

**SPRINGFIELD PUBLIC SCHOOLS  
Springfield New Jersey 07081**

**POLICY: CHARGING OF APPROVED BILL LIST ITEMS**

The Board of Education by its approval of a bill list designates that all items appearing on the list will be charged as expense against the budget year in which approval is made unless otherwise identified as below.

Any item or items separately identified on the bill list as properly being charged to another budget year will be charged as approved. Initial assignment of bill charges to accounts will be an administrative decision.

Should it be desired to transfer charges between accounts within a budget year, after initial assignment, and/or between budget years, after initial assignment, approval of the Board of Education is required by resolution as a public meeting.

Adopted: August 20, 2007