

SPRINGFIELD BOARD OF EDUCATION  
Springfield, New Jersey

MISSION STATEMENT

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

Regular Meeting January 8, 2018

A. Call to Order and Statement by Board President Robin Cornelison

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 5, 2017 and revised on January 4, 2018.

B. Roll Call: Mrs. Robin Cornelison, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Kristy Rubin, Mrs. Jacqueline Shanes, Mr. Scott Silverstein, Mrs. Hilary Turnbull

C. Communications

D. SUGGESTED MOTION: "I move to approve the following minutes:  
Regular Meeting - December 18, 2017

E. Superintendent Report

1. Board Member Ethics update – Mr. Vito Gagliardi, Jr., Board Attorney
2. Student/Staff Recognitions
3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
4. Building Usage Request
5. Fund Raiser Request
6. Fieldtrip Request
7. Contracts PL2015, Chapter 47

SUGGESTED MOTION: "I move to accept and approve the Superintendent's Report as presented."

F. Public Input of Items of the Agenda of the Regular Meeting

It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation.

G. Finance Committee – Mr. Donner

1. SUGGESTED MOTION: “I move to approve the Board Secretary’s Report dated November 30, 2017 and that it be received and placed on file.”
2. SUGGESTED MOTION: “I move to approve the Treasurer’s Report dated November 30, 2017 and that it be received and placed on file.”
3. SUGGESTED MOTION: “Pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of November 30, 2017 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. SUGGESTED MOTION: “I move approval to renew Insurance Brokerage Services for Health Benefits-Medical/Prescription/Dental & Property and Casualty for calendar year 2018 to Arthur J. Gallagher in accordance with bid number PC-H 2015-01:”

H. School Government Committee – Mr. Miller

1. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the appointment of personnel on the attachment.”  
(Attachment A)

ROLL CALL VOTE

I so recommend M.D.

2. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the attached personnel travel for Professional Development.”  
(Attachment B)

ROLL CALL VOTE

I so recommend M.D.

3. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move that the Board of Education approve Special Education request for Related Services/Placements on the attachment.” (Attachment C)

ROLL CALL VOTE

I so recommend M.D.

4. SUGGESTED MOTION: “Move that, the Board of Education affirms the HIB Report previously presented at the following Board meeting:  
December 18, 2017.”

ROLL CALL VOTE

I so recommend M.D.

- I. Buildings and Grounds – Mr. Munoz
1. SUGGESTED MOTION: “I move approval of the Certificate for Payment #2 (final) in the amount of \$28,807.50 to Facility Solutions Group, Perth Amboy, NJ for project number 1403.02.” (ESiP Lighting - Attachment D)

ROLL CALL VOTE

I so recommend M.D.

- J. Open Public Session
- It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation.

- K. New Business

- L. Old Business

- M. Closed Session

1. SUGGESTED MOTION: “I move to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:”

**RESOLUTION**

“WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.”

Closed Conference Items

1. Matters protected by Attorney/Client privilege

- N. Reconvene from Closed Conference

1. SUGGESTED MOTION: “I move approval to reconvene to the to the Regular Meeting Agenda of the Board of Education.”

O. Adjournment

Upcoming Meetings:

1. Regular Meeting – January 22, 2018 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – February 12, 2018 at 7:30 PM in the IMC at JDHS  
(tentative)

SPRINGFIELD PUBLIC SCHOOLS								
PERSONNEL								
Last Name	First Name	Position	Location	Guide/Step	Salary	t/	Information	Effective Date
<b>Certified Staff</b>								
Krinner	Chelsea	Art Teacher	EVW	Step 1-BA	\$55,464.00	----	replaces GH	2/20/2018-6/30/2018
Stockdale	Kerilyn	PD Academy	District	----	\$55.51/hr.	----	---	12/1/2017-6/30/2018
Schmidt	Linda	PD Academy	District	----	\$55.51/hr.	----	---	12/1/2017-6/30/2018
Dillard	Gillian	PD Academy	District	----	\$55.51/hr.	----	---	12/1/2017-6/30/2018
Dillard	Gillian	Rutgers Reading Club	TLS	----	\$48.26/per hr.	----	total of 24 hours	1/2018-3/2018
Cariani	Judy	Mentor	FMG	----	\$550.00	----	for: M.Weakley	1/5/2018-6/30/2018
Last Name	First Name	Position	Location	Guide/Step	Salary	t/	Information	Effective Date
<b>Substitute/Home Instructor/Volunteer</b>								
Hawileh	Nancy	Teacher	District	---	---	Renewal	---	12/1/2017-6/30/2018
Huty	Deva	Substitute Aide	District	---	---	New	---	1/5/2018-6/30/2018
O'Reilly	Brendan	Substitute Aide	District	---	---	New	---	1/5/2018-6/30/2018
Romero	Kimberlinne	Substitute Aide	District	---	---	Renewal	---	1/5/2018-6/30/2018
Ruff	Jazzmyn	Substitute Aide	District	---	---	New	---	1/5/2018-6/30/2018
Last Name	First Name	Position	Location	Guide/Step	Salary	t/	Information	Effective Date
<b>Non-Certificated</b>								
Fabi	Jordan	PD Academy	District	----	\$55.51/hr.	----	---	12/1/2017-6/30/2018
Riccardi	Daniela	PD Academy	District	----	\$55.51/hr.	----	---	12/1/2017-6/30/2018
Zurabova	Nataliya	Transportation/Lunch Aide	District	----	\$17.85/hr.	----	adjustment of hours-up to 20 hrs.	1/2/2018-6/30/2018
Last Name	First Name	Position	Location	Guide/Step	Salary	t/	Information	Effective Date
<b>Before and After School Program/Childcare</b>								
<b>Springfield Board of Education Regular Meeting</b>								

**CONFERENCES/CONVENTIONS/WORKSHOPS  
2017-2018**

LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	DATE	AMOUNT	BOE APPROVED
Pacheco	Jannett	JDHS	Investigate HIB Claims	Monroe	January 18, 2018	200.00	1/4/18
Sista	Maria	JDHS	Investigate HIB Claims	Monroe	January 18, 2018	200.00	1/4/18
Zambolla	Marnie	JC	Investigate HIB Claims	Monroe	January 18, 2018	200.00	1/4/18
Pacheco	Jannett	JDHS	Advanced HIB Investigation Techn	Monroe	January 19, 2018	200.00	1/4/18
Sista	Maria	JDHS	Advanced HIB Investigation Techn	Monroe	January 19, 2018	200.00	1/4/18
Zambolla	Marnie	JC	Advanced HIB Investigation Techn	Monroe	January 19, 2018	200.00	1/4/18
Reynolds	Barbara	JDHS	Cooperative Annual Conference	Montclair University	January 9, 2018	20.00	1/4/18

**Special Education Request  
Related Services/OOD Placements**

Attachment ( C )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
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**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Washington Academy, Inc. Belleville, NJ	1610	2,668.00	2015 - 16 SY	Tuition Adjustment for 2015-16 SY

# APPLICATION AND CERTIFICATION FOR PAYMENT

Produced by Document G702

Page 1 of 2 pages

To (Owner):  
Springfield Board of Education  
139 Mountain Avenue, Springfield NJ 07081 Attn: accts payable

From (Contractor)  
Facility Solutions Group  
224 Washington Street, Perth Amboy, NJ 08861  
Contract For: Lighting Upgrade

Project:  
Springfield BOE  
Engery Savings Improvement,  
ESIP Lighting  
Via Architect:

Application No: 002  
Distribution to:  
7/11/2017

Project No. 14j1285  
Contract No. Cust. SBOE 1403.02  
Purchase Order No. XXXXX

Contract Date: XXXXX

## Contractor's Application for Payment

### Change Order Summary

C.O. Authorized	Date Approved	Description	Additions
Totals			\$0.00
Net change by Change Orders		Total Change Order amount ==>	\$0.00

Application is made for Payment, as shown below, in connection with the Contract Continuation sheet AIA Document G703 is attached.

1. Original Contract Sum	\$288,075.00
2. Net Change by Change orders	\$0.00
3. Contract Sum to date	\$288,075.00
4. Total Complete & Stored to date	\$288,075.00
Column G on G703	
5. Retainage:	
0.0%	\$288,075.00
0 % of completed work (Column D&E on G703)	\$0.00
Total Retainage (line 5a + 5b or Total in Column I of G703)	
	\$0.00
6. Total Earned Less Retainage	\$288,075.00
(Line 4 less Line 5 total)	
7. Less Previous Certificates for	
Payments (line 6 from Prior Certificate)	\$259,267.50
8. Current Payment Due	\$28,807.50
9. Balance to Finish, Plus Retainage	\$0.00
(Line 3 less Line 8)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and the belief he Work covered by this application for Payment has been complete in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous certificates for Payment were issued and payments received from the Owner, that current payment shown herein is now due.

Contractor: Mauro Cortina

By: Mauro Cortina Date: July 11, 2017

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

Amount Certified  
(Attached explanation of amount is certified differs from the amount applied for.)

Architect:  
By: [Signature] Date: 12-19-17

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the owner or Contractor under this Contract.

11th Day of July 20 17.  
JESSICA L. KONDASH  
NOTARY PUBLIC OF NEW JERSEY  
ID # 60010571  
My Commission Expires 7/23/2018  
\$28,807.50



**CONTINUATION SHEET**

Document G703

PAGE 2 OF 2 PAGES

Document G702 APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's Signed, Certification is attached  
 In Tabulations below, amounts are stated to the nearest dollar.  
 Use Column 1 on Contracts where variable retainage for line items may apply

APPLICATION NUMBER: 2  
 APPLICATION DATE: July 11, 2017  
 PERIOD TO: July 31, 2017  
 ARCHITECT'S PROJECT NO: SBOE 1463 02

A Line No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		F MATERIAL PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I Retainer amounts
			WORK FROM PREVIOUS APPLICATION (D+E)	COMPLETED THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F+)	PERCENT (G / C)		
1	Dayton School	\$144,000.00	\$144,000.00			\$144,000.00	100.0%	\$0.00	\$0.00
2									
3	Sandemeir School	\$61,700.00	\$61,700.00			\$61,700.00	100.0%	\$0.00	\$0.00
4									
5	James Caldwell School	\$36,500.00	\$36,500.00			\$36,500.00	100.0%	\$0.00	\$0.00
6									
7	Florence Gaudineer School	\$23,782.00	\$23,782.00			\$23,782.00	100.0%	\$0.00	\$0.00
8									
9	Walton School	\$22,093.00	\$22,093.00			\$22,093.00	100.0%	\$0.00	\$0.00
10									
	<b>Grand Totals</b>	<b>\$288,075.00</b>	<b>\$288,075.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$288,075.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>