

**SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081**

**DEVELOPMENT/DISTRIBUTION AND MAINTENANCE OF THE POLICY
MANUAL, RULES AND BYLAWS**

In carrying out the functions of government and management of the Springfield School District, the Board of Education shall, insofar as possible, provide for the lawful and proper conduct, equipment and maintenance of the public schools of the district through written policies.

No policy adopted by the Board shall supersede modify, nullify, or in any way or to any extent infringe upon any law of the United States or the State of New Jersey, or any rule or regulation of the State Board of Education or the State Commissioner of Education.

Policies may be suggested or advised by the Superintendent or any Board member who may have the assistance of the Board's attorney in preparing the final form.

After its adoption, a policy shall be published and disseminated in the manner provided by the Board. Unless otherwise provided in the resolution or motion, every policy shall take effect immediately upon its adoption. Any subsequent failure to publish the policy in the manner specified by the Board or the Superintendent shall not invalidate the policy or regulation.

Copies of the manual will be kept as current at possible and accessible in each school building, the Office of the Board Secretary, Office of the Superintendent, Office of the Director of Special Services, the board Conference Room and the Springfield Public Library. The policy manual will also be available on the school district's website where practicable. Each Board member and the Board Attorney shall retain a copy.

Approved: August 28, 1989

Revised: June 30, 1997

Revised: May 5, 2008