

DRAFT COPY SUBJECT TO REVISIONS BY BOARD
SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey
REGULAR MEETING MARCH 22, 2010

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, March 22, 2010 at 7:03 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on April 27, 2009.

1. CALL TO ORDER

The meeting was called to order by Board President, Mrs. Jacqueline Shanes.

2. ROLL CALL

Present: Mr. Anthony Delia, Miss Linda Duke, Mr. Andrew Fekete,
Mr. Brian Kass, Mr. Irwin Sablosky, Mr. Jeff Strumpf,
Mrs. Patricia Venezia, Mr. Steven Wolcott, Mrs. Jacqueline Shanes
Also

Present: Mrs. Hillary Corburn, Assistant Superintendent
Mr. Matthew A. Clarke, Business Administrator/Board Secretary
Mrs. Elyn Atherton, Director of Human Resources

3. CLOSED SESSION (7:04 – 7:30 PM)

Moved by Miss Duke, seconded by Mr. Sablosky, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION:

“WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege and Negotiations which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.”

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Closed Conference Items

1. Matters protected by Attorney/Client Privilege
2. Negotiations

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. RECONVENE

Moved by Miss Duke, seconded by Mr. Sablosky, approval to reconvene to the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

5. PLEDGE OF ALLEGIANCE

6. COMMUNICATIONS

- a. The School Board Election in 2011 has been changed to Wednesday, April 27, 2011.
- b. NJSBA is hosting a *Learn at Lunch* discussion on Governor Christie's Proposed Budget.

7. MINUTES

Moved by Miss Duke, seconded by Mr. Delia, to approve the following minutes:

- | | |
|-------------------|-----------------|
| Executive Meeting | - March 8, 2010 |
| Regular Meeting | - March 8, 2010 |

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. SUPERINTENDENT'S REPORT

Moved by Miss Duke, seconded by Mr. Sablosky, to accept and approve the Superintendent's Report as presented:

Mr. Clarke reported on the following items:

1. Budget Presentation – 2010-11 Proposed Tentative Budget
2. Building Usage Request
3. Fund Raiser Request
4. Fieldtrip Request

Yeas: Unanimous by all Members present.

MOTION CARRIED

9. FIRST PUBLIC SESSION (8:08-8:10 PM)

The following members of the public had comments or questions regarding the agenda:

Laurie Hoage (Superintendent's Report – Budget Presentation)

10. BILL LIST

Moved by Mr. Sablosky, seconded by Mr. Delia, to approve computer checks numbered 023973 through 024146 and wire transfer 800065 in the amount of \$3,273,810.33 and minus check numbers 023834 and 999109 in the amount of \$4,338.50, for a grand total of \$3,269,471.83

Yeas: Unanimous by all Members present.

MOTION CARRIED

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11. FUND BALANCE 2009-2010

Moved by Mr. Sablosky, seconded by Mr. Delia, that the Board of Education approved the attached Appendix E documentation supporting its estimated current year general fund surplus balances. (Attachment A1)

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. TENTATIVE SCHOOL BUDGET 2010-2011

Moved by Mr. Sablosky, seconded by Mr. Delia, approval of the attached resolution authorizing the submission to the Union County Executive Superintendent of Schools the tentative 2010-2011 School District Budget of \$34,428,056.00 and authorize the administration to make necessary adjustments and post legal notices as set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. PERSONNEL APPOINTMENTS

Moved by Mr. Delia, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment B)

Yeas: Mr. Anthony Delia, Mr. Andrew Fekete, Mr. Brian Kass,
Mr. Irwin Sablosky, Mr. Jeff Strumpf, Mrs. Patricia Venezia, Mr. Steven Wolcott,
Mrs. Jacqueline Shanes
Abstention: Miss Linda Duke

MOTION CARRIED

14. PROFESSIONAL DEVELOPMENT TRAVEL

Moved by Mr. Delia, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES

Moved by Mr. Delia, seconded by Mr. Sablosky, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements for the 2009 - 2010 school year. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. STUDENT TEACHERS

Moved by Mr. Delia, seconded by Mr. Sablosky, the attached list of Student Teachers for the 2009 – 2010 school year. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

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17. SCHOOL CALENDAR 2010-2011

Moved by Mr. Delia, seconded by Mr. Sablosky, at the recommendation of the Superintendent, I move approval of the attached revised school calendar for the 2010-11 school year. (Attachment F)

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. DONATION

Moved by Mr. Delia, seconded by Mr. Sablosky, approval to accept the following donation to be utilized in the Springfield School District for the purpose of:

<u>Company/Organization</u>	<u>Purpose</u>	<u>Worth (less than \$500/more than \$500)</u>
1. Greenberg & Company	Donation	More than \$500

(Printers approximate value \$600.00)

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. SECOND PUBLIC SESSION (8:16- 8:18 PM)

The following members of the public had comments regarding Fundraiser (All for One Fund):

Scott Silverstein

20. NEW BUSINESS

- a. JDHS Winter Sports Awards ceremony is March 25th.
- b. JDHS production of *Little House of Horrors* this past weekend was incredible. Congratulations to all involved.
- c. The Township's "Springfield Improvement Team" is in the final stages of organization.
- d. Sandmeier PTA has positions to fill for next year. Anyone interested, please contact Mrs. Williams, current TLS PTA President.
- e. Gaudineer will be hosting a fundraiser "By-the-Pound Clothing", on April 24th.
- f. "Help Turf Springfield" is holding a fundraiser in conjunction with Lord & Taylor's of Westfield on May 4th.

21. OLD BUSINESS

- a. Discussion regarding Dayton's graduation ceremony and the pro's and con's of indoor versus outdoor ceremonies.

22. ADJOURNMENT (8:44 PM)

Moved by Miss Duke, seconded by Mr. Delia, to adjourn the meeting at 8:44 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Public Hearing – March 26, 2010 at 9:00 AM in the IMC at JDHS
2. Regular Meeting – April 12, 2010 at 7:30 PM in the IMC at JDHS

Matthew A. Clarke
Business Administrator/Board Secretary

RESOLUTION

WHEREAS, the Springfield Board is required by N.J. 18A:7a-28 to submit an itemized budget to the County Executive Superintendent of Schools on or before March 22, 2010, and

WHEREAS, the County Superintendent must review and may request changes in the itemized budget;

NOW, THEREFORE BE IT RESOLVED that the proposed 2010-2011 School Budget be tentatively adopted as follows, subject to the approval of the County Superintendent of Schools:

	Budget	Tax Levy
General Fund	\$32,568,101.00	\$31,775,534.00
Special Revenue	\$ 756,930.00	\$0.00
Debt Service	\$ 1,103,025.00	\$ 1,093,025.00
Total Budget	\$34,428,056.00	

And

BE IT FURTHER RESOLVED THAT

1. The Superintendent of Schools and the Business Administrator/Board Secretary be authorized to submit the proposed 2010-2011 School District Budget as presented on the State required forms to the County Superintendent of Schools for review and approval; and
2. The Superintendent of Schools and Business Administrator/Board Secretary be authorized to make changes or revisions to the proposed 2010-2011 School District Budget if so recommended by the Union County Superintendent of Schools.

REVIEW OF ESTIMATED FUND BALANCE

Attachment (A1)

SPRINGFIELD BOARD OF EDUCATION

	Attachment (A1)				
	(A)	(B)	(C)	(D)	(E)
Support	Beg. Bal. 1610	1620	1630	1640	End.Bal. 1650
		(1610-1620-1630+1640=1650)			
Data Enter Amounts from Recap	2,925,391	1,495,384	74,094	0	1,355,913
Sum of Three Lines Must Equal Recap Amount:					
Enter Amount Certified For Taxes		30,561,479			
Enter Additional Amount Appropriated		0			
Enter Amount Certified For Taxes Not Appropriated as (Neg)		0			
Support for lines 1620 and 1630					
Board Resolutions:					
Appropriated Fund Balance (Part of 2010 Proposed Budget)		103,808			
Reserve for Encumbrances (Part of 2009 Proposed Budget)		1,391,576			
Reserves:					
Capital Reserve		-			
Additional Amount to be budgeted in 2010-11 due to S-1701			74,094.00		
Review for Add'l Surplus Generated - line 1640					
Under Estimated Revenues:					
(Review in Conjunction with Prior Year CAFR schedule J-15)					
Unbudgeted Investment Income on Bonded Projects				0	
Unbudgeted GF Interest on Investments				0	
Unbudgeted Misc. Tuition Revenue				0	
Unbudgeted Transportation Fees				0	
Unencumbered Appropriation Balances:					
Large Amounts with no Justification				0	
Purchase Orders:					
Prior Year Cancelled POs				0	
Old Outstanding PO's no Longer Necessary				0	
Transfer to Food Service:					
Amount of Budgeted Transfer not Needed due to a Large Retained Earnings Bal from the Prior Year				0	
Total amounts must agree with the applicable line on recap, or applicable component of as noted above.		1,495,384	74,094	0	
		(NOTE 1)	(NOTE 2)	(NOTE 3)	
NOTE 1 - Amount must agree with the additional amount appropriated on line 1620 of recap. If this amount is correct and different from recap adjust recap.					
NOTE 2 - Amount must agree with line 1630 on recap. If this amount is correct and different from recap adjust recap.					
NOTE 3 - Amount must agree with line 1640 on recap. If this amount is correct and different from recap adjust recap.					

**Springfield Public Schools
Personnel**

Attachment (B)

Last Name <i>Certificated</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Magee	Joan	Elementary	Walton	----	----	----	Retirement	July 1, 2010
Ahrens	Allison	Supervisor of Guidance	District	----	----	----	Retirement	July 1, 2010
Bellarosa	Mandee	Chaperone/Event staff	JDHS	----	25.13/hr	----	----	1/4/10-6/30/10
Lindeman	Benjamin	Chaperone/Event staff	FMG	----	25.13/hr	----	----	1/4/10-6/30/10
Reich	Linda	Leave Replacement Elem	JCS	Step 0-BA	\$ 51,050.00	cover for A.F.	----	4/5/10-6/23/10
Frankhouser	Kathertine	NJ ASK Prep	TLS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10
Salomon	Rebecca	NJ ASK Prep	TLS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10
Barrett	Katherine	NJ ASK Prep	TLS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10
Slazar	Jennifer	NJ ASK Prep	TLS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10
Pilo	Tiffany	NJ ASK Prep	TLS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10
Louis	Lynn	NJ ASK Prep	JCS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10
Schultz	Kristen	NJ ASK Prep	JCS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10
Walsh	Barbara	NJ ASK Prep	JCS	----	\$32.78/hr	----	up to 16 hrs	3/23/10-6/1/10

Last Name <i>Non-Certificated</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Information	Effective Date
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Last Name <i>Substitute/Home instructor</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Ishak	Viola	substitute teacher	District	----	****	New	----	3/23/10-6/30/10
Labate	Charlotte	substitute teacher	District	----	****	New	----	3/23/10-6/30/10
Reilly	Donna	substitute teacher	District	----	****	New	----	3/23/10-6/30/10
Folkart	Jennifer	substitute aide	District	----	****	New	----	3/23/10-6/30/10
Belliveau	Paul	substitute aide	District	----	****	New	----	3/23/10-6/30/10

Last Name <i>Before and After School Program/Childcare</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Vaccarella	Lucy	Group Aide	District	----	\$14.30/hr	----	----	3/23/10-6/30/10

* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2007 - June 30, 2010)

**** Special Salaries, Compensation and Fees 2009 - 2010

**Workshop Requests
2009 - 2010**

Attachment (C)

Lname	Fname	Description	Date	Amount	Location
Corburn	Hillary	When Kids Can't Read-Literacy Consortium	3/23 & 5/13/10	N/C	Dist
Corburn	Hillary	Designing Curr to Meet Revised Standards	6/28-29/10 revised	275.00	Dist
Harms	Dana	When Kids Can't Read-Literacy Consortium	3/23/2010	N/C	EVW
Levine	Phoebe	When Kids Can't Read-Literacy Consortium	3/23/2010	N/C	EVW
Loew	Bonnie	Effective Collaborations - Rutgers	4/23/10 revised	N/C	FMG
McCauley	Kristy	Virtual Enterprise Trade Fair	3/25/2010	50.00	JD
Olive	Virginia	Effective Collaborations - Rutgers	4/23/10 revised	8.06	FMG
Pietruszki	Sarah	Partners in Progress:ABA & Speech Therapy	4/22/2010	N/C	Dist
Westhead	Liz	Modern Attachment Theory	4/13/2010	N/C	Dist
White	Chris	NJ Secondary School Leadership Conf.	3/24/2010	33.00	JD
March 22, 2010					

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

1. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Education Inc. Plymouth, Ma.	Hospital Tutoring	\$49/Hr.	Per IEP	09 - 10 SY	
Cerebral Palsy Of North Jersey Livingston, NJ	Augmentative & Alternative Communication Assessment (AAC)	\$550	Per IEP	09 - 10 SY	

2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Calais School Whippany, NJ	Re-bill for FY Ended 6/30/09	\$977.00	08 - 09 SY	

Student Teachers/Internships 2009-2010 School Year

School Psychology Internship:	Jessica Beach
College/University:	Kean Univ.
Assigned to:	District
Assignment Date:	September 2010 thru June 2011
Cooperating Staff:	Renee Altman
Education Leadership Intern:	Jerome Lovett
College/University:	Seton Hall Univ.
Assigned to:	Jonathan Dayton HS
Assignment Date:	March ~ June, 2010
Cooperating Staff:	Elizabeth Cresci & Norman Francis

SPRINGFIELD PUBLIC SCHOOLS

REVISED 2010-2011 SCHOOL CALENDAR

September '10						
Su	M	Tu	W	Th	F	Sa
			1~	2~	3x	4
5	6x	7	8	9x	10x	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
October '10						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11x	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
November '10						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4x	5x	6
7	8	9	10	11	12	13
14	15	16	17	18	19#	20
21	22*	23*	24*	25x	26x	27
28	29	30				
December '10						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24x	25
26	27x	28x	29x	30x	31x	
January '11						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17x	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '11						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18x	19
20	21x	22	23	24	25	26
27	28#					
March '11						
Su	M	Tu	W	Th	F	Sa
		1*	2*	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
April '11						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18x	19x	20x	21x	22x	23
24	25	26	27	28	29	30
May '11						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30x	31				
June '11						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

CODES: x = no school for students; * = early dismissal; # = delayed opening; ^ = Interim progress report;
@ = end of marking period; + = report cards issued; ~ = staff development;

Nov 19 & Feb 28 delayed opening for PK-8 only

Nov 22, 23, 24 & Mar 1 & 2 early dismissal PK-12

SIGNIFICANT DATES

ep 1,2 Staff Development
ep 3,6 No school Labor Day W/E
ep 7 School Begins PreK-12
ep 9,10 No school Rosh Hashanah
Oct 11 No school Columbus Day
Nov 4,5 No school NJEA Conv

Nov 25,26 No school Thanksgiving Recess
Dec 24-31 No school Winter Recess
Jan 17 No school ML King, Jr. Day
Feb 18,21 No school President's Day
Apr 18-22 Spring Recess

May 30 No school Memorial Day
Jun 20 FMG Moving Up Ceremony
Jun 21 JDHS Graduation
Jun 21 Last day for students

Number of school days: September (16) October (20) November (18) December (17) January (20) February (18) March (23) April (15) May (21) June (15) Total (183)

NOTE: If more than 3 days are required for inclement weather, the spring vacation period could be reduced or the school year could be extended in June for students and teachers. Please be aware of these possibilities when planning vacation activities during the 2010-2011 school year. **FOR 3/22/10 BOE MTC**

Springfield Board of Education Regular Meeting March 22, 2010