

**SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081**

PUBLIC RELATIONS

Duties of this committee shall include, but are not limited to:

1. Regular reports on major current legislation and how it affects the school district.
2. Draft correspondence for legislators in conjunction with the central administration for the Board President to sign on behalf of the Board
3. Attend regional legislative meetings as necessary
4. Recommend public relations strategies to the Board and Superintendent
5. Attend regional public relations workshops as necessary
6. Provide information concerning Board of Education activities as necessary

Approved: August 28, 1989

Revised: June 30, 1997

Revised: February 28, 2008