

**SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081**

FINANCE COMMITTEE

Duties of this committee shall include, but are not limited to;

1. Review all bills and requisitions by one member of the committee prior to consideration by the full Board
2. Make recommendations as necessary regarding such items as insurance policies and firms, auditors, audit reports, budget
3. Serve on a screening committee in conjunction with the Superintendent as needed for the School Business Administrator/Board Secretary position
4. Meet periodically with the School Business Administrator/Board Secretary in regards to financial reports
5. Conduct a preliminary budget review prior to the presentation to the full Board

Approved: August 28, 1989

Revised: June 30, 1997

Revised: February 28, 2008