

**SPRINGFIELD PUBLIC SCHOOLS**  
**Springfield New Jersey 07081**

**POLICY: GIFTS, GRANTS, AND BEQUESTS**

All grants, gifts, or bequests of a value of \$500 or more shall be reported promptly to the Board. The report shall include a description of the item. The title to all gifts, grants, and bequests shall rest with the district and not with any particular school. In practice it shall be the policy to maintain the given items within the school to which donated. No grant, gift or bequest shall be accepted if title cannot be fully conveyed and the project or proposal fully completed within a single fiscal year. Proposed gifts, grants or bequests that involve capital improvements or structural change to any school building shall be carefully described and presented to the Board as soon as feasible and prior to any commitment of acceptance.

Only the Board of Education may accept any bequest or gift or money, property or goods on behalf of the school district, except the Chief School Administrator may accept on behalf of the Board any such gift of less than \$500 in value.

The Board reserves the right to refuse to accept any gift which does not contribute toward the achievement of the goals of the district or the ownership of which would tend to deplete the resources of the district.

Any gift accepted by the Board or the Chief School Administrator shall become the property of the Board, may not be returned without the approval of the Board, and is subject to the same controls and regulation as are other properties of the Board. The Board shall be responsible for the maintenance of any gift it accepts.

The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the district. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

**Grants**

Staff members are encouraged to seek out sources of grants and gifts, and bring them to the attention of the Chief School Administrator, who shall investigate the conditions of such grants and make recommendations to the Board regarding the advisability of seeking them.

**Legal References:**

N.J.S.A. 18A:6-33.1 et seq. Grant program; innovative educational ideas and techniques...

N.J.S.A. 18A:18A-15.1 Payment for goods and services, funds received from a bequest, legacy or gift

N.J.S.A. 18A:20-4 Acceptance and use of gifts

N.J.S.A. 18A:20-11 Property devised in trust

N.J.S.A. 18A:29A-1 through -7 Governor's Annual Teacher Recognition Act

N.J.S.A. 18A:71A-1 et seq authority Structure and general Provisions

N.J.S.A. 18A:71B-1 et seq. Student financial Aid

N.J.S.A. 18A: 71C-1 et seq. Student Loans

N.J.S.A. 18A:71-27 Higher education; scholarship funds; establishment; administration

N.J.A.C. 6:22-2.1 Approval of land acquisition

**Cross References:**

1230 School-connected organizations

3220/3230 State funds; federal funds

3453 School activity funds

5126 Awards for achievement

6163.1 Media center/library

Approved: August 28, 1989

Revised: August 20, 2007