

SUBJECT TO BD APPROVAL    DRAFT COPY  
SPRINGFIELD BOARD OF EDUCATION  
JANUARY 7, 2019  
REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, January 7, 2019 at 7:39 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 8, 2018.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Scott Silverstein.

Present: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Paula Saha, Mrs. Hilary Turnbull, Mr. Scott Silverstein

Absent: Mrs. Kristy Rubin

Also Present:

Mr. Michael Davino, Superintendent

Mr. Matthew Clarke, Business Administrator/Board Secretary

Mrs. Erica Scudero, Director of Curriculum, Instruction & Assessment

Mrs. Jannett Pacheco, Director of Human Resources

2. COMMUNICATIONS

1. NJSBA

Regional Leadership Training February 9<sup>th</sup> at various locations.

Labor Relations Training at various locations and dates.

Weekly Program Update- January 2<sup>nd</sup>.

School board notes- December 19<sup>th</sup>.

2. NSBA

"National Connection Daily" - December 17<sup>th</sup> thru January 4<sup>th</sup>.

3. GSCS

News & Notes - December 21<sup>st</sup>.

3. MINUTES

Moved by Mr. Miller, seconded by Mr. Munoz, to approve the following minutes:

Regular Meeting - December 17, 2018

Yeas:, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein

Abstention: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Paula Saha

MOTION CARRIED

4. SUPERINTENDENT’S REPORT

Moved by Mr. Miller, seconded by Mr. Donner, to accept and approve the Superintendent’s Report as presented -

1. Student/Staff Recognitions

UC Freeholders- Received Stem Grant worth \$500.00.

UC Freeholders- Received Theatre grant worth \$1,750.00.

PARCC update at budget process. Upward trend

2. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)

3. Building Usage Request

4. Fund Raiser Request

5. Fieldtrip Request

6. Contracts PL2015, Chapter 47

Yeas: Unanimous by all Members present.

MOTION CARRIED

5. PUBLIC SESSION (7:52 PM)

The public did not have any questions or comments to bring to the Board at this time.

6. BOARD SECRETARY’S REPORT

Moved by Mr. Donner, seconded by Mrs. Gamarekian, to approve the Board Secretary’s Report dated November 30, 2018 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

7. TREASURER’S REPORT

Moved by Mr. Donner, seconded by Mrs. Gamarekian, to approve the Treasurer’s Report dated November 30, 2018 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. LEGAL CERTIFICATION

Moved by Mr. Donner, seconded by Mrs. Gamarekian, Pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of November 30, 2018 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

Yeas: Unanimous by all Members present.

MOTION CARRIED

9. HEALTH BENEFITS INSURANCE BROKER

Moved by Mr. Donner, seconded by Mrs. Gamarekian, approval to renew Insurance Brokerage Services for Health Benefits-Medical/Prescription/Dental & Property and Casualty for calendar year 2019 to Arthur J. Gallagher in accordance with bid number PC-H 2015-01

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. SPECIAL SALARIES, FEES COMPENSATION RATES

Moved by Mr. Donner, seconded by Mrs. Gamarekian, to approve the Special Salaries, Fees, and Compensation Rates for the 2018-2019 school year.” (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. PERSONNEL APPOINTMENTS

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment B)

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
Abstention: Mrs. Paula Saha

MOTION CARRIED

12. PROFESSIONAL DEVELOPMENT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment C)

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
Abstention: Mrs. Paula Saha

MOTION CARRIED

13. SPECIAL EDUCATION PLACEMENTS

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment D)

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
Abstention: Mrs. Paula Saha

MOTION CARRIED

14. HIB REPORT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, the Board of Education affirms the HIB Report previously presented at the following Board meeting:  
December 17, 2018.

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
Abstention: Mrs. Paula Saha

MOTION CARRIED

**15. NURSING PLAN**

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, that the Board of Education approve the 2018-19 Nursing Plan.

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
Abstention: Mrs. Paula Saha  
MOTION CARRIED

**16. STUDENT TEACHERS**

Moved by Mr. Miller, seconded by Mrs. Gamarekian, to approve the attached list of Student Teacher for the 2018-2019 school year. (Attachment E)

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
Abstention: Mrs. Paula Saha  
MOTION CARRIED

**17. OVERNIGHT TRIP**

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, the following overnight field trip –

- Ski Club – Stowe, VT (March 1 – March 4, 2019).

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
Abstention: Mrs. Paula Saha  
MOTION CARRIED

**18. CHANGE ORDER#2- S BATATA CONSTRUCTION**

Moved by Mrs. Gamarekian, seconded by Mr. Miller, approval of Change Order #2 in the amount of (-\$17,500.00) to S Batata Construction, Parlin, NJ for project number 18.726. (EVW Parking - Attachment F)

Yeas: Unanimous by all Members present.  
MOTION CARRIED

**19. CHANGE ORDER #1- LAUMAR ROOFING CO**

Moved by Mrs. Gamarekian, seconded by Mr. Miller, approval of Change Order #1 in the amount of (-\$20,000.00) to Laumar Roofing Co., Passiac, NJ for project number 14.410. (ROD 4 - Attachment G1)

Yeas: Unanimous by all Members present.  
MOTION CARRIED

**20. CHANGE ORDER #1 – LAUMAR ROOFING CO**

Moved by Mrs. Gamarekian, seconded by Mr. Miller, approval of Change Order #1 in the amount of (-\$27,000.00) to Laumar Roofing Co., Passiac, NJ for project number 14.410. (ROD 4 - Attachment G2)

Yeas: Unanimous by all Members present.  
MOTION CARRIED

21. CERTIFICATE OF PAYMENT #1 SAFEWAY CONTRACTING INC

Moved by Mrs. Gamarekian, seconded by Mr. Miller, approval of the Certificate for Payment #1 (final) in the amount of \$27,000.00 to Safeway Contracting, Inc., Kenilworth, NJ for project number 14.410." (ROD 4 - Attachment G3)

Yeas: Unanimous by all Members present.

MOTION CARRIED

22. BYLAWS AND POLICIES

Moved by Mrs. Turnbull, seconded by Mr. Miller, to approve the first reading of the newly written bylaws, policies and regulations -

Bylaws           Section 0000 (0000.02 thru 0177)  
Policies         Sections 1000 thru 9000 (1100 thru 9720)  
Regulations     Sections 1000 thru 9000" (1240 thru 9324)

Yeas: Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Hilary Turnbull, Mr. Scott Silverstein

Abstention: Mrs. Paula Saha, Mr. Anthony Delia

MOTION CARRIED

23. PUBLIC SESSION (8:03 – 9:19 PM)

The following members of the public had questions or comments regarding:

Certified Media Specialists for Pre-k through 8<sup>th</sup> grade

Bonnie Lafazan, Carrie Solomon, Karen Cardin, Beth Thomas, Philip Yapp(non resident), Beth Thomas, Leslie Platt, Robin Meleno.

Technology and STEM programs at the high school

Jennifer Englebart, Beth Thomas

24. NEW BUSINESS

1. Board of Education roster update.
2. Rotation schedule for township committee meetings.
3. UCESC tuition update for 2019-2020

25. ADJOURNMENT

Moved by Mr. Miller, seconded by Mr. Donner, to adjourn the regular meeting at 9:24 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – January 28, 2019 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – February 11, 2019 at 7:30 PM in the IMC at JDHS

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Matthew A. Clarke

Business Administrator/Board Secretary

*Springfield Public Schools  
Springfield, New Jersey 07081  
2018 - 2019 School Year (Revised)*

*Special Salaries, Fees, and Compensations*

1	Bedside Instruction Rate	(As of January 8, 2019)	\$	40.00	per hour
1a	Interpreter/Translator (language)	(As of January 8, 2019)	\$	40.00	per hour
2	Substitute and Part-time Clerks		\$	14.00	per hour
3	Substitute Clerical Personnel (Retirees)		\$	14.50	per hour
4	Custodial Substitutes/Maintenance Worker		\$	13.75	per hour
5	Summer Student Help	(As of January 1, 2019)	\$	8.85	per hour
6	Rate for Mileage		\$	0.310	per mile
7	Substitute/School Bus Drivers		\$	15.75	per hour
8	Charge for Copies of Materials		\$	0.05	per/page standard
			\$	0.07	per/page legal
9	Bus Rental Fee		\$	65.00	per hour
10	Subscription Busing		\$	400.00	1 way
			\$	800.00	Roundtrip
11	Substitute Teacher				
	a. County Certificate				
	1-19 days		\$	89.00	
	20+ days		\$	99.00	
	b. County Certificate/BA				
	1-19 days		\$	94.00	
	20+ days		\$	104.00	
	c. Regular Teaching Certificate				
	1. Cumulative days of service in current school year				
	1-19 days		\$	99.00	
	20-39 days		\$	104.00	*
	40+ days		\$	114.00	
	2. Cumulative days of service in same assignment & current school year				
	1-19 days		\$	114.00	
	20+ days		\$	135.00	**
	d. County Certificate/Certified RN				
	1+ days		\$	175.00	
	* A fter 50 days of cumulative service the previous year, the rate of pay will be \$104.00				
	** A fter 20 consecutive days in the same assignment, \$135/diem retro-active to the 1st day.				

SPRINGFIELD PUBLIC SCHOOLS								
PERSONNEL								
Last Name	First Name	Position	Location	Grade/Step	Salary	Renewal/New	Information	Effective Date
<b>Certified Staff</b>								
Zambolla	Mamie	Guidance Counselor	JC	--	--	--	Leave	05/27/2019-11/27/2019
Carter	Donnie	Teacher	EVW	--	--	--	Revised Leave Date	2/16/2018-2/14/2019
Griffin	Megan	Teacher	EVW	--	--	--	Revised Leave Date	11/7/2018-5/3/2019
Fagan	Jennifer	Teacher	FMG	0/BA	\$55,478	Leave Replace: C.R.	--	1/8/2019-5/1/2019
<b>Substitute/Home Instructor/Volunteer</b>								
Aihan	Lisa	Substitute Teacher	District	--	--	New	--	01/08/2019-06/30/2019
Hayes	Brian	Substitute Teacher	District	--	--	New	--	01/08/2019-06/30/2019
Berk	Rana	Substitute Teacher	District	--	--	Renewal	--	11/01/2018-06/30/2019
<b>Non-Certified</b>								
Drysdale	Danielle	Chaperone/Event Staff	JDHS	--	\$28.30	--	--	09/01/2018-06/30/2019
Ortiz	Tracy	Chaperone	FMG	--	\$28.30	--	--	09/01/2018-06/30/2019
Fugelt	John	Substitute Bus Driver	District	--	--	--	Resignation	12/19/2018
Radutzky	Kathryn	Substitute Nurs	EVW	--	--	--	Resignation	01/07/2019
Ceslona	Lesli Y.	1:1 inst. Aide/aide-nurse's office	EVW	--	\$18.28 an hr	Replacing: Ortiz/Radutzky	up to 27.5 hr/wk	on or about 01/14/2019 - 06/30/2019
<b>Before and After School Program/Childcare</b>								
<p><b>" A school district or charter school .....may employ....for a period not to exceed 90 days pending review by the school district providing all the following are satisfied:</b></p> <p><b>Applicant compiled with providing list</b></p> <p><b>School district has no knowledge or information that the applicant would be required to disclose under the law</b></p> <p><b>School district determines special or emergent circumstances exist that justify the temporary employment of this applicant"</b></p>								
Springfield Board of Education Regular Meeting - January 7, 2019								

CONFERENCES/CONVENTIONS/WORKSHOPS								
2018-2019								
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	Funding	DATE	AMOUNT	BOE APPROVED
Riccardi	Daniela	District	Techspo 2019	Atlantic City		1/31/19 & 2/1/19	\$ 763.50	1/7/19
Fabi	Jordan	District	Techspo 2019	Atlantic City		1/31/19 & 2/1/19	\$ 698.08	1/7/19
Pagan	Pat	District	Techspo 2019	Atlantic City		1/31/19 & 2/1/19	\$ 692.27	1/7/19



**Special Education Request  
Related Services/OOD Placements**

Attachment ( D )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Delta T Group North Jersey Inc. Bryn Mawr, PA 19010	MRESC 15/16-12	*	*	2018-19SY	

(\* In accordance with Educational Service Commission of New Jersey RFP number MRESC 15/15-2)

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Barnstable Academy	1926	35,955.00	2018-19SY	(Revised Contract w/Transportation)
Oakland, NJ	0701	38,053.00	2018-19SY	(Revised Contract w/Transportation)

**Student Teachers/Internships**  
**2018-2019 School Year**

**Board of Education Meeting: January 7, 2019**

<b>Student Teacher/Intern</b>	<b>Nicole Alvarez</b>
<b>College / University</b>	<b>Kean University</b>
<b>Assignment Date</b>	<b>January 22-May 15, 2019</b>
<b>Field of Study</b>	<b>Elementary Education</b>
<b>School</b>	<b>Edward V. Walton</b>
<b>Cooperating Teacher/Counselor</b>	<b>Phoebe Levine</b>

(F)

# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> New Parking Lot at Edward V. Walton School 601 Mountain Ave., Springfield, NJ	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: June 19, 2018	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 002 Date: December 21, 2018
<b>OWNER:</b> <i>(Name and address)</i> Springfield Twp. Board of Education 139 Mountain Ave. Springfield, NJ 07081	<b>ARCHITECT:</b> <i>(Name and address)</i> DIGroupArchitecture, LLC 15 Bethany St. New Brunswick, NJ 08901	<b>CONTRACTOR:</b> <i>(Name and address)</i> S. Batata Construction, Inc. 238 Ernston Rd. Parlin, NJ 08859

**THE CONTRACT IS CHANGED AS FOLLOWS:**



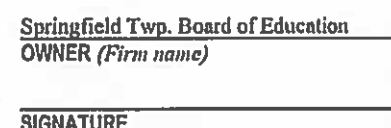
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*  
Credit for unused balance of General Repair Allowance

The original Contract Sum was	\$	159,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	159,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	17,500.00
The new Contract Sum including this Change Order will be	\$	141,500.00

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

DIGroupArchitecture, LLC ARCHITECT <i>(Firm name)</i>	S. Batata Construction, Inc. CONTRACTOR <i>(Firm name)</i>	Springfield Twp. Board of Education OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Manny Coimbra, RA, LEED AP JD+C PRINTED NAME AND TITLE	Joseph Xargo, Vice President PRINTED NAME AND TITLE	Matthew Clarke, School Business Admin./Board Secretary PRINTED NAME AND TITLE
12/21/2018 DATE	12/21/2018 DATE	 DATE

(G1)

# AIA<sup>®</sup> Document G701<sup>™</sup> – 2001

## Change Order

<b>PROJECT</b> (Name and address): PARTIAL ROOF REPLACEMENT AT FLORENCE M. GAUDINEER SCHOOL 75 South Springfield Avenue Springfield, NJ 07081	<b>CHANGE ORDER NUMBER:</b> 001 <b>DATE:</b> November 27, 2018	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address): Laumar Roofing Co. Inc. 426 Gregory Ave Passaic, NJ 07055	<b>ARCHITECT'S PROJECT NUMBER:</b> 14.410 <b>CONTRACT DATE:</b> 4/23/2015 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)


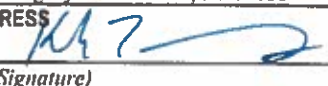
Unused Allowance #1	\$12,500.00
Unused Allowance #2	\$7,500.00
<b>Total</b>	<b>\$20,000.00</b>

The original Contract Sum was	\$	<u>1,136,000.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>1,136,000.00</u>
The Contract Sum will be decreased by this Change Order in the amount of	\$	<u>20,000.00</u>
The new Contract Sum including this Change Order will be	\$	<u>1,116,000.00</u>

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>DIGroup Architecture</u> <b>ARCHITECT</b> (Firm name)	<u>Laumar Roofing Co. Inc.</u> <b>CONTRACTOR</b> (Firm name)	<u>Springfield Board of Education</u> <b>OWNER</b> (Firm name)
<u>15 Bethany Street, New Brunswick, NJ</u> <b>ADDRESS</b>	<u>426 Gregory Ave Passaic, NJ 07055</u> <b>ADDRESS</b>	<u>139 Mountain Ave, Springfield, NJ 07081</u> <b>ADDRESS</b>
 <b>BY</b> (Signature)	 <b>BY</b> (Signature)	 <b>BY</b> (Signature)
<u>Wallace Harris</u> (Typed name)	<u>Kelvin Tavaraz</u> (Typed name)	 (Typed name)
<u>11-27-18</u> <b>DATE</b>	<u>11/27/18</u> <b>DATE</b>	 <b>DATE</b>

(G2)



# AIA® Document G701™ – 2001

## Change Order

<b>PROJECT</b> <i>(Name and address):</i> PARTIAL ROOF REPLACEMENT AT FLORENCE M. GAUDINEER SCHOOL. 75 South Springfield Avenue Springfield, NJ 07081	<b>CHANGE ORDER NUMBER:</b> 002 <b>DATE:</b> November 27, 2018	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> <i>(Name and address):</i> Laumar Roofing Co. Inc. 426 Gregory Ave Passaic, NJ 07055	<b>ARCHITECT'S PROJECT NUMBER:</b> 14.410 <b>CONTRACT DATE:</b> 4/23/2015 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*  
For another contractor to complete the replacement of the louvers as indicated on the contract documents. \$27,000.00

The original Contract Sum was	\$	<u>1,136,000.00</u>
The net change by previously authorized Change Orders	\$	<u>-20,000.00</u>
The Contract Sum prior to this Change Order was	\$	<u>1,116,000.00</u>
The Contract Sum will be decreased by this Change Order in the amount of	\$	<u>27,000.00</u>
The new Contract Sum including this Change Order will be	\$	<u>1,089,000.00</u>

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>DIGroup Architecture</u> <b>ARCHITECT</b> <i>(Firm name)</i>	<u>Laumar Roofing Co. Inc.</u> <b>CONTRACTOR</b> <i>(Firm name)</i>	<u>Springfield Board of Education</u> <b>OWNER</b> <i>(Firm name)</i>
<u>15 Bethany Street, New Brunswick, NJ</u> <b>ADDRESS</b>	<u>426 Gregory Ave Passaic, NJ 07055</u> <b>ADDRESS</b>	<u>139 Mountain Ave, Springfield, NJ 07081</u> <b>ADDRESS</b>
 <b>BY</b> <i>(Signature)</i>	 <b>BY</b> <i>(Signature)</i>	 <b>BY</b> <i>(Signature)</i>
<u>Wallace Harris</u> <i>(Typed name)</i>	<u>Kelvin TAVARES</u> <i>(Typed name)</i>	 <i>(Typed name)</i>
<u>11.27.18</u> <b>DATE</b>	<u>11/27/18</u> <b>DATE</b>	 <b>DATE</b>

APPLICATION and CERTIFICATE for PAYMENT

(63)

To: Springfield Board of Education  
139 Mountain Avenue  
Springfield, NJ 07081

Project: Gaudineer Middle School  
75 S. Springfield Avenue  
Springfield, NJ 07081

Application No: 1  
App. Date: October 15, 2018  
Period to: October 15, 2018  
Project No:

Distribution to:  
 OWNER  
 CONSTRUCTION MGR.  
 ARCHITECT  
 CONTRACTOR  
 OTHER

From: Safeway Contracting, Inc  
136 Market Street  
Kenilworth, NJ 07033

Contract Date: March 28, 2018

Contract For: Roofing

Via Architect: DI Group Architecture

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM	27,000.00
2. Net Change By Change Orders	
3. CONTRACT SUM TO DATE	27,000.00
4. TOTAL COMPLETED AND STORED TO DATE	27,000.00
5. RETAINAGE:	
a. of Completed Work	0.00
b. of Stored Material	0.00
TOTAL RETAINAGE	0.00
6. TOTAL EARNED LESS RETAINAGE	27,000.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	
8. CURRENT PAYMENT DUE	27,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Safeway Contracting, Inc.  
By: Cara Greeley Date: 12/18/2018  
State of: NJ County of: Union

Subscribed and sworn before me this 18<sup>th</sup> day of December, 2018

Cara Greeley personally appeared before me, the undersigned Notary Public, and provided satisfactory evidence of identification to be the person who signed this document and in my presence and swore or affirmed to me that the contents of this document are true and accurate to the best of his/her knowledge and belief.

**Notary Public, State of New Jersey**  
My Commission Expires  
**December 08, 2022**

Notary Public: Shane Bobas My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 27,000.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:  
By: Wm Howard Date: 12-19-18

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approval this Month		
TOTALS		
NET CHANGES by Change Order		

Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application No: 1

App. Date: October 15, 2018

Period to: October 15, 2018

Use Column I on Contracts where variable retainage for line items may apply.

Project No:

A Item #	B Description of Work	C Schedule of Values	D Work Completed		F Materials Stored & Used Prior + Current	G Total Completed and Stored To Date		H Balance to Finish	I Retainage
			From Previous Application(s)	This Period		Total Completed	%		
1	Springfield School Louver Upgrades	27,000.00		27,000.00		27,000.00	100.00	0.00	0.00
2									
3									
4									
5									
6									
7									
8									
9									
10									

GRAND TOTAL: 27,000.00 27,000.00 27,000.00 100.00 0.00 0.00

A=Line Item Number B=Brief Item Description C=Total Value of Item D=Total of D and E From Previous Application(s) (If Any) E=Total Work Completed For This Application F=Materials Purchased and Stored for Project G=Total of All Work Completed and Materials Stored for Project H=Remaining Balance of Amount to Finish I=Amount Withheld from G