

**SPRINGFIELD PUBLIC SCHOOLS  
Springfield, New Jersey 07081**

**POLICY COMMITTEE**

Duties of this committee shall include but are not limited to:

1. Recommending needed policy and fulfilling state mandates for new policies
2. Drafting recommended policy for presentation to the full Board
3. Reviewing and updating the policy manual annually
4. Attending regional policy workshops as necessary
5. Serving as a policy resource at Board meetings
6. Reviewing action items on the agenda for policy implications prior to Board meetings
7. Maintaining a master policy book
8. Making sure copies of all policies passed by the Board are distributed to all district-wide policy books
9. Requesting review by the School Attorney for legality and wording of proposed policies where necessary

Approved: August 28, 1989

Revised: June 30, 1997

Revised: February 28, 2008