

**SPRINGFIELD PUBLIC SCHOOLS**  
**Springfield, New Jersey 07081**

**POLICY: CURRICULUM GUIDES**

The Chief School Administrator shall oversee development of curriculum guides for every course and area of study for every grade level. Each guide shall contain objectives for concepts and skills to be taught and attitudes to be developed; necessary study skills; suggested materials and activities designed to achieve all of these; and evaluation criteria intended to test the extent to which learning objectives have been met. Curriculum guides shall include all requirements of the Core Curriculum Content Standards.

Teachers shall use the guides as the core of their instructional planning. It shall be the responsibility of the building principal to ensure that curriculum guides are being followed.

A copy of each guide in use shall be kept on file in the central administrative offices. Such guides shall be available for public inspection.

Because curriculum guides are the means of implementing instruction in courses adopted by the Board as the curriculum of the district, the Board shall approve any new curriculum guides or any revision to an existing guide before they are put into effect.

**Legal References:**

N.J.A.C. 6A:8-1.3 Definitions  
 N.J.A.C. 6A:8-2.1 et seq. The Core Curriculum Content Standards  
 N.J.A.C. 6A:8-3.1 et seq. Implementation of the Core Curriculum Content Standards  
 N.J.A.C. 6A:8-5.1 Graduation requirements  
 N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts

Manual for the Evaluation of Local School Districts

**Cross References:**

6122 Articulation  
 6140 Curriculum adoption  
 6141 Curriculum design/development  
 6142 Subject fields  
 6142.2 English as a second language; bilingual/bicultural  
 6147 Standards of proficiency

Approved: August 28, 1989  
Revised: June 30, 1997  
Revised: August 18, 2008