.00
36	HVAC Labor Finish	\$7,000.00	\$0.00	\$6,300.00	\$0.00	\$6,300.00	90%	\$700.00	\$315.00
37	Testing Balancing & Startup	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,000.00	\$0.00
38	Lighting Materials	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100%	\$0.00	\$1,250.00
39	Electrical Rough In Labor	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00	100%	\$0.00	\$1,200.00
40	Electrical Labor finish	\$20,000.00	\$18,000.00	\$1,000.00	\$0.00	\$19,000.00	95%	\$1,000.00	\$950.00
41	Fire Alarm Material	\$3,500.00	\$1,500.00	\$2,000.00	\$0.00	\$3,500.00	100%	\$0.00	\$175.00
42	Fire Alarm Labor	\$2,500.00	\$1,500.00	\$1,000.00	\$0.00	\$2,500.00	100%	\$0.00	\$125.00
43	Plumbing Material	\$1,500.00	\$500.00	\$1,000.00	\$0.00	\$1,500.00	100%	\$0.00	\$75.00
44	Plumbing Labor	\$3,500.00	\$2,500.00	\$1,000.00	\$0.00	\$3,500.00	100%	\$0.00	\$175.00
45	Sprinklers Material	\$4,500.00	\$2,250.00	\$2,250.00	\$0.00	\$4,500.00	100%	\$0.00	\$225.00
46	Sprinkler Labor	\$7,000.00	\$3,500.00	\$3,500.00	\$0.00	\$7,000.00	100%	\$0.00	\$350.00
47	General Conditions								
48	Dumpsters / Clean up	\$3,000.00	\$2,000.00	\$500.00	\$0.00	\$2,500.00	83%	\$500.00	\$125.00
49	Final Cleaning	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,500.00	\$0.00
50	Supervision	\$10,000.00	\$7,000.00	\$2,000.00	\$0.00	\$9,000.00	90%	\$1,000.00	\$450.00
51	Close out	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$4,500.00	\$0.00
52	Punch list	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,500.00	\$0.00
53	Allowance	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$20,000.00	\$0.00
54	Change Orders								
55	CO # 1 Remove GWB Ceilings \$1,584.00 from Allowance								
56	CO # 2 Supply Fire Rated Doors \$5249.79								
57	CO # 3 Remove Humps In Floor By Corridor Wall \$1,325.00								
58	CO # 4 Plumbing \$3,107.00								
59	CO # 5 Balance of Allowance								
60	TOTALS	\$392,700.00	\$231,700.00	\$112,800.00	\$0.00	\$344,500.00	88%	\$48,200.00	\$17,225.00