

**SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081**

ROLE AND RESPONSIBILITIES OF THE PRESIDENT

The President of the Board of Education shall serve a one-year term, dating from the Organization Meeting of his/her election until the following Organizational Meeting. The President shall preside at all meetings of the Board and shall perform other duties as directed by statute, State Department of Education regulations, and this Board. In carrying out those responsibilities, the President shall:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Board.
2. Consult with the Superintendent on the Board's agenda where practicable.
3. Consult with each Board Member relative to his/her committee interests and appoint Board committees, chairpersons and appoint Board representatives to educational organizations and other community liaison positions in consultation with the Vice President. The Board President shall make every effort to distribute chairmanships among the members.
4. Call such meetings of the Board as he/she may deem necessary upon at least two days notice.
5. Be an ex-officio Member of all Board committees.
6. Confer with the Superintendent on crucial matters which may occur between Board meetings.
7. Be responsible for the orderly conduct of all Board meetings.
8. Shall serve as the conduit to administration for Board questions and requests for non-OPRA information as necessary.

In the case of the resignation, absence, or disability of the President, the Vice-President shall perform the duties of the President. In case of the absence or disability of both the President and Vice-President, the chairperson of the Policy committee shall preside and perform all the duties of the President.

The President may succeed him/herself.

Legal References:

- N.J.S.A. 18A:6-20 The right to testify; counsel; witnesses; compulsory process
N.J.S.A. 18A:6-54 Representative assembly; organization; election of board of
directors and officers (educational services commission)
N.J.S.A. 18A:13-12 Organization of boards; failure to organize
N.J.S.A. 18A:15-1 President and vice president; election or failure to elect
N.J.S.A. 18A:15-2 Removal of president or vice president; vacancies
N.J.S.A. 18A:19-1 Expenditure of funds on warrant only; requisites
N.J.S.A. 18A:19-9 Compensation of teachers, etc., payrolls
N.J.A.C. 6A:32-3.1 Special meetings of district boards of education

Cross References:

- 1120 Board of education meetings
9020 Public statements
9130 Committees
9322 Public and executive sessions

Approved: August 28, 1989

Revised: June 30, 1997

Revised: February 28, 2008

Revised: December 21, 2009