

APRIL 13, 2015

REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, April 13, 2015 at 7:08 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 5, 2015.

1. CALL TO ORDER

The meeting was called to order by Board Vice President, Mr. Steven Wolcott

Present: Mrs. Robin Cornelison, Mr. Scott Donner, Mr. Dermot McLeer,
Mr. Marc Miller, Mrs. Jacqueline Shanes, Mrs. Patricia Venezia,
Mr. Steven Wolcott, Mrs. Elissa Zylbershlag
Absent: Mr. Scott Silverstein

Also Present:

Mr. Michael Davino, Superintendent
Mr. Matthew Clarke, Business Administrator/Board Secretary
Mrs. Ellyn Atherton, Human Resources
Ms. Kerri Wright, Board Attorney (7:08 PM – 8:15 PM)

2. CLOSED SESSION (7:09 PM – 8:15 PM)

Moved by Mrs. Shanes, seconded by Mr. McLeer, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION

“WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

Closed Conference Items

1. Matters protected by Attorney/Client privilege

Yeas: Unanimous by all Members present.

MOTION CARRIED

3. RECOVENE FROM CLOSED TO REGULAR SESION

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, approval to reconvene to the Regular Meeting Agenda of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. PLEDGE OF ALLEGIANCE

5. COMMUNICATIONS

1. NJSBA

Online setup for Mandated Training for those board members requiring training.

Special Education Conference will be held at the Princeton Marriot on April 25th from 9:00 – 3:00.

The Online Radio Talk Show *Negotiation Trends for School Districts in 2015, from March 26th* can be heard on rebroadcast.

Information and updates on *Workshop 2015* which is scheduled for October 27th thru 29th.

School Board Notes March 18th, 25th, and April 1st & 8th.

Reflections from Executive Director March 19th & April 7th.

3. NSBA weekly report from March 26th & April 9th.

4. GSCS eNet from March 20th.

5. GSCS will hold their annual meeting on March 27th.

6. MINUTES

Moved by Mrs. Shanes, seconded by Mrs. Venezia, to approve the following minutes:

Regular Meeting

- March 16, 2015

Yeas: Mrs. Robin Cornelison, Mr. Scott Donner, Mr. Marc Miller,
Mrs. Jacqueline Shanes, Mrs. Patricia Venezia, Mr. Steven Wolcott,
Mrs. Elissa Zylbershlag

Abstention: Mr. Dermot McLeer

MOTION CARRIED

7. SUPERINTENDENT'S REPORT

Moved by Mrs. Shanes, seconded by Mr. Donner, to accept and approve the Superintendent's Report as presented –

1. FMG Field Presentation – Todd Hay from Pennoni Associates

- 7a. PUBLIC SESSION ON FIELD PRESENTATION (8:44 – 8:51 PM)

Joe Forys

2. Student/Staff recognitions:

The American Heart Association recognized Sandmeier School and teacher, Lindsey Stearns for their outstanding participation in Jump Rope for Heart. They raised over \$32,000 this year!

JDHS 2014-15 Winter Sports Summary

Girls Basketball- The 2014-15 Dayton girl's basketball program competing in the Mountain Division of the Union County Conference completed the regular season with an overall record of 15-10 and a divisional record of 5-5. The lady Bulldogs won the Joe Pepe Memorial Tournament defeating Freehold Boro in the finals 51-42. The team advanced to round 2 of the Union County Tournament losing to New Providence 60-19. The team qualified for the NJSIAA N2G1 sectional playoffs as a 7 seed advancing to round 2 and lost to University 60-36. Of note: The Dayton girls basketball program has qualified for the NJSIAA state tournament for the 15th straight year. The team has also had 15 consecutive years with a winning record.

Wrestling – The 2015 David Brearley co-op wrestling program finished the season with an overall record of 1-16. The team finished 7th in the Union County Tournament.

Saverio Salcfas 220lbs – Overall Record: 27-6/ 3rd at TCNJ PRIDE Tournament/ 6th at Mustang Classic/ 1st at Union County Tournament/ 1st at District 11 Tournament/ 2nd at Region 3 Tournament/ 1-2 at NJSIAA State Tournament

Boys and Girls Indoor Track- The 2015 indoor track program provided opportunities for approximately 60 JDHS athletes to compete in a variety of indoor track events.

- Girls 3rd place at Group I Central Jersey State Sectionals
- Girls Shuttle Hurdles (Lucia Gambuzza, Arianna DeMartino, Destiny Martins, Viviane Orleans) – 4th place Union County Relays, 4th Place Group I State Relays
- Girls 4 x 400m relay (Michelle Martins, Lucia Gambuzza, Destiny Martins, Viviane Orleans) – 4th place, Central Jersey Group I Sectionals
- Girls High Jump Relay (Michelle Martins, Lucia Gambuzza) – 5th Place, Group I State Relays.
- Viviane Orleans- placed 14th in the High Hurdles at the Meet of Champions.

Boys Basketball- The 2015 boy's basketball program competing in the Union County Conference, Sky Division, completed the season with a 6-4 divisional record and an overall record of 14-11. The team qualified for the N2G1 sectional tournament as a 6 seed. The team advanced to round 2 and lost to Ridgefield H.S. 50-66.

Bowling- The 2015 Jonathan Dayton bowling program competed in the Union County Conference, Mountain Division. The team completed the regular season with a divisional record of 10-4 and an overall record of 10-6. The team finished 2nd in the Union County Conference, Mountain Division. In the N2G1 sectional tournament the team placed fourth. Two bowlers completed the season with high averages: Mike Iuliano 185 and Evan Weinstein with a team high average of 195.

Swimming- The 2015 swim team competing as a co-ed swim program with David Brearley swam competitively in the Union County Conference. The team completed the regular season with an overall record of 2-9, defeating Woodbridge

Hockey- The 2015 Jonathan Dayton co-op Ice Hockey program, competing in the Union County Conference, completed the season with a 3-5-1 conference record and an overall record of 10-9-1. The team qualified for the Public B NJSIAA Hockey Playoffs and lost in Round 1 to Wall 9-0. It was the first time since the 2006-07 season that the team qualified for the state playoffs.

3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
4. Building Usage Request
5. Fund Raiser Request
6. Fieldtrip Request

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. PUBLIC SESSION (8:57 PM)

There were no questions regarding the Superintendent's Report or the agenda.

9. BOARD SECRETARY'S REPORT

Moved by Mrs. Cornelison, seconded by Mrs. Venezia, to approve the Board Secretary's Report dated February 28, 2015 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. TREASURER'S REPORT

Moved by Mrs. Cornelison, seconded by Mrs. Venezia, to approve the Treasurer's Report dated February 28, 2015 and that it be received and placed on file

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. LEGAL CERTIFICATION

Moved by Mrs. Cornelison, seconded by Mrs. Venezia, Pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of February 28, 2015 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. EXPENSES FOR PROFESSIONAL SERVICES 2015-2016

Moved by Mrs. Cornelison, seconded by Mrs. Venezia, that the Board of Education approve the attached resolution regarding professional services during the 2015-16. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. PERSONNEL APPOINTMENTS

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. PROFESSIONAL DEVELOPMENT

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. WAIVER FOR SUBSTITUTE HIRING

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, approval of submission of Waiver Application to the NJ Department of Education to permit substitutes credentialing before notification of criminal history review is received.

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. SPECIAL EDUCATION PLACEMENTS

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. HIB REPORT

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, that the Board of Education affirms the HIB Report previously presented at the following Board meeting:

March 16, 2015

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. APPROVAL OF DUE PROCESS

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, at the recommendation of the Superintendent, approval of the attached resolution regarding of due process petition. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. OVERNIGHT FIELD TRIPS

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, at the recommendation of the Superintendent, approval of the following revised overnight field trips –

- JDHS Track – (Penn Relays) Philadelphia, PA (April 23 – April 24, 2015)
- Alternatives Club – Oak Ridge, NJ (June 4 – June 5, 2015).

Yeas: Unanimous by all Members present.

MOTION CARRIED

20. STUDENT TEACHERS

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, to approve the attached list of Student Teachers for the 2014-2015 school year. (Attachment F)

Yeas: Unanimous by all Members present.

MOTION CARRIED

21. SPARTAN CONSTRUCTION CHANGE ORDER #3 FAÇADE PHASE II

Moved by Mr. Donner, seconded by Mrs. Venezia, approval of Change Order #3 (revised) in the amount of \$41,669.00 to Spartan Construction Inc., Oakhurst, NJ for project number 2014.01.(Attachment G)

Yeas: Unanimous by all Members present.

MOTION CARRIED

22. 2ND AND FINAL READING OF POLICY 9270.1

Moved by Mr. McLeer, seconded by Mrs. Cornelison, to approve the second and final reading of the following policies (Attachment H1):

Policy #9270.1 - Board Member conflict PTA/PTSO

Yeas: Unanimous by all Members present.

MOTION CARRIED

23. 1ST READING OF POLICY 5131.5

Moved by Mr. McLeer, seconded by Mrs. Cornelison, move to approve the first reading of the following policies (Attachment H2):

Policy #5131.5 - Vandalism/Violence/Student Crisis

Yeas: Unanimous by all Members present.

MOTION CARRIED

24. SPORTS CO-OPERATIVE

Moved by Mr. Miller, seconded by Mr. McLeer, at the recommendation of the Superintendent, approval to renewal of the Cooperative Sports Program with Kenilworth Board of Education and forward its acceptance to the New Jersey State Interscholastic Athletic Association (NJSIAA).

Yeas: Unanimous by all Members present.

MOTION CARRIED

25. PUBLIC SESSION (9:03 – 9:25 PM)

The following member of the public presented information regarding the Soccer Club of Springfield:

Joe Forys

26. NEW BUSINESS

1.HIB RESOLUTION REGARDING JDHS 1411

Moved by Mrs. Shanes, seconded by Mr. Miller, approved the following resolution,

Be it resolved that, following the hearing conducted in executive session on April 13, 2015 and having heard from both District personnel and the student's parent and having reviewed the investigation report, the Board hereby affirms its decision to accept the Superintendent's recommendation regarding HIB

Investigation involving HIB No. (JDHS 1411), which was reported to the Board on March 16, 2015 for the reasons set forth in the Superintendent's report to the Board and directs the Board Secretary and School Business Administrator to transmit a copy of the Board's decision to the affected student's parents forthwith.

Yeas: Unanimous by all Members present.

MOTION CARRIED

2. Dayton's spring musical, *In the Heights* was outstanding. Congratulations to the students and staff for such a wonderful performance.
3. Update on the recent Township meeting by Mrs. Zybershlag.
4. Caldwell's PTA will be meeting Tuesday morning at 9 AM.
5. The PTSO of Dayton will hold their meeting on Wednesday evening.
6. The PTA/PTSO from all schools are looking for volunteers for the various committees and executive boards.
7. In addition to the executive board there were a few parents who attended the FMG PTA meeting.
8. Teacher of the Year recognitions will be during the June 1st board meeting. Those being honored can be viewed on the district webpage.

27. CLOSED SESSION (9:18 PM – 9:45 PM)

Moved by Mrs. Shanes, seconded by Mrs. Cornelison, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION

“WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

Closed Conference Items

1. Matters protected by Attorney/Client privilege

Yeas: Unanimous by all Members present.

MOTION CARRIED

28. RECONVENE FROM CLOSED SESSION TO REGULAR MEETING

Moved by Mrs. Shanes, seconded by Mr. McLeer, approval to reconvene to the Regular Meeting Agenda of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

29. ADJOURNMENT

Moved by Mrs. Shanes, seconded by Mr. McLeer, to adjourn the regular meeting at 9:46 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – April 13, 2015 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – April 27, 2015 at 7:30 PM in the IMC at JDHS
3. Public Hearing – April 27, 2015 at 7:30 PM in the IMC at JDHS

Matthew A. Clarke
Business Administrator/Board Secretary

Resolution: 2015-16 Tentative Budget

Professional Services:

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14.

NOW THEREFORE, BE IT RESOLVED, that the Springfield Board of Education hereby establishes the following maximums for the 2015-16 school year as follows:

- Architecture/Engineering \$975,595
- Legal \$294,525
- Audit \$27,575
- Physician \$17,585

For a total amount of \$1,315,280

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

**Springfield Public Schools
Personnel**

Attachment (B)

Last Name Certificated	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Lynch	Matthew	Summer School Director	District	----	\$5,914.00	----	----	4/2/15-7/27/15
O'Connor	Lynne	Elementary Teacher	Walton	----	----	----	Retirement	July 1, 2015
Cresci	Elizabeth	Principal	JDHS	----	----	----	Retirement	July 1, 2015
Black	Pat	LDTC	District	----	----	----	Resignation	July 1, 2015
Powis	Krista	Elementary Teacher	Walton	----	----	----	Resignation	July 1, 2015
Garrod	Wendy	Math Teacher	JDHS	----	----	----	revised leave	9/1/15-6/30/16
Townsend	Kyle	SAT Prep	JDHS	---	\$34.11/hr	---	---	9/1/14-6/30/15
Mirabella	Dana	Special Education Teacher	Walton	Step 3/BA	\$55,090.00	---	revised	4/1/15-6/30/15
David	Sarah	Social Studies Teacher	FMG	---	---	---	leave	9/1/15-12/13/15

Last Name Substitute/Home instructor/Volunteer	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
O'Connor	Lynne	Home Instructor	District	----	*	new	----	4/14/15-6/30/15
Lies	Susan	Chaperone, event staff	JDHS	----	26.15/hour	----	----	9/1/14-6/30/15
Stimmler	Rosa	Substitute Aide	District	----	*	new	----	4/14/15-6/30/15
Cetrulo	Patricia	Substitute Aide	District	----	*	new	----	4/14/15-6/30/15
DaSilva	Denise	Substitute Aide	District	----	*	new	----	4/14/15-6/30/15
Clark	Tamika	Substitute Aide	District	----	*	new	----	4/14/15-6/30/15
Mayo	Marquay	Substitute Aide	District	----	*	new	----	3/19/15-6/30/15
Sinclair	Maureen	Substitute Aide	District	----	*	new	----	4/14/15-6/30/15
Smith	Jacquelyn	Substitute Nurse	District	----	*	new	----	4/14/15-6/30/15
Jahn	Erika	Substitute Teacher	District	----	*	new	----	4/14/15-6/30/15

Last Name Non-Certificated	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Maher	Irene	Lunch Aide	district	----	16.72/hr	New	up to 10 hours	4/14/15-6/30/15
Susanno	Eleanor	Secretary	FMG	----	----	----	retirement	September 1, 2015

Last Name Before and After School Program/Childcare	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Stumpf	Janet	JCS ASP	JCS	---	\$15.00/hr	----	----	2/24/15-6/30/15

* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2013-June 30, 2016)
**** Special Salaries, Compensation and Fees 2014-2015

CONFERENCE/CONVENTION/WORKSHOP REQUESTS 2014-2015							
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	DATE	AMOUNT	BOE APPROVED
Clarke	Matthew	District	ASBO Intl. Eagle Institute	Alexandria, VA	7/14-17/15	0.00	4/13/15
Cunningham	Marnie	JC	Teacher Recognition Breakfast	Union	5/27/15	0.00	4/13/15
Davino	Michael	District	NJASA Spring Conference	Atlantic City	5/12-14/15	875.00	4/13/15
Fischbein	Ellen	EVW	Teacher Recognition Breakfast	Union	5/27/15	0.00	4/13/15
Haggerty	Devin	TLS	Teacher Recognition Breakfast	Union	5/27/15	0.00	4/13/15
Hofman	Veronica	JD	Mid Winter Writing Conf	New Brunswick	2/7/15	95.00	4/13/15
Lipari	Kelley	TLS	NJAGC	Bridgewater	3/6/15	79.50	4/13/15
Lipari	Kelley	TLS	NGSS Conception to Class	Jersey City	4/23/15	0.00	4/13/15
Pastine	Kim	JD	Teacher Recognition Breakfast	Union	5/27/15	0.00	4/13/15
Plias	Michael	TLS	NGSS Conception to Class	Jersey City	4/23/15	0.00	4/13/15
Rennie	David	JC	NGSS Conception to Class	Jersey City	4/23/15	0.00	4/13/15
Salomon	Rebecca	TLS	Teacher Recognition Breakfast	Union	5/27/15	0.00	4/13/15
Weiss	Melanie	EVW	High Functioning Autism	New Providence	4/21/15	100.00	4/13/15
Apr 13 2015 BOE Meeting							

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

1. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
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2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
High Point Morganville, NJ	1008	1,377.00	2013-14 SY	Tuition Adjustment
First Children Fanwood, NJ	1211	14,000.00	2014-15 SY	Tuition for remainder of 14-15 SY
Somerset Hills School, Inc. Middlesex, NJ	192219	2,786.28	2012-13 SY	Tuition Adjustment
Somerset Hills School, Inc.	192219	8,654.60	2013-14 SY	Tuition Adjustment

RESOLUTION APPROVING SETTLEMENT OF DUE PROCESS PETITION

WHEREAS, the Board was the respondent in a due process petition bearing OAL Docket No.: EDS 16890-14; and

WHEREAS, the Board attorney, the Director of Special Services, and the Superintendent, have recommended resolution of this matter pursuant to the terms set forth in a Settlement Agreement; and

WHEREAS, the Settlement Agreement does call for the expenditure of Board funds; and

WHEREAS, the Board finds that entering into a settlement pursuant to the terms set forth in the Settlement Agreement is in the best interest of the district; and

NOW, THEREFORE, BE IT RESOLVED by the Springfield Board of Education that it hereby approves the Settlement Agreement in this matter.

Student Teachers/Internships
2014 - 2015 School Year

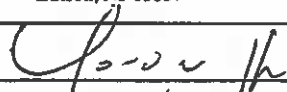
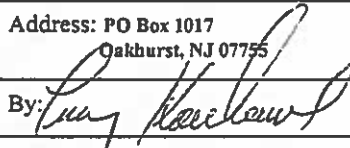
Board of Education Meeting: April 13, 2015

Administration Mentorship	Peter Bentivegna
College / University	St. Elizabeth College
Assignment Date	May 2015 – April 2016
Assignment	Minimum-300 hours – 100 hours per semester May-July – 75 hours (no more than 125) August-November-75 hours (no more than 125) December-April – 50 hours (no more than 150)
School	JDHS
Cooperating Mentor	Ronald Slate

(9)

CHANGE ORDER
AIA DOCUMENT G701

OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

PROJECT: Jonathan Dayton High School 139 Mountain Avenue Springfield, NJ 07081		CHANGE ORDER NUMBER: 3
		DATE: 02/27/2015
		ARCHITECT'S PROJECT NO: SBOE 1402
TO CONTRACTOR: Spartan Construction, Inc. PO Box 1017 Oakhurst, NJ 07755		CONTRACT DATE: 08/04/2014
		CONTRACT FOR: Phase II Facade Rehabilitation
The Contract is changed as follows: -ADD \$28,689.00 (twenty eight thousand six hundred eighty-nine dollars and zero cents) to contract amount for 126 LF Brick Wall Counter Flashing (5.2) & 113 SF Brick Replacement (3.0) -ADD \$15,400.00 (fifteen thousand four hundred dollars and zero cents) to contract amount for reimbursement of water penetration & petrographic testing.		
Not valid until signed by the Owner, Architect and Contractor.		
The original (Contract Sum) (Guaranteed Maximum Price) was.....		\$843,976.00
Net change by previously authorized Change Orders.....		\$31,232.77
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was.....		\$875,208.77
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of.....		\$44,089.00
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be....		\$919,297.77
The Contract Time will be <u>increased</u> (decreased) (unchanged) by (15) days.		
The date of Substantial Completion as of the date of this Change Order therefore is: 03/02/2015		
Note: This summary does not reflect changed in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.		
Architect: Pennoni Associates, Inc.	Contractor: Spartan Construction, Inc.	Owner: Springfield Township Board of Ed
Address: 105 Fieldcrest Avenue, Suite 502 Edison, NJ 08837	Address: PO Box 1017 Oakhurst, NJ 07755	Address: 139 Mountain Avenue Springfield, NJ 07081
By: 	By: 	By:
Date: 3/2/15	Date: 02/27/2015	Date:

SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081

POLICY: BOARD MEMBER CONFLICT PTA/PTSO

In order to avoid the appearance of impropriety and avoid any potential conflict of interest, no Board member shall hold an Executive office of a PTA or PTSO. In addition, no Board member shall be in a committee chair for any PTA or PTSO committee.

Similarly, in order to avoid the appearance of impropriety and to avoid any conflict of interest, no Board member's spouse shall hold an Executive Office of a PTA or PTSO. A Board member's spouse may chair any other PTA or PTSO committee provided that any requests related to such committee to the administration, building principal, or staff shall be made through a member of the PTA or PTSO Executive Committee.

The Board encourages Board members and their spouses to be active members of the PTA or PTSO.

Approved: February 2, 2015

Revised: April 13, 2015

SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081

POLICY: VANDALISM/VIOLENCE/STUDENT CRISIS

Vandalism

The Board of Education views vandalism against school property by pupils as reprehensible. The causes of such misbehavior often are complex, calling for careful study by parents/guardians, school staff and appropriate community officials.

The Board believes that pupils should respect property and take pride in the schools of this district. Whenever a pupil has been found to have done willful and malicious damage to property of the Board, the principal of the school shall notify the chief school administrator. The Board will hold the pupil or his/her parents/guardians liable for the damage caused by him/her.

When vandalism is discovered, the administration is directed to take such steps as are necessary to identify the vandals. If pupils have taken part in the vandalism, the appropriate administrator shall:

- A. Identify the pupils involved;
- B. Call together persons, including the parents/guardians, needed to study the causes;
- C. Decide upon disciplinary and/or legal action possibly including suspension. Should parents/guardians fail to cooperate in the discussions, the administration may charge the pupil with being delinquent by a petition stating the offense and requesting appearance in juvenile court;
- D. Take any constructive actions needed to try to guard against further such pupil misbehavior;
- E. Seek appropriate restitution.

Violence

Physical violence including assault with or without a weapon, against another pupil, a staff member or Board member is prohibited and will result in the disciplinary sanctions included in policies on suspension and expulsion and conduct/discipline. Disruptive behavior that is characterized by violence, even though not directed toward another person, should be reported by the classroom teacher to the school principal, unless instructed otherwise, so that possible program adjustments may be identified.

Any pupil who is convicted or adjudicated delinquent for possession of a firearm or a crime while armed with a firearm or found knowingly in possession of a firearm or any school property or on a school bus or at a school-sponsored function shall be immediately removed from the school's regular education program for a period of not less than one calendar year. The Chief School Administrator may modify this suspension on a case-by-case basis. Each pupil so removed shall be placed in an alternative educational program or on home instruction and shall be entitled to a hearing before the Board.

Any school employee observing or having direct knowledge from a participant or victim of an act of violence in the district public school(s) should complete the standard report form and submit it to the school principal who is responsible for preparing the official report to the Chief School Administrator.

The Chief School Administrator shall annually:

- A. Report to the Board of Education at a public meeting in October, all acts of violence and vandalism in the district that occurred during the previous school year;
- B. Ensure that a transcript of the annual report of violence and vandalism is kept on file at the Board office and made available to the public;
- C. Forward the transcript of the public hearing on violence and vandalism to the Department of Education by November 1;
- D. Notify the County Superintendent of action taken regarding incidents of violence.

Threats of Violence

The Board is committed to promoting healthy relationships and a safe learning environment. Therefore, it shall not tolerate pupil threats of harm to self or others or other threatening behaviors, including threats to damage school property. Threatening behaviors shall not be tolerated on school property or at activities under the jurisdiction of the Board of Education.

Pupils shall inform a teacher, guidance counselor or principal when he/she is in possession of knowledge of such threats. Staff shall immediately notify the principal of any threat or threatening behavior that he/she has knowledge of, has witnessed or received. All such threats shall be promptly reported to the appropriate law enforcement agency.

Pupils who perpetrate threatening behaviors shall be disciplined in accordance with policy and regulations on suspension and expulsion and conduct/discipline.

Unsafe School Choice Option

The Chief School Administrator shall comply with all requirements of the Unsafe School Choice Option policy adopted by the State Board of Education for schools in districts that receive funds under the No Child Left Behind Act of 2001. He/she shall keep the Board informed of all state requirements and actions taken to implement the policy.

Particularly, if a school in the district is designated as “persistently dangerous” as defined in the policy, corrective action plans shall be prepared and presented to the Board for review. The corrective action plans shall be in the format provided by the Department of Education and shall describe how the schools will reduce the number of incidents of violence as determined by the Electronic Violence and Vandalism Reporting System (EVVRS).

Likewise, if a student while at school or on school grounds becomes a victim of a violent criminal offense as defined by state statute, he/she shall be offered the option of transferring to another safe school within the district.

Parents/guardians shall be informed according to law and policy.

The Board shall be provided with access to a copy of the current statewide Unsafe School Choice Option Policy.

School Violence Awareness Week

This school district shall observe School Violence Awareness Week, the week beginning on the third Monday in October of each year. Organized activities focused on the prevention of school violence will be offered to students, employees and board members. Local law enforcement personnel will be invited to participate.

Violence and Vandalism Reporting

The Chief School Administrator will annually submit a report utilizing the Electronic Violence and Vandalism Reporting system (EVVRS) accurately reporting on each incident of violence, vandalism and alcohol and other drug abuse within the school district. Any allegations of falsification of data will be reviewed by the board of education using the requirements and procedures set forth in N.J.A.C. 6A:16-5.3(g). Board action shall be based on a consideration of the nature of the conduct, the circumstances under which it occurred, and the employee’s prior employment record.

Implementation

The Chief School Administrator shall oversee the development of implementing regulations on all aspects of this policy, including the establishment of procedures for cooperation between school staff and law enforcement officials for all situations involving firearms or other deadly weapons.

School Clearance Following Crisis Situation

The Board of Education is committed to protecting the health, safety and welfare of students during the school day, and will take action as necessary to provide for the safety and security of its students, staff and/or property. In "crisis situations," the Board reserves the right to exclude (or remove) a student who has been determined to pose an imminent or potential threat to student or staff safety, pending appropriate mental health clearance.

I) Examples of "Crisis Situations" (non-exhaustive)

- A) Student exhibits actions creating an imminent danger to the student or others, e.g., suicidal or homicidal ideation(s) or attempt(s) (See also Policy 5131.5);
- B) Student engages in verbalization(s) or other action(s) threatening the health, safety or well-being of himself/herself, other students, or staff;
- C) Student engages in verbalization(s) or other action(s) reflecting an intent or plan to harm himself/herself, other students, or staff;
- D) Student engages in verbalization(s) or other action(s) indicating that the student may be at risk of causing harm to himself/herself, other students, or staff;
- E) Student possesses object(s) or material(s) posing a threat to the health, safety or well-being of himself/herself, other students, or staff; or
- F) Student engages in any other action determined administratively to be a potentially threatening or harmful activity.

II) Intersection with Student Discipline

- A) A student's exclusion (or removal) based upon a crisis situation shall not be considered a disciplinary consequence.
- B) This Policy is intended to address mental health related issues only (i.e., to ensure that the student does not represent a danger to him/herself or others), and does not supersede the implementation of appropriate disciplinary action for violation of school regulations or actions required by N.J.S.A. 18A:40A-12 or N.J.A.C. 6A:16-4.3, as described in policies and explained in the Code of Student Conduct. Thus, depending on the nature of the incident, the student may also be subject to disciplinary consequences.

III) Procedures for Addressing a Crisis Situation

- A) In situations where a student presents as an imminent danger to himself/herself or others, school emergency procedures shall be followed.

- B) Staff members shall immediately notify the School Principal, or his/her designee, of any potential crisis situations.
- C) In response to each report of a potential crisis situation, the School Principal (or designee) shall immediately do the following:
 - 1) Notify the Crisis Intervention Team (or other designated team/individual), so that an Initial Assessment of the student may occur;
 - 2) Notify the Superintendent of Schools; and
 - 3) Notify the student's parent or legal guardian.
- D) In response to each report, the Crisis Intervention Team, consisting of the Principal and the Vice-Principal, guidance counselor, school psychologist, student assistance coordinator and/or social worker, shall conduct an Initial Assessment (for depression, suicidal ideation, intent to harm, and overall level of risk), including a student interview to assess whether or not the student presents as a potential danger to himself/herself or others, and to determine whether or not the student requires a mental health assessment and clearance prior to reinstatement.
- E) Provisions shall be made for the appropriate care and supervision of the student pending either: (1) a determination by the Crisis Intervention Team that the student's exclusion is not required; (2) the student's release to his or her parent/guardian; or (3) the student's removal for emergency care.

IV) Evaluation and Reinstatement

- A) If the Crisis Intervention Team determines that the student presents a potential danger to him/herself or others and requires a mental health assessment and clearance prior to reinstatement, the Principal shall notify the student's parent/guardian of this determination.
- B) The assessment must be completed by a licensed or certified mental health professional (e.g., psychologist, psychiatrist, social worker or psychiatric nurse) selected by the district or the parent/guardian.
 - 1) Assessments completed by evaluators selected by the school district shall be at the expense of the school district.
 - 2) Assessments completed by evaluators selected by the student's parent/guardian shall be at the expense of the parent/guardian.
- C) For purposes of the assessment, it is necessary for the evaluator to have access to all relevant information regarding the student and the incident giving rise to

the exclusion. The student's parent/guardian shall be asked to provide consent for a member of the Crisis Intervention Team to contact the professional completing the evaluation to provide necessary background information. However, if a parent/guardian cannot be reached and the student is screened and/or assessed by the appropriate school personnel as being in imminent danger of harming him/herself or others, the school may initiate an immediate assessment.

- D) The mental health assessment must, minimally, include the following:
- 1) Information identifying the student;
 - 2) Medical and family history;
 - 3) Review of presenting problem or incident;
 - 4) Mental status examination;
 - 5) Diagnosis, if relevant;
 - 6) Triggers for reoccurrence;
 - 7) Recommendations for follow-up services, as appropriate; and
 - 8) Other information deemed relevant by the evaluator.
- E) The clearance letter for the student's return to school must, minimally, include the following:
- 1) Evaluator's name and license number;
 - 2) Student's name and date of birth;
 - 3) Confirmation that the evaluator assessed the student in accordance with the standards set forth in Section IV.D of this Policy following and in connection with the precipitating school-based incident;
 - 4) The date of the assessment; and
 - 5) A specific statement that the student does not present as a danger to him/herself or others.
- F) If the parents/guardians assume the cost of the assessment (by a provider of their own choosing), the resulting report is their property, and will require their consent before being released to the school district. However, the required information (see Section IV.E above) must be included in the clearance letter.

V) Re-Entry to School

Following receipt of the school clearance letter, the District shall schedule a reentry meeting with the child, his/her parent/guardian, and appropriate school district personnel. Reentry meeting discussion shall include, but is not limited to, the following:

- A) Consideration of CST referral;
- B) Discussion regarding follow-up treatment, as necessary; and
- C) Discussion regarding school access to additional evaluative information (beyond clearance letter).

VI) Instruction During Exclusion

Students will be provided with appropriate home or other out-of-school instruction in accordance with N.J.A.C. 6A:16-10.1 et seq. during any period of exclusion.

Legal References:

- N.J.S.A. 2A:4A-60 et al. Disclosure of juvenile information; penalties for disclosure
- N.J.S.A. 2A:53A-15 Liability of parent or guardian for willful destruction Of property by infant under 18
- N.J.S.A. 2C:39-5 Unlawful possession of weapons
- N.J.S.A. 18A:17-46 Act of violence; report by school employee; notice of action taken; annual report
- N.J.S.A. 18A:25-2 Authority over pupils
- N.J.S.A. 18A:36-5.1 School Violence Awareness Week
- N.J.S.A. 18A:37-1 et seq. Discipline of Pupils
- N.J.S.A. 18A:40A-12 (discussing student examination by medical professional)

- N.J.A.C. 6A: 32-7.1 (discussing confidentiality of student record information)
- N.J.A.C. 6A:16-4.3 (discussing student examination by a medical professional)
- N.J.A.C. 6A: 16-10.1 et seq. (providing for student instruction during the exclusion period)

- N.J.A.C. 6A:14-2.8 Discipline/suspension/expulsion
- N.J.A.C. 6A:16-1.1 et seq. Programs to Support Student Development

- "H.A." v. Warren Hills Regional School District, 1976 S.L.D. 336
- Kopera v. West Orange Bd. of Educ., 60 N.J. Super. 289 (App. Div. 1960) (outlining standard applied in review of Board actions in requiring medical assessment and clearance).

M.F. o/b/o S.L.T. v. Bd of Educ. of Neptune, OAL Dkt. No. EDU 8583-96, 97 N.J.A.R.2d (EDU) 578, initial decision (March 27, 1997) aff'd, Comm. Ed. (May 19, 1997), aff'd, St. Bd. (September 3, 1997) (upholding Board decision to require immediate psychiatric evaluation for student threatening and taking actions in furtherance of a suicide attempt).

T.L. o/b/o T.L. v. Bd. of Educ. of Middletown, OAL Dkt. No. EDU 6671-01, aff'd Comm. Ed. (June 13, 2002) (upholding Board decision to require psychiatric or psychological examination of student suspended for developing a "hit-list" naming other students and teachers).

See also Commissioners' Decisions indexed under "Pupils – Punishment of" in Index to N.J. School Law Decisions

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (1999 Revisions)

Unsafe School Choice Option Policy, New Jersey Department of Education, June 30, 2003

Cross References:

1120 Board of education meetings
3250 Income from fees, fines, charges
4248 Employee protection
5114 Suspension and expulsion
5119 Transfers
5124 Reporting to parents/guardians
5131 Conduct/discipline
5131.4 Campus disturbances
5131.6 Drugs, alcohol, tobacco (substance abuse)
5131.7 Weapons and dangerous instruments
6114 Emergencies and disaster preparedness
6172 Alternative educational programs

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