

SUBJECT TO BD APPROVAL DRAFT COPY
SPRINGFIELD BOARD OF EDUCATION
JANUARY 8, 2019
RE-ORGANIZATIONAL MEETING

1. CALL TO ORDER

The meeting was called to order at 7:30 P.M. by Matthew A. Clarke, Board Secretary.

Mr. Clarke read the following statement:

President's Statement: Pursuant to the New Jersey Open public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 8, 2018

2. PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE

Mr. Clarke administered the oath of office to elected Board Members, Paula Saha, Anthony Delia and Hector Munoz

4. RESULTS OF ELECTION

Mr. Clarke announced the official election results as follows:

Member Board of Election

Three Year Term:

Paula Saha – 2,738 votes

Anthony Delia – 2,635 votes

Hector Munoz – 2,502 votes

5. ROLL CALL

Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Garamekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull
Absent: Mrs. Kristy Rubin

6. ELECTION OF PRESIDENT

Moved by Mr. Miller , seconded by Mr. Munoz, to re-elect Scott Silverstein, for the office of President of the Springfield Board of Education for 2019 calendar year

Yeas: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Garamekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Paula Saha, Mrs. Hilary Turnbull

Abstention: Mr. Scott Silverstein

MOTION CARRIED

7. ELECTION OF VICE PRESIDENT

Moved by Mr. Munoz , seconded by Mrs. Saha, to re-elect Marc Miller, for the office of Vice President of the Springfield Board of Education for 2019 calendar year

Yeas: Mr. Scott Donner, Mrs. Laura Garamekian, Mr. Scott Silverstein, Mr. Hector Munoz, Mrs. Paula Saha, Mrs. Hilary Turnbull

Abstention: Mr. Anthony Delia, Mr. Marc Miller

MOTION CARRIED

8. RENEWAL OF BYLAWS AND POLICIES

Moved by Mr. Miller, seconded by Mr. Delia, to adopt existing policy, bylaws and administrative guidelines

Yeas: Unanimous by all Members present.

MOTION CARRIED

9. BANK SIGNATURES

Moved by Mr. Miller, seconded by Mr. Delia, to authorize changes in bank signature cards for the signatures of President, Board Secretary and the Treasurer of School Monies.

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. ORGANIZATIONAL CHART

Moved by Mr. Miller, seconded by Mr. Delia, approval of the Organizational Chart of the Springfield Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. ANNUAL BOARD MEETINGS

Moved by Mr. Miller, seconded by Mr. Delia, that effective immediately, Board Meetings be scheduled as per (Attachment Aro).

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. OFFICIAL NEWSPAPER

Moved by Mr. Miller, seconded by Mr. Delia, to designate the Local Source and/or the Star Ledger as the official newspapers of the Board for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. SCHOOL ATTORNEY

Moved by Mr. Miller, seconded by Mr. Delia, move to appoint the following firms and attorneys as counsel to the Springfield Board of Education, for the 2019 calendar year:

1. Vito A. Gagliardi, Jr. Porzio, Bromberg & Newman PC
Morristown, NJ 07962 (Attachment Bro)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. ARCHITECTS

Moved by Mr. Miller, seconded by Mr. Delia, to appoint DI Group Architecture and Planning, LLC. 136 Brighton Avenue, Deal NJ as architect of record for the Springfield Board of Education for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. ENGINEER OF RECORD

Moved by Mr. Miller, seconded by Mr. Delia, to appoint Pennni Associates, 105 Fieldcrest Avenue, Edison NJ as engineer of record for the Springfield Board of Education for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. PURCHASING AGENT

Moved by Mr. Miller, seconded by Mr. Delia, approval of the resolution to appoint Matthew A. Clarke, School Business Administrator/Board Secretary, as the duly authorized purchasing agent for the Springfield Board of Education, pursuant to 18A:18A (Attachment Cro).

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. TREASURER OF SCHOOL MONIES

Moved by Mr. Miller, seconded by Mr. Delia, to appoint Manuel Vieira as Treasurer of School Monies to the Springfield Board of Education for the calendar year 2019 at a salary of \$5,966.00.

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. AUDITOR

Moved by Mr. Miller, seconded by Mr. Delia, to appoint Cannone and Company, P.A. as auditor to the Springfield Board of Education for the 2018-2019 budget year for the fee of \$21,778.00.

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. AFFIRMATIVE ACTION OFFICER

Moved by Mr. Miller, seconded by Mr. Delia, to appoint as Affirmative Action Officer of the Springfield School District for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

20. TITLE IX OFFICER

Moved by Mr. Miller, seconded by Mr. Delia, to appoint Jannett Pacheco as Affirmative Title IX Officer of the Springfield School District for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

21. SCHOOL SAFETY OFFICE

Moved by Mr. Miller, seconded by Mr. Delia, to appoint Jannett Pacheco as School Safety Officer of the Springfield School District for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

22. 504/ADA COMPLIANCE OFFICER

Moved by Mr. Miller, seconded by Mr. Delia, to appoint Tiffany Boehm as Public 504/ADA Compliance Officer of the Springfield School District for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

23. CUSTODIAN OF PUBLIC RECORDS

Moved by Mr. Miller, seconded by Mr. Delia, to approve the appointment of Michael Davino, Superintendent, as the custodian of Public Records for the 2019 calendar year in accordance with the Open Public Records Act.

Yeas: Unanimous by all Members present.

MOTION CARRIED

24. PUBLIC AGENCY COMPLIANCE OFFICER (PACO)

Moved by Mr. Miller, seconded by Mr. Delia, appoint Matthew A. Clarke as P.A.C.O. Officer of the Springfield School district for the 2019 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

25. MORRIS UNION JOINTURE

Moved by Mr. Miller, seconded by Mr. Delia, to appoint the Superintendent of Schools as the representative of the Springfield School District to serve on the Morris-Union Jointure Commission Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

26. UNION COUNTY EDUCATIONAL SERVICES COMMISSION

Moved by Mr. Miller, seconded by Mrs. Garamekian, to appoint Scott Donner as a representative of the Springfield School District to serve on the Union County Educational Services Representative Assembly.

Yeas: Mr. Anthony Delia, Mrs. Laura Garamekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull

Absent: Mrs. Kristy Rubin

Abstention: Mr. Scott Donner

MOTION CARRIED

27. ADJOURNMENT TO REGULAR MEETING

Moved by Mr. Miller, seconded by Mrs. Garamekian, to adjourn the organizational meeting at 7:39 P.M. and move on to the regular meeting.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Matthew A. Clarke
Business Administrator/Board Secretary

2019

Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, scheduled meetings of the Board of Education will be held in the Jonathan Dayton High School IMC, First Floor at 7:00 P.M. for Executive Sessions and 7:30 P.M. for Public Sessions on the following dates:

<u>2019</u>	<u>MONTH</u>	<u>REGULAR MEETINGS</u>	<u>SPECIAL MEETINGS</u>
	January	28	
	February	11, 25	
	March	04, 18	
	April	08, 29	
	April	29 - Public Hearing (2019-2020 Proposed Budget)	
	May	13	
	June	03, 17	
	July	15	
	August	19	
	September	16	
	October	07, 21	
	November	04, 18	
	December	02, 16	
<u>2020</u>	January	06 - Re-Organization Meeting	
	January	06	

2020 – Tentative Meetings (Dates subject to change - Will be reviewed at the January 6, 2020 reorganization meeting)

January	27
February	10, 24
March	02, 16
April	06, 27
May	11
June	01, 15

Any changes or additions to this calendar will be announced pursuant to the New Jersey Open Public Meetings Act.

Springfield, New Jersey
Date: January 7, 2019

Matthew A. Clarke
Business Administrator/Board Secretary

Copy to: The Local Source, Star Ledger, Township Clerk, Springfield Public Library
Posted at Board Office and each school, and District website – www.springfieldschools.com

BOARD ATTORNEYS

<u>Attorney</u>	<u>Firm</u>	<u>Rate</u>
Vito A. Gagliardi, Jr., Kerri Wright, & Tom Johnston	Porzio Bromberg & Newman PC	\$195/hour (\$145/hour for paralegals)

**Resolution
Purchasing Agent
January 7, 2019**

WHEREAS, the Public School Contracts Law gives the Board of Education the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 18A-3a, permits an increase in the bid threshold if a qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Matthew A. Clarke possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Springfield Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Springfield Board of Education, in the County of Union, in the State of New Jersey hereby increases its bid threshold to \$36,000; and be it further

RESOLVED, that the governing body hereby appoint Matthew A. Clarke as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A: 18A-2b with specific authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:35-5.2, the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Matthew A. Clarke's certification to the Director of the Division of Local Government Services.

I, Matthew A. Clarke, Secretary of the Springfield Board of Education, in the County of Union, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Springfield Board of Education, County of Union, State of New Jersey at a regular meeting of said governing body held on January 7, 2019.

Matthew A. Clarke
Business Administrator/Board Secretary