

SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey

MISSION STATEMENT

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

Regular Meeting March 20, 2017

A. Call to Order and Statement by Board President Robin Cornelison

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 5, 2017.

B. Roll Call: Mr. Scott Donner, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Jacqueline Shanes, Mr. Scott Silverstein, Mrs. Hilary Turnbull, Mr. Steven Wolcott, Mrs. Elissa Zylbershlag, Mrs. Robin Cornelison

C. Closed Session

1. SUGGESTED MOTION: "I move to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:"

RESOLUTION

"WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege and residency hearing which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist."

Closed Conference Items

1. Matters protected by Attorney/Client privilege
2. Residency Hearing

D. Reconvene from Closed Conference

1. SUGGESTED MOTION: "I move approval to reconvene to the to the Regular Meeting Agenda of the Board of Education."

- E. Pledge of Allegiance
- F. Communications
- G. SUGGESTED MOTION: "I move to approve the following minutes:
Regular Meeting - March 13, 2017
- H. Superintendent Report
 - 1. Student/Staff Recognitions
 - 2. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
 - 3. Building Usage Request
 - 4. Fund Raiser Request
 - 5. Fieldtrip Request
 - 6. Contracts PL2015, Chapter 47

SUGGESTED MOTION: "I move to accept and approve the Superintendent's Report as presented."

- I. Public Input of Items of the Agenda of the Regular Meeting

It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation.

- J. Finance Committee – Mr. Donner

- 1. SUGGESTED MOTION: "I move to approval of check numbers 039236 through 039380 and wire transfers 800149, and 888239 through 888242 and 999924 for a grand total of \$2,264,465.34."

ROLL CALL VOTE

I so recommend M.D.

- 2. SUGGESTED MOTION: "I move the approval of the transfer of funds from and to the following line item accounts as designated." (Attachment A)

- K. School Government Committee – Mr. Silverstein

- 1. SUGGESTED MOTION: "At the recommendation of the Superintendent, I move approval of the attached personnel travel for Professional Development." (Attachment C)

ROLL CALL VOTE

I so recommend M.D.

- 2. SUGGESTED MOTION: "At the recommendation of the Superintendent, I move that the Board of Education approve Special Education request for Related Services/Placements on the attachment." (Attachment D)

ROLL CALL VOTE

I so recommend M.D.

- 3. SUGGESTED MOTION: “Move that, the Board of Education affirms the HIB Report previously presented at the following Board meeting:
March 13, 2017.”

ROLL CALL VOTE

I so recommend M.D.

- 4. SUGGESTED MOTION: “I move approval to accept the following donation to be utilized in the Springfield School District for the purpose of:

<u>Company/Organization</u>	<u>Purpose</u>	<u>Worth (less than \$500/more than \$500)</u>
1. TLS PTA	Donation	More than \$500

(Funds to purchase library books and an area rug at TLS value \$1,875.28)

ROLL CALL VOTE

I so recommend M.D.

- 5. SUGGESTED MOTION: “I move approval to designate _____, 2017 and _____, 2017 schools closed due to not having to utilize the two emergency days remaining. If the days are necessary, the calendar will add back dates as follows – _____, 2017, _____, 2017, when the day will return to a regular day as describe on the 2016 - 17 school calendar.”

L. Buildings and Grounds – Mr. Wolcott

- 1. SUGGESTED MOTION: “I move approval of the Certificate for Payment #1 in the amount of \$146,475.75 to K&D Contractors, LLC Kenilworth, NJ for project number 2015.449.” (ESiP Mechanical - Attachment E)

ROLL CALL VOTE

I so recommend M.D.

M. Open Public Session

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N. New Business

O. Old Business

P. Adjournment

Upcoming Meetings:

- 1. Regular Meeting – April 3, 2017 at 7:30 PM in the IMC at JDHS
- 2. Regular Meeting & Public Hearing – April 24, 2017 at 7:30 PM in the IMC at JDHS

**February
Transfers**

Attachment (A)

Account Code	Description	To	From
11-000-100-566-98-11	TUITION PRIVATE SCHOOLS HANDIC	\$25,000.00	
11-000-213-100-00-10	SALARIES HEALTH SERVICES - NUR		\$1,000.00
11-000-213-100-01-10	SALARIES SUBSTITUTE NURSES	\$1,000.00	
11-000-213-300-70-11	HEALTH SERVICES SPEC ED THERAP		\$25,000.00
11-000-223-104-00-10	SALARIES STAFF TRAINING	\$1,100.00	
11-000-223-500-89-12	STAFF PROF DEVELOPMENT		\$1,100.00
11-000-230-332-01-01	CONTRACT SERV ACCOUNTANT	\$300.00	
11-000-230-340-01-01	CONTR SERV ASB/RIGHT TO KNOW		\$300.00
11-000-230-580-09-12	WORKSHOPS/TRAVEL		\$1,000.00
11-000-230-590-03-01	BOARD MEMBERS MISC	\$1,000.00	
11-000-240-600-80-04	OTHER EXP OFFICE SUP CUR+STAFF	\$1,000.00	
11-000-240-600-82-03	OTHER EXPENSES BUSINESS OFFICE		\$1,000.00
11-000-261-420-94-05	CONTRACTED SERVICES/FACILITIES	\$15,000.00	
11-000-262-110-46-10	SUBSTITUTE CUSTODIANS	\$6,500.00	
11-000-262-300-95-05	PURCHASED PROF&TECH SERV.		\$10,000.00
11-000-262-420-22-14	EQUIP REP/MAINT SCIENCE JDHS		\$200.00
11-000-262-420-94-05	CONTRACTED SERVICES GROUNDS		\$5,000.00
11-000-263-100-94-05	SALARY GROUNDS	\$6,000.00	
11-000-263-110-94-05	OVERTIME GROUNDS		\$6,000.00
11-000-270-107-96-10	TRANSPORTATION AIDES		\$30,000.00
11-000-270-162-96-10	SALARIES OTHER THAN TO/FRO		\$40,000.00
11-000-270-600-96-03	TRANS.FUEL/OIL,TIRES,REP.PARTS		\$400.00
11-000-270-890-96-03	MISC.EXP. TRASPORTATION	\$400.00	
11-190-100-610-22-14	TEACHER SUPPLIES SCIENCE JDHS	\$200.00	
11-215-100-106-57-10	SALARIES AIDE PSH	\$70,000.00	
11-800-330-100-95-10	SALARIES COMMUNITY SERVICES		\$6,500.00

CONFERENCES/CONVENTIONS/WORKSHOPS 2016-2017							
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	DATE	AMOUNT	BOE APPROVED
Maged	Jillian	JD	NJTESOL Spring Conference	New Brunswick	6/2/17	256.91	Mar 20 2017

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

1. RELATED SERVICES REQUEST				Term	Student
<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>		
Educational Services Commission of NJ Piscataway, NJ	Bilingual CST Evaluations	1,061.00	Per IEP	2016 - 17 SY	
2. OUT OF DISTRICT PLACEMENT REQUEST					
<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>	

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER: Springfield BOE
 139 Mountain Avenue
 Springfield, NJ 07081

PROJECT: ESIP Mechanical

Upgrades for Springfield
 BOE

APPLICATION NO: 1

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:

K&D Contractors, LLC
 351 Monroe Avenue
 Kenilworth, NJ 07033

PERIOD TO: March 1, 2017

PROJECT NOS: 1403.04

CONTRACT FOR: Mechanical Systems

CONTRACT DATE: November 17, 2016

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 564,500.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 564,500.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 154,185.00

5. RETAINAGE:
 - a. $\frac{5}{100}$ % of Completed Work \$ 7,709.25 (Column D - E on G703)
 - b. $\frac{0}{100}$ % of Stored Material \$ 0 (Column F on G703)

6. TOTAL FARNED LESS RETAINAGE \$ 7,709.25 (Line 4 Less Line 5 Total) \$ 146,475.75
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 0
8. CURRENT PAYMENT DUE \$ 146,475.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 418,024.25

CONTRACTOR:

Dennis Hoag
 Managing Member

By: _____ Date: 3/1/17

New Jersey County of: Union

ANNA BRUMMETT

Subscribed and sworn to before me this _____ day of _____ 2017

NOTARY PUBLIC OF NEW JERSEY

My Commission Expires 8/8/2018

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 146,475.75

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and the Continuation Sheet that are changed to conform with the amount certified.)

By: *[Signature]* Date: 3/15/17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance or payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

ALA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1
 APPLICATION DATE: March 1, 2017
 PERIOD TO: March 1, 2017
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (G-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	% (G - C)					
***	ESIP Mechanical Upgrades - Springfield Board of Education Base Bid #1, #2, #3, #5, #6, #7								
1	Submittals	\$5,645.00	\$0.00	\$5,645.00	\$0.00	\$5,645.00	\$5,645.00	100.00%	\$282.25
2	General Conditions	\$28,225.00	\$0.00	\$5,645.00	\$0.00	\$5,645.00	\$22,580.00	20.00%	\$282.25
3	Mobilization	\$5,645.00	\$0.00	\$5,645.00	\$0.00	\$5,645.00	\$0.00	100.00%	\$282.25
***	Base Bid #1 - Walton CHP Installation								
4	Demolition	\$5,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,200.00	0.00%	\$0.00
5	Gas piping material/install	\$10,000.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	\$1,500.00	85.00%	\$425.00
6	Glycol piping material/install	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00
7	HW supply & return material/install	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0.00%	\$0.00
8	Fiberglass Insulation material/install	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00
9	Concrete pad material/install	\$15,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$10,000.00	33.33%	\$0.00
10	Pumps material/install	\$10,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$8,000.00	20.00%	\$100.00
11	Glycol/Tank/Heat Exchanger material	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.00%	\$500.00
12	Glycol/Tank/Heat Exchanger instal	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%	\$0.00
13	CHP material	\$85,750.00	\$0.00	\$85,750.00	\$0.00	\$85,750.00	\$0.00	100.00%	\$4,287.50
14	CHP install	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%	\$0.00
15	Electrical rough	\$14,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,600.00	0.00%	\$0.00
16	Electrical finishes	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%	\$0.00
***	Base Bid #7 - Walton Rawal Valves								
17	Rawal Valves material	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,000.00	0.00%	\$0.00
18	Rawal Valves install	\$17,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,550.00	0.00%	\$0.00
***	Base Bid #3 - Duxton Kitchen work								
19	Access door material/install	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%	\$0.00
20	Kitchen fan material	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%	\$0.00
21	Kitchen fan install	\$20,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,100.00	0.00%	\$0.00
22	Electrical rough	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00%	\$0.00
23	Electrical finishes	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%	\$0.00
***	Base Bid #5 - Sandmeier work								
24	Demolition	\$9,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,100.00	0.00%	\$0.00
25	Piping material/Install	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%	\$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

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ARCHITECTS PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
26	ES/EP Mechanical Upgrades - Springfield Board of Education	\$15,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$13,000.00	\$100.00
***	Pumps material/Install								
27	Base Bid #5 - Sandmeier work cont.	\$10,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$250.00
28	Hot water heater material/Install	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$450.00
29	VFDs material	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
30	VFDs install	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00
31	Electrical rough	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00
32	Electrical finishes	\$5,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,200.00	\$0.00
***	Base Bid #6 - Steam Trap Repl.								
33	Demolition	\$6,975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,975.00	\$0.00
34	Steam Trap Material	\$13,025.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,025.00	\$0.00
***	Base Bid #7 - Walton Pumps/VFDs								
35	Demolition	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00
36	Pipe material/Install	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00
37	Pumps material/Install	\$16,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$14,000.00	\$100.00
38	VFDs material	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$400.00
39	VFDs install	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
40	Electrical rough	\$7,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,550.00	\$0.00
41	Electrical finishes	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00
***	Base Bid #1, #2, #3, #5, #6, #7								
42	Inspections	\$5,645.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,645.00	\$0.00
43	Closures/O&M's/AsBuilts	\$5,645.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,645.00	\$0.00
44	De-Mobilization	\$5,645.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,645.00	\$0.00
	GRAND TOTALS	\$564,500.00	\$0.00	\$154,185.00	\$154,185.00	\$0.00	\$154,185.00	\$410,315.00	\$7,709.25

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