

**SPRINGFIELD PUBLIC SCHOOLS**  
**Springfield, New Jersey 07081**

**POLICY: LINE OF RESPONSIBILITY**

The Springfield Board of Education shall operate under a unit control system headed by the Chief School Administrator.

The authority of the Board of Education is transmitted through the Chief School Administrator, along specific paths from person to person as shown in the organization chart of the school district. The lines of authority represent direction of authority and responsibility. The lines are those approved by the Board of Education and are intended to establish clear understanding on the part of all personnel of the working relationships in the school system.

Personnel are expected to refer matters requiring administrative action to the administrator to whom they are responsible. Personnel are expected to keep the person to whom they are immediately responsible informed of their activities by appropriate means.

**Legal References:**

N.J.S.A. 18A:7A-5 Major elements, guidelines  
N.J.S.A. 18A:11-1 General mandatory powers and duties  
N.J.S.A. 18A:17-5 through - 14.3 Secretaries and assistant secretaries; school business administrators ...  
N.J.S.A. 18A:17-15 through -24 Superintendents and assistant superintendents of schools  
N.J.S.A. 18A:54-20 Powers of Board (county vocational schools)  
N.J.A.C. 6:3-2.1 Chief School Administrator defined  
N.J.A.C. 6:8-3.2 Staffing  
N.J.A.C. 6:11-9.3 Authorization  
N.J.A.C. 6:11-9.7 School business administrator

**Cross References:**

1312 Community complaints and inquiries  
2131 Chief School Administrator  
2210 Administrative action in absence of Board policy  
3000/3010 Concepts and roles in business and non-instructional operations; goals and objectives  
9313 Formulation, adoption, amendment of administrative regulations

Adopted: August 28, 1989  
Revised: June 30, 1997  
Revised: August 20, 2007