



**FLORENCE M. GAUDINEER MIDDLE SCHOOL**  
75 SOUTH SPRINGFIELD AVENUE  
SPRINGFIELD, NEW JERSEY 07081  
(973) 376-1025

*Timothy P. Kielty*  
Principal

*Matthew Lynch*  
School Supervisor

January 24, 2020

Dear Gaudineer Parent/Guardian,

I am pleased to announce that scheduling for Parent/Teacher Conferences will run through the online PTCFast program. Please note that you will need to register and utilize the entry code for your child's team. Please use the following information to schedule your conference:

DATE: February 10<sup>th</sup> and February 11<sup>th</sup>

PLACE: Room 2

REGISTRATION DEADLINE: End of day before each conference day

To pick a time slot, enter this link in your internet browser:  
[www.ptcfast.com/reg\\_1](http://www.ptcfast.com/reg_1)

At that link, you will be asked for your Entry Code, where you should enter:  
**UCW1215262**

After submitting the Entry Code, you will need to complete a registration page. You will then receive an email to confirm your account and choose a conference time. Please do not hesitate to contact my office should you have any further questions regarding this web-based parent-teacher conference scheduler.

Sincerely,

A handwritten signature in black ink that reads "Timothy P. Kielty". The signature is fluid and cursive, with the first name being the most prominent.

Timothy P. Kielty  
Principal  
Florence M. Gaudineer  
Middle School  
Springfield, NJ 07081  
(973) 376-1025(x1223)  
tkielty@springfieldschools.com