

Springfield Public Schools

Cultivating compassionate and extraordinary learners!

June 16, 2022

Dear Parents/Guardians,

We are pleased to announce online registration for our Before and Afterschool Programs that will open on **Wednesday, July 6, 2022!** Please note, registration is based on a first come, first serve basis. Once we have reached capacity, the registration link will be disabled and a waiting list will be established. Parents will be notified at the time additional seats become available.

Registration applications for new and returning applicants will **only** be accepted online www.springfieldschools.com. Applications mailed in or dropped-off **will not be accepted** and may cause registration delays.

- **New** 3-day a week minimum of monthly attendance will be required for both the Before and After School Programs. **Preference will be given to students who register for 5-days a week of monthly attendance.**
- **New** tuition rates have been implemented for the 2022-2023 school year.

Registration is a 2-Step Process:

- **Step 1** – Complete and submit the application for each child and each program (i.e. before, after, or both). Only submitting the application **will not** secure a seat.
- **Step 2** – Once the online registration is submitted and approved, you will receive an email from (pmannino@springfieldschools.com) prompting you to make an online payment at www.MySchoolBucks.com. If you do not have an account, we have included a link containing directions for your convenience [Creating An Online Account](#).

MySchoolBucks.com will charge a 4.95% program fee for these online transactions.

Therefore, money orders and personal checks will also be accepted via mail to:

Springfield Public Schools, Attn. Patricia Mannino, PO Box 210, Springfield, NJ 07081.

Please allow delivery time & mail payments ahead of the 1st of the month due date.

Applicable fees will be charged for any payments returned unpaid.

First-time registrants must submit a one-time \$25.00 non-refundable registration fee, per family. This fee can be made through MySchoolBucks and/or mailed to the address above.

As always, should you have additional questions or concerns please contact Patricia Mannino at pmannino@springfieldschools.com.

We look forward to seeing you in September.

Have a safe and enjoyable summer!