

SUBJECT TO BD APPROVAL DRAFT COPY
SPRINGFIELD BOARD OF EDUCATION
DECEMBER 16, 2013
REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, December 16, 2013 at 7:22 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 7, 2013.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Steve Wolcott

Present: Mrs. Robin Cornelison, Mr. Steven Friedman, Mr. Dermot McLeer,
Mr. Irwin Sablosky, Mr. Scott Samansky, Mrs. Jacqueline Shanes,
Mrs. Patricia Venezia, Mr. Steve Wolcott
Absent: Mr. Scott Silverstein

Also Present:

Mr. Michael Davino, Superintendent
Mr. Matthew Clarke, Business Administrator/Board Secretary
Mrs. Elyn Atherton, Director of Human Resources

2. CLOSED SESSION (7:23 PM – 7:33 PM)

Moved by Mrs. Shanes, seconded by Mr. Sablosky, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION

“WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege and Personnel which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

Closed Conference Items

1. Matters protected by Attorney/Client privilege
2. Personnel

Yeas: Unanimous by all Members present. MOTION CARRIED

3. RECONVENE

Moved by Mrs. Shanes, seconded by Mr. McLeer, approval to reconvene the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present. MOTION CARRIED

4. MOMENT OF SILENCE

Molly Greenwald, 5th grade student at Sandmeier

5. PLEDGE OF ALLEGIANCE

6. COMMUNICATIONS

1. NJSBA

School Board Notes from December 4th & 12th.

Notice of resolution cut off date for the May 17th Delegate Assembly is March 3rd.

Next Union County SBA meeting is February 12th.

2. NSBA weekly report from December 3rd, 5th and 12th.

3. GSCS e-Net from December 3rd.

7. MINUTES

Moved by Mr. Sablosky, seconded by Mrs. Shanes, to approve the following minutes:

Regular Meeting	- December 2, 2013
Executive Meeting	- December 2, 2013

Yeas: Unanimous by all Members present. MOTION CARRIED

8. BOARD MEMBER RECOGNIZATION

Irwin Sablosky was recognized for his outstanding contributions to the students, staff, and administration during his tenure as a Board of Education member. Mr. Sablosky has been a board member from 2001 – 2013.

9. SUPERINTENDENT'S REPORT

Moved by Mrs. Shanes, seconded by Ms. Cornelison, to accept and approve the Superintendent's Report as presented:

1. Mr. Clarke presented the 2012-2013 CAFR
2. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
3. Building Usage Request
4. Fund Raisers
5. Fieldtrip Request

Yeas: Unanimous by all Members present. MOTION CARRIED

10. PUBLIC SESSION (8:24 PM)

The public had no questions or concerns at this time regarding the Agenda or the Superintendents Report.

11. BILL LIST

Moved by Mr. Sablosky, seconded by Mrs. Shanes, approval of computer checks numbered 032160 through 032325 and wire transfers 800110, 888067, 888068, 888069, and 888070 for a grand total of \$3,959,826.97.

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. TRANSFERS

Moved by Mr. Sablosky, seconded by Mrs. Shanes, the approval of the transfer of funds from and to the following line item accounts as designated. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. CAFR FOR YEAR END JUNE 30, 2013

Moved by Mr. Sablosky, seconded by Mrs. Shanes, approval of the resolution to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2013 and the accompanying Auditor's Management Report on Administrative Findings completed by Cannone and Company, P.A. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. PERSONNEL APPOINTMENTS

Moved by Mrs. Venezia, seconded by Mr. Samansky, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. PROFESSIONAL DEVELOPMENT FOR STAFF

Moved by Mrs. Venezia, seconded by Mr. Samansky, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. SPECIAL EDUCATION

Moved by Mrs. Venezia, seconded by Mr. Samansky, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. HIB REPORT

Moved by Mrs. Venezia, seconded by Mr. Samansky, that the Board of Education affirms the HIB Report previously presented at the following Board meeting:
December 2, 2013.

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. DISTRICT NURSING PLAN

Moved by Mrs. Venezia, seconded by Mr. Samansky, at the recommendation of the Superintendent, approval of the District Nursing Plan.

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. NEW CURRICULUM

Moved by Mrs. Venezia, seconded by Mr. Samansky, at the recommendation of the Superintendent, approval of the following new course in the program of studies for the 2013 - 2014 school year –
21st Century Artist - Middle School

Yeas: Unanimous by all Members present.

MOTION CARRIED

20. REVISED CURRICULUM

Moved by Mrs. Venezia, seconded by Mr. Samansky, at the recommendation of the Superintendent, approval of the following revised curriculum for the 2013 - 2014 school year –

- Grade 1 ELA - Elementary School
- Grade 4 Social Studies - Elementary School
- Grade 6 Math - Middle School
- Grade 7 Math - Middle School
- Algebra I - Middle School
- Grade 3 Holocaust - Elementary School
- Grade 4 Holocaust - Elementary School
- Grade 6 Holocaust - Middle School
- Grade 7 Holocaust - Middle School
- Grade 8 Holocaust - Middle School
- Geometry - High School.

Yeas: Unanimous by all Members present.

MOTION CARRIED

21. TUITION GRANTS

Moved by Mrs. Venezia, seconded by Mr. Samansky, at the recommendation of the Superintendent, approval of the attached personnel for following courses as being eligible for Tuition Grant reimbursement and applicable for advancement on the guide. (Attachment F)

Yeas: Unanimous by all Members present.

MOTION CARRIED

22. DISPOSAL/SALE OF OBSOLETE VEHICLES

Moved by Mr. Friedman, seconded by Mrs. Cornelison, approval authorizing the Springfield Board of Education that the following VEHICLES be identified as obsolete and no longer used (surplus property), and to advertise for bids on GOV.DEALS.com for the disposal of said equipment:

- 2002 Dodge Ram Truck, VIN# 3B6MF365X2M289171
- 1989 GMC Van, VIN# 1GDGG35K6K7505889

Yeas: Unanimous by all Members present.

MOTION CARRIED

23. DISPOSAL/SALE OF OBSOLETE TECHNOLOGY EQUIPMENT

Moved by Mr. Friedman, seconded by Mrs. Cornelison, approval authorizing the Springfield Board of Education that the following TECHNOLOGY EQUIPMENT be identified as obsolete and no longer used (surplus property), and to advertise for bids on GOV.DEALS.com for the disposal of said equipment:

- (50) Cisco Aironet 1020 (AIR-AP1020-A-K9) access points
- (50) Cisco Aironet 1232 (AIR-AP1232AG-A-K9) access points
- (1) one Cisco 4404 WLAN Controller.

Yeas: Unanimous by all Members present.

MOTION CARRIED

24. ENERGY SAVINGS PLAN

Moved by Mr. Friedman, seconded by Mrs. Cornelison, approval of the following resolution regarding energy savings plan –

RESOLUTION

WHEREAS, the Board of Education of the Township of Springfield in the County of Union, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) has, pursuant to NJSA 18A:18A-4.6, (the “ESP Law”), determined to undertake an energy savings plan;

WHEREAS, pursuant to the ESP Law, the Board appointed CHA to conduct an energy audit of the School District’s facilities;

WHEREAS, CHA prepared and submitted an audit dated May 2013 (the “Audit”) to the Board;

WHEREAS, the Board has appointed Pennoni Associates (“PA”) to develop an Energy Savings Plan (the “ESP”) pursuant to the ESP Law and based upon the Audit;

WHEREAS, PA has developed and submitted a proposed ESP to the Board for its review and approval;

WHEREAS, in connection with the ESP, PA has additionally prepared an Energy Reduction Plan (the “ERP”);

WHEREAS, such ESP and ERP are required to be submitted to the New Jersey Board of Public Utilities (“NJBPU”) for approval prior to undertaking the energy savings plan;

WHEREAS, prior to the submission of the ESP and the ERP to the NJBPU, the energy savings included in the ESP must be verified by a third party;

WHEREAS, in order to continue to move the energy savings plan forward, the Board seeks to take certain actions set forth below;

NOW, THEREFORE BE IT RESOLVED by the Board of Education of the Township of Springfield in the County of Union, New Jersey, as follows:

- a. The Board authorizes Pennoni Associates to conduct a verification of the energy savings set forth in the ESP.
- b. Upon the Board’s receipt of the written, full and complete verification of Pennoni Associates:
 1. The ESP and the ERP are adopted and approved;
 2. PA is authorized and directed to submit the ESP and the ERP to the NJBPU for approval;
 3. PA is authorized and directed to submit the projects set forth in the ESP to the New Jersey Department of Education as “Other Capital Projects” and
 4. The District’s long range facilities plan is amended to reflect the projects set forth in the ESP and PA is authorized and directed to submit such amendment to the New Jersey Department of Education.
- c. This resolution shall take effect immediately.

Yeas: Unanimous by all Members present.

MOTION CARRIED

25. PARTICIPATION IN ACES

Moved by Mr. Friedman, seconded by Mrs. Cornelison, approval of the attached resolution regarding participation to purchase electric generation services through the Alliance for Competitive Energy Services (ACES). (Attachment G)

Yeas: Unanimous by all Members present.

MOTION CARRIED

26. PUBLIC SESSION (8:30 PM)

The public had no questions or concerns at this time.

27. NEW BUSINESS

1. The reorganizational meeting is scheduled for January 6, 2014 at 7:30 PM.
2. Reminder - Mandated Board Member training is available through NJSBA.
3. Congratulations to the cast and crew from Gaudineer for an outstanding performance of the *Music Man Jr.*
4. Wished the community a happy and healthy New Year.

28. OLD BUSINESS

1. The Board will gather tomorrow evening at Sofia's for its annual holiday dinner.
2. The board extended farewell wishes to Mr. Sablosky.
3. Mr. Sablosky thanked the board for the privilege of serving the students of Springfield.

29. ADJOURNMENT

Moved by Mr. Sablosky, seconded by Mrs. Venezia, to adjourn the regular meeting at 8:34 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Re-Organization Meeting – January 6, 2014 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – January 6, 2014 at 7:30 PM in the IMC at JDHS
3. Regular Meeting – January 27, 2014 at 7:30 PM in the IMC at JDHS
(Tentative)

Matthew A. Clarke
Business Administrator/Board Secretary

**TRANSFERS
NOVEMBER**

Attachment (A)

ACCOUNT	DESCRIPTION	TO	FROM
11-000-213-100-00-10	SALARIES HEALTH SERVICES - NUR		\$3,000.00
11-000-213-100-01-10	SALARIES SUBSTITUTE NURSES	\$3,000.00	
11-000-230-530-82-11	POSTAGE SPECIAL SERVICES		\$750.00
11-000-230-530-82-14	POSTAGE OFFICE JDHS	\$750.00	
11-000-230-530-82-14	POSTAGE OFFICE JDHS	\$3,000.00	
11-000-230-530-93-03	COMMUNICATIONS POSTAGE		\$3,000.00
11-000-240-600-82-08	OTHER EXP OFF SUPLS JC		\$240.00
11-120-100-101-00-10	SALARIES TEACHERS 1-5		\$50,000.00
11-120-100-101-01-10	SUBSTITUTES 1-5	\$50,000.00	
11-190-100-590-22-14	ADVANCED PLACEMENT TEST SCIENCE	\$51.00	
11-190-100-610-12-06	TEACHER SUPPLIES COMPUTER FMG	\$260.00	
11-190-100-610-12-08	TEACH SUPPLI COMPUTER JC	\$240.00	
11-190-100-610-22-14	TEACHER SUPPLIES SCIENCE JDHS		\$51.00
11-190-100-610-26-06	T V		\$260.00
12-000-230-730-93-03	EQUIPMENT	\$2,500.00	
12-000-261-730-94-05	EQUIP BLDS & GROUNDS		\$2,500.00

**SPRINGFIELD PUBLIC SCHOOLS
CORRECTIVE ACTION PLAN**

Attachment (B)

Name of School: Springfield
 Type of Audit: Annual
 Date of Board Meeting: December 16, 2013
 Contact Person: Matthew A. Clarke
 Telephone Number: (973) 376-1025 Ext. 1210

County: Union

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation

Chief School Administrator

December 16, 2013
Date

C: County Executive Superintendent

School Business Administrator/Board Secretary

December 16, 2013
Date

**Springfield Public Schools
Personnel**

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Certificated								
Isaacs	Julie	Leave Replacement Engli:	JDHS	Step 0/MA	\$57,579.00	----	Coverage for KT	1/10/14-4/25/14
Schwarzberg	Genny	Chaperone/Event Staff	JDHS	----	25.63/hr	----	----	12/17/13-6/30/14
Keele	Scott	Boys Tennis Coach	JDHS	----	\$5,128.00	----	----	9/1/13-6/30/14

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Substitute/Home instructor/Volunteer								
Elliot	Oral	Substitute Custodian	District	----	****	New	----	12/17/13-6/30/14
Catullo	Christina	Substitute Aide	district	----	****	Renewal	----	12/17/13-6/30/14
Romero	Kimberlinne	Substitute Teacher	district	----	****	New	----	12/17/13-6/30/14
Isaacs	Julie	Substitute Teacher	district	----	****	New	----	12/17/13-6/30/14
Wessels	Corinne	Substitute Teacher	district	----	****	Renewal	----	12/17/13-6/30/14

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Non-Certificated								
Burns	Regina	Instructional Aide	District	----	----	----	Retirement	02/01/14
Campos	Mary Jo	Instructional Aide	District	----	16.37/hr	revised	up to 29.75 hrs	9/1/13-6/30/14
Rutowski	Jaime	Asst Winter Cheerleading	JDHS	----	\$3,176.00	----	----	9/1/13-6/30/14
Catullo	Christina	Lunch Aide	District	----	16.37/hr	new	up to 10 hrs	12/17/13-6/30/14

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Before and After School Program/Childcare								
Steinberg	Yolanda	B/AS Group aide	District	----	14.88/hr	new	----	12/17/13-6/30/14

* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2013-June 30, 2016)

**** Special Salaries, Compensation and Fees 2013-2014

** Pending confirmation "Schedule E"

CONFERENCE/CONVENTION/WORKSHOP REQUESTS
2013-2014

LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	DATE	AMOUNT	BOE APPROVED
Sista	Maria	JD	Union County School Task Force	Roselle	12/6/01	\$0.00	
Schoch	Lisa	EVW	Midwinter Conference	New Brunswick	2/8/14	\$85.00	
Griffin	Megan	EVW	Midwinter Conference	New Brunswick	2/8/14	\$85.00	
Friedman	April	District	Lesson Frameworks K-5	Newark	2/27/14	\$229.00	

December 16, 2013 BOE Meeting

**Special Education Request
Related Services/OOD Placements**

Attachment (E)

1. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Jewish Vocational Services East Orange, NJ	Vocationanl Evaluations	\$850.00	Per IEP	2013 - 14 SY	

2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Cerebral Palsy League, Inc. Cranford, NJ	1803	\$653.00	2012 - 13 SY	Tuition Adjustment
Millburn Township Schools South Mountain School Millburn, NJ	0610	37,482.00	2013 - 14 SY	Tuition

TUITION GRANTS
SPRING 2014

Attachment (F)

RESUBMISSIONS

<u>Name</u>	<u>Course</u>	
Joseph David	Thesis Option or Independent Program of Advanced Study	Graduate

December 16, 2013 BOE Meeting

A RESOLUTION BINDING THE SPRINGFIELD
TO PURCHASE ELECTRIC GENERATION SERVICES
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid
Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the SPRINGFIELD (insert name of District) is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.