

**SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081**

**FORMULATION, ADOPTION, AMENDMENT OF ADMINISTRATIVE
REGULATIONS**

The Board of Education delegates to the Chief School Administrator the function of specifying required actions and designing the detailed procedures under which the school will be operated. Such rules and detailed procedures shall constitute the administrative regulations governing the schools.

These administrative rules and regulations must be consistent with Board contracts and policies, the law, rulings of the Commissioner of Education, and rules of the State Board of Education.

In the development of rules, regulations, and procedures for the operation of the school system, the Chief School Administrator shall include at the planning stage, whenever appropriate, those employees who will be affected by such provisions.

Such rules and regulations shall be binding on all employees unless or until the Board shall vote to change or rescind any such rule or regulation following its presentation at a public meeting of the Board. The Board itself will adopt administrative regulations when specific state laws require Board adoption, and may do so when the Chief School Administrator recommends Board adoption. The Board reserves the right to review and cause revisions of administrative regulations should they, in the Board's judgment, be inconsistent with the policies adopted by the Board.

Legal References:

N.J.S.A. 18A: 11-1 General mandatory powers and duties
N.J.S.A. 18A:17- Superintendent; general powers and duties
N.J.S.A. 18A:54- Powers of board (county vocational schools)
N.J.A.C. 6A:32-2.1 Definitions (chief school administrator and administrative principal)
N.J.A.C. 6A:32-4.3 Evaluation of tenured and nontenured chief school administrator

Cross References:

2131 Chief school administrator
2210 Administrative leeway in absence of board policy
9130 Committees
9311 Formulation, adoption, amendment of policies
9312 Formulation, adoption, amendment of bylaws

9314 Suspension of policies, bylaws and regulations

9323/9324 Agenda preparation/advance delivery of meeting material

Approved: June 30, 1997

Revised: May 5, 2008