

SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey

MISSION STATEMENT

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

Regular Meeting March 16, 2020

A. Call to Order and Statement by Board President Marc Miller

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 6, 2020.

B. Roll Call: Mr. Anthony Delia, Mrs. Laura Gamarekian, Mr. Hector Munoz, Mrs. Meredith Murphy, Mrs. Kristy Rubin, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull, Mr. Marc Miller

C. Closed Session

1. SUGGESTED MOTION: "I move to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:"

RESOLUTION

"WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist."

Closed Conference Items

1. Matters protected by Attorney/Client privilege

D. Reconvene from Closed Conference

1. SUGGESTED MOTION: "I move approval to reconvene to the Regular Meeting Agenda of the Board of Education."

- E. Pledge of Allegiance
- F. Communications
- G. SUGGESTED MOTION: “I move to approve the following minutes:
Executive Meeting - March 2, 2020
Regular Meeting - March 2, 2020
- H. Superintendent Report
 - 1. Student/Staff Recognitions
 - 2. 2020-2021 Tentative Budget
 - 3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
 - 4. Building Usage Request
 - 5. Fund Raiser Request
 - 6. Fieldtrip Request
 - 7. Contracts PL2015, Chapter 47

SUGGESTED MOTION: “I move to accept and approve the Superintendent’s Report as presented.”

- I. Public Input of Items of the Agenda of the Regular Meeting
It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation.
- J. Finance Committee – Mrs. Rubin
 - 1. SUGGESTED MOTION: “I move approval of check numbers 046065 through 046208 and wire transfers 800185 and 888478 through 888486 for a grand total of \$4,149,035.21.”

ROLL CALL VOTE I so recommend M.D.
 - 2. SUGGESTED MOTION: “I move the approval of the transfer of funds from and to the following line item accounts as designated.” (Attachment A)
 - 3. SUGGESTED MOTION: “I move approval of the attached resolution authorizing the submission to the Union County Executive Superintendent of Schools the tentative 2020-2021 School District Budget of \$45,264,360.00 and authorize the administration to make necessary adjustments and post legal notices as set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.” (Attachment B1)

ROLL CALL VOTE I so recommend M.D.
 - 4. SUGGESTED MOTION: “I move that the Board of Education approve the attached resolution regarding travel and expense reimbursement for Board and Staff members during the 2020-2021.” (Attachment B2)

K. School Government Committee – Mrs. Gamarekian

1. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the appointment of personnel on the attachment.” (Attachment C)

ROLL CALL VOTE

I so recommend M.D.

2. “The Board of Education will take action to approve and appoint a Superintendent of Schools for a contract to run from July 1, 2020 through June 20, 2024.”

ROLL CALL VOTE

3. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move approval of the attached personnel travel for Professional Development.” (Attachment D)

ROLL CALL VOTE

I so recommend M.D.

4. SUGGESTED MOTION: “At the recommendation of the Superintendent, I move that the Board of Education approve Special Education request for Related Services/Placements on the attachment.” (Attachment E)

ROLL CALL VOTE

I so recommend M.D.

5. SUGGESTED MOTION: “Move that, the Board of Education affirms the HIB Report previously presented at the following Board meeting:
March 2, 2020.”

ROLL CALL VOTE

I so recommend M.D.

L. Open Public Session

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M. New Business

N. Old Business

O. Adjournment

Upcoming Meetings:

1. Regular Meeting – March 30, 2020 at 7:30 PM in the IMC at JDHS
2. Regular Meeting & Public Hearing – April 27, 2020 at 7:30 PM in the IMC at JDHS

**Transfers
Febraury 2020**

Attachment (A)

Account Code	Description	To	From
11-000-221-500-80-12	PROF SERVICES	2,200.00	
11-000-223-890-80-12	JOB FAIR FEES		2,200.00
11-000-261-420-94-05	CONTRACTED SERVICES/FACILITIES	40,000.00	
11-000-261-610-94-05	BUILDING SUPPLIES		40,000.00
11-000-262-420-82-06	REPAIR EQUIP OFFICE FMG		1,150.00
11-000-262-610-94-05	CUSTODIAL&GROUNDS SUPPLIES		5,000.00
11-000-262-610-95-05	SUPPLIES/VEHICLES	5,000.00	
11-000-270-503-96-03	AID IN LIEU	9,000.00	
11-000-270-512-96-03	CONT SERVICES OTHER TO/FROM	20,000.00	
11-000-270-518-96-03	CONTRACT.SERV.(SPEC)-ESC		20,000.00
11-000-270-600-96-03	TRANS.FUEL/OIL,TIRES,REP.PARTS		9,000.00
11-110-100-101-00-10	SALARIES OF TEACHERS KINDERGAR		20,000.00
11-110-100-101-01-10	SUBSTITUTES K	20,000.00	
11-120-100-101-00-10	SALARIES TEACHERS 1-5		60,000.00
11-120-100-101-01-10	SUBSTITUTES 1-5	60,000.00	
11-130-100-101-00-10	SAL.TEACHERS 6-8		50,000.00
11-130-100-101-01-10	SUBSTITUTES 6-8	50,000.00	
11-190-100-610-82-06	TEACHER SUPPLIES OFFICE FMG	1,150.00	
11-401-100-100-45-06	SALARIES STUDENT ACT CLUB F	13,000.00	
11-401-100-100-45-14	SALARIES STUDENT ACTIVITY JDHS		13,000.00

RESOLUTION

WHEREAS, the Springfield Board is required by N.J. 18A:7a-28 to submit an itemized budget to the County Executive Superintendent of Schools on or before March 16, 2020, and

WHEREAS, the County Superintendent must review and may request changes in the itemized budget;

NOW, THEREFORE BE IT RESOLVED that the proposed 2020-2021 School Budget be tentatively adopted as follows, subject to the approval of the County Superintendent of Schools:

	Budget	Tax Levy
General Fund	\$43,706,539.00	\$40,406,349.00
Special Revenue	\$617,721.00	\$0.00
Debt Service	\$940,100.00	\$940,100.00
Total Budget	\$45,264,360.00	

And

BE IT FURTHER RESOLVED THAT

1. The Superintendent of Schools and the Business Administrator/Board Secretary be authorized to submit the proposed 2020-2021 School District Budget as presented on the State required forms to the County Superintendent of Schools for review and approval; and
2. The Superintendent of Schools and Business Administrator/Board Secretary be authorized to make changes or revisions to the proposed 2020-2021 School District Budget if so recommended by the Union County Executive Superintendent of Schools.
3. The Business Administrator/Board Secretary be authorized to advertise said tentative budget in the Local Source in accordance with the form suggested by the State Department of Education and according to law.

**Travel and Related Expense Reimbursement
2020-2021**

WHEREAS, the Springfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$60,091.00 for all staff and board members.

**Springfield Public Schools
Personnel**

Attachment (C)

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Certificated Staff								
MALINO	JUDI	National Honor Society Advisor	JDHS	--	\$677.00	Replacing C.W		3/3/2020-6/30/2020

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Substitute/Home instructor/Volunteer								
DOUGHERTY	DAVID	Substitute Teacher	District	--	--	Renewal		2/14/2020-6/30/2020
FALK	MICHAEL	Substitute Teacher/ Volunteer Coach	District	--	--	New		3/17/2020-6/30/2020

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Non-Certificated								

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Before and After School Program/Childcare								
HARRINGTON	GABRIELLE	Student Aide	District	--	\$11.00/hr	New		3/17/2020-6/30/2020

*** A school district or charter schoolmay employ....for a period not to exceed 90 days pending review by the school district providing all the following are satisfied:**
Applicant complied with providing list
School district has no knowledge or information that the applicant would be required to disclose under the law
School district determines special or emergent circumstances exist that justify the temporary employment of this applicant"

Springfield Board of Education Regular Meeting 3/16/2020
*****Resignation subject to the requirements provided by law**

CONFERENCES/CONVENTIONS/WORKSHOPS								
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	Funding	DATE	AMOUNT	BOE APPROVED
Griffin	Sarah	JDHS	Improving Open Ended Responses in Mathematics	MUJC ,New Providence, NJ		5/6/20	\$ 101.75	3/16/20
Cariani	Judy	FMG	Improving Open Ended Responses in Mathematics	MUJC ,New Providence, NJ		5/6/20	\$ 103.36	3/16/20
Kelly	Dana	District	Legal One inefficiency and conduct unbecoming: case review	Monroe, NJ		5/27/20	\$ 173.66	3/16/20
Kelly	Dana	District	Leading the Induction Process to Support Quality Mentoring	Monroe, NJ		4/8/20	\$ 172.66	3/16/20
Kelly	Dana	District	Legal One Hot issues in Human Resources	Monroe, NJ		5/7/20	\$ 173.66	3/16/20
Maged	Jillian	JDHS/FMG	NJTESOL Conference	New Brunswick, NJ		5/28-5/29	\$ 361.00	3/16/20
Bhasin	Kay	alton, Caldwell	NJTESOL Conference	New Brunswick, NJ		5/28-5/29	\$ 368.30	3/16/20
Cugliari	Mark	JDHS	Functional Range Release Cerification Seminar	Hoboken, NJ		4/18-4/19	\$ 999.00	3/16/20
Hernandez	Stephanie	FMG	More Writing Workshop	MUJC ,New Providence, NJ		3/26/20	\$ 100.00	3/16/20
Livingstone	Kristin	Sandmeier	More Writing Workshop	MUJC ,New Providence, NJ		3/26/20	\$ 104.76	3/16/20
Hilser	Kathleen	FMG	More Writing Workshop	MUJC ,New Providence, NJ		3/26/20	\$ 100.00	3/16/20
Chang	Lauren	Caldwell	More Writing Workshop	MUJC ,New Providence, NJ		3/26/20	\$ 102.87	3/16/20
Gray	Janet	FMG	More Writing Workshop	MUJC ,New Providence, NJ		3/26/20	\$ 100.84	3/16/20
Dial	Nick	FMG	NJECC Workshop	Montclair State University		5/28/20	\$ 165.00	3/16/20

**Special Education Request
Related Services/OOD Placements**

Attachment (E)

1. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/week</u>	<u>Term</u>	<u>Student</u>
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BrightStar Care Westfield, NJ	Nursing services	\$75.00 per hour		19-20SY	
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2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
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P.G Chambers Cedar Knolls, NJ	1301	\$27,110.24	19-20SY	
Cornerstone Day School Cranford, NJ	1926	\$36,506.22	19-20SY	