

SPRINGFIELD BOARD OF EDUCATION

DECEMBER 21, 2020

REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held via electronic media through zoom on Monday, December 21, 2020 at 7:18 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 6, 2020 and revised on December 18, 2020. The public comment format for this meeting is as follows – attendees wishing to comment during the public sessions will enter their name and address in the Q&A. The President of the Board of Education will recognize the attendee at the appropriate time by allowing the attendee to use audio or audio and video function to ask a question or make a comment.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Marc Miller.

Present: Mr. Anthony Delia, Mrs. Laura Gamarekian, Mr. Hector Munoz, Mrs. Meredith Murphy, Mrs. Kristy Rubin, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull, Mr. Marc Miller

Also Present:

Mrs. Rachel Goldberg, Superintendent

Mr. Matthew Clarke, Business Administrator/Board Secretary

Mrs. Erica Scudero, Assistant Superintendent for Curriculum, Instruction & Assessment

Mrs. Dana Kelly, Director of Human Resources

2. PLEDGE OF ALLEGIANCE

3. EMERGENCY REGULATIONS

Moved by Mrs. Gamarekian, seconded by Mrs. Rubin, approval of the resolution regarding emergency regulations:

WHEREAS, the New Jersey Department of Community Affairs enacted emergency regulations that require public bodies (e.g., municipalities, boards of education, etc.) to meet certain criteria if the public body is holding a remote public meeting during a state of emergency; and

WHEREAS, the Springfield Board of Education ("Board") is required by the aforementioned regulations to adopt procedures for public comment made during remote meetings during a state of emergency.

NOW THEREFORE, be it resolved that:

1. The Board Secretary shall announce publicly, and shall cause to be entered in the minutes of the meeting, an accurate statement to the effect that either: (1) both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided; or (2) only electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided, and that discussion and effectuation of public business shall be limited to the matters included in *N.J.A.C. 5:39-1.5(g)*;
 2. In the event the Board conducts a remote meeting during a state of emergency, the Board shall allow members of the public to make comments via audio or audio and video. Individuals will be prompted to enter their name and address in the Q&A function, and the Board shall hear the comments in the order received. All of the Board's Policies and Regulations related to public participation in board meetings shall remain in effect, including, but not limited to, the presiding officer's ability to limit each statement made by a participant to a 3 minute duration;
 3. If a member of the public becomes disruptive during any portion of the remote public meeting, the Board President shall mute, or direct appropriate staff to mute, the disruptive member of the public. The disruptive individual shall receive a warning that continued disruption may result in the individual being removed from the remote meeting or muted at future remote meetings. Disruptive conduct includes, but is not limited to, shouting, interruption, or use of profanity. If time permits, the Board may allow the disruptive individual to make a public comment at the conclusion of the public comment portion, but reserves the right to continue muting or remove the disruptive individual if the disruptive behavior persists.
 4. These procedures and requirements for making public comment, along with an explanation of the audio muting function of the electronic communications platform being used, shall be announced by the Board President at the beginning of each remote public meeting during a state of emergency.
4. COMMUNICATIONS
- a. NJSBA
 - i. Virtual Workshop 2020-If you were unable to view any of the programs, they're available for the remainder of this year.
 - ii. School Board Notes- December 8th and 15th.
 - iii. Mandated Training FY 2020 – you should have received an email from the Call Center regarding your online training for either governance II, III, or IV. Needs to be completed by 12/31.
GSCS – News and Notes – December 7th, 14th and 17th.

5. MINUTES

Moved by Mrs. Gamarekian, seconded by Mr. Munoz, to approve the following minutes:

Regular Meeting - December 7, 2020

Present: Mr. Anthony Delia, Mrs. Laura Gamarekian, Mr. Hector Munoz, Mrs. Meredith Murphy, Mrs. Kristy Rubin, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull, Mr. Marc Miller
MOTION CARRIED

6. SUPERINTENDENT'S REPORT

Moved by Mrs. Gamarekian, seconded by Mrs. Saha, to accept and approve the Superintendent's Report as presented –

1. Student/Staff Recognitions
2. Italian Caroling Students – JDHS Italian Club Holiday Songs Teacher Ms. Agantina Scimone, Club Advisor, Juliana Monticello, Club President, Kaily Iglesias, Polina Lastovskaya, Brielle Ramundo, Nicole Ramundo and Jenna Lashuk
3. Governor's Educator of the Year Nominees – Springfield District Winners 2021
 - Mrs. Marissa Jones, Elementary Teacher Grade:2, Edward Walton
 - Educational Professional of the Year – Mrs. Lauren Gigante, Speech Therapist, Edward Walton
 - Mrs. Kristin Livingstone, Elementary Teacher, Grade: 4, Thelma Sandmeier
 - Mrs. Sarah Medina, Elementary Education, James Caldwell
 - Mrs. Robin Kanterman, Science, Florence Gaudineer
 - Mr. David Steinman, Health and PE, Jonathan Dayton High School
4. Professional Development Report
5. Return to Hybrid Beginning January 11, 2021
6. Introduction of Gaggle to Google Platform
7. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
8. Building Usage Request
9. Fund Raiser Request
10. Fieldtrip Request
11. Contracts PL2015, Chapter 47

Yeas: Unanimous by all Members present.

MOTION CARRIED

7. PUBLIC SESSION

At this time, the public did not have any comments/questions regarding items on the Agenda or the Superintendent's Report.

8. BILLS LIST

Moved by Mrs. Rubin, seconded by Mr. Delia, approval of check numbers 047350 through 047512 and wire transfers 800193, 888564 through 888574 and 999955 for a total amount of \$4,664,948.71 minus voided check numbers 047162, 047239 and 047278 in the amount of \$36,456.83 for a grand total of \$4,628,491.88.

Yeas: Unanimous by all Members present.

MOTION CARRIED

9. TRANSFERS

Moved by Mrs. Rubin, seconded by Mr. Delia, approval of the transfer of funds from and to the following line item accounts as designated. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. DEPARTMENT OF AGRICULTURE AUDIT

Moved by Mrs. Rubin, seconded by Mr. Delia, approval to accept the Audit Report performed by PKF O'Connor Davies on behalf of the Department of Agriculture, Division of Food and Nutrition (NJDA) for the fiscal year ending June 30, 2019 and the accompanying corrective action plan. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. PERSONNEL APPOINTMENTS

Moved by Mrs. Gamarekian, seconded by Mr. Silverstein, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment all such contracts being subject to future action on account of substantial reductions in State School Aid by virtue of the state of emergency and resulting Statewide Financial dislocation. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. PROFESSIONAL DEVELOPMENT - PERSONNEL

Moved by Mrs. Gamarekian, seconded by Mr. Silverstein, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. SPECIAL EDUCATION PLACEMENTS

Moved by Mrs. Gamarekian, seconded by Mr. Silverstein, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. HIB REPORT

Moved by Mrs. Gamarekian, seconded by Mr. Silverstein, at the recommendation of the Superintendent, that the Board of Education affirms the HIB Report previously presented at the following Board meeting: December 7, 2020.

- a. HIB Case # 010-2021-02
- b. HIB Case # 010-2021-03
- c. HIB Case # 010-2021-05

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. REVISED CURRICULUM

Moved by Mrs. Gamarekian, seconded by Mr. Silverstein, at the recommendation of the Superintendent, to approve the following revised curriculum –

- Bake Shop 1 - High School
- Financial Literacy - Middle School
- Health Grade 9 - High School
- Health Grade 10 - High School
- Health Grade 11 - High School
- Health Grade 12 - High School.

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. PUBLIC SESSION(8:07 PM – 8:10 PM)

The following members of the public had questions or comments regarding winter athletics:

- Hooi-Imm Lander

17. NEW BUSINESS

Nothing to report at this time.

18. ADJOURNMENT

Moved by Mrs. Gamarekian, seconded by Mr. Munoz, to adjourn the regular meeting at 8:11 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Reorganization Meeting – January 4, 2021 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – January 4, 2021 at 7:30 PM in the IMC at JDHS
3. Regular Meeting – January 25, 2021 at 7:00 PM via electronic platform
(tentative)

Matthew A. Clarke
Business Administrator/Board Secretary

Transfers November 2020

Attachment (A)

Account Code	Description	To	From
11-000-213-100-00-10	SALARIES HEALTH SERVICES - NUR		1,000.00
11-000-213-100-01-10	SALARIES SUBSTITUTE NURSES	1,000.00	
11-000-230-331-01-01	PROFESSIONAL SERVICES LEGAL	35,000.00	
11-000-261-420-94-05	CONTRACTED SERVICES/FACILITIES	10,500.00	
11-000-262-420-94-05	CONTRACTED SERVICES GROUNDS		10,500.00
11-000-291-270-97-03	HEALTH INSURANCE		35,000.00
11-120-100-101-00-10	SALARIES TEACHERS 1-5		50,000.00
11-120-100-101-01-10	SUBSTITUTES 1-5	50,000.00	
11-190-100-610-12-07	TEACHERS SUPPLIES COMPUTER T	1,000.00	
11-190-100-610-19-14	TEACHER SUPPLIES MATH JDHS		138.00
11-190-100-610-22-14	TEACHER SUPPLIES SCIENCE JDHS		2,476.00
11-190-100-610-80-04	TEACHER SUPPLIES CUR+STAFF DEV	2,476.00	
11-190-100-610-82-07	TEACHER SUPPLIES OFFICE TLS		1,000.00
11-190-100-610-95-03	PPE SUPPLIES INSTRUCTIONAL		50,000.00
11-190-100-640-22-14	TEXTBOOKS SCIENCE JDHS	138.00	
11-215-100-101-40-11	SAL.EXTENDED SUMMER PSH		2,998.00
11-215-100-101-57-10	SALARIES TEACHERS PSH	50,000.00	
11-215-100-101-57-10	SALARIES TEACHERS PSH	2,998.00	
11-401-100-100-45-06	SALARIES STUDENT ACT CLUB F	50.00	
11-401-100-100-45-09	STUDENT ACTIVITIES SALARIES		50.00

CORRECTIVE ACTION PLAN				
DISTRICT/SCHOOL/AGENCY NAME:		SPRINGFIELD		
REPORT NAME:	SCHOOL NUTRITION PROGRAM PROCUREMENT REVIEW			
CONTACT PERSON:	Matthew Clarke	POSITION/TITLE	SBA/BS	
PHONE NUMBER:	9673-376-1025 ext. 1210			
RECOMMENDATION NUMBER	RECOMMENDATION	APPROVED CORRECTIVE ACTION	PERSON RESPONSIBLE FOR THE IMPLEMENTATION OF THE CORRECTIVE ACTION	EFFECTIVE DATE OF IMPLEMENTATION
1	The SFA should ensure a proper quote solicitation is conducted based on the appropriate threshold as required by regulation.	PO will have all quotes attached for future review. If using an outside bidding service (i.e. Ed Data), the corresponding bid number from the service will appear on the PO.	Business Administrator Food Service Secretary Food Service Director	December 1, 2020
CERTIFICATION: I/we certify that the corrective actions noted above have been approved and the person(s) responsible for the implementation of the corrective actions have been properly notified of their responsibilities for the implementation of the corrective actions.				
Agency Representative		Date		
Agency Representative		Date		

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Certificated Staff								
Laurencelle	Laura	Special Education Teacher	FMG	---	---	---	Leave	2/8/2021 - 5/23/2021
Noto	Kimberly	Art Teacher	JCS/TLS	---	---	---	Updated Leave Dates	1/4/2021 - 1/26/2021
Lynch	Jamie	Elementary Teacher	JCS	---	---	---	Extended Leave	9/1/2020 - 1/29/2021
Dougherty	David	Elementary Teacher Leave Replacement	JCS	Step 1-MA	\$61,930.00	Renewal	JL	9/1/2020 - 1/29/2021
Salmon	Rebecca	Physical Education Teacher	JDHS	---	---	---	Leave	2/1/2021 - 8/31/2021
Reich	Linda	PreKindergarten Leave Replacement	EVW	Step 1-MA	\$61,930.00	Renewal	---	1/4/2021 - 6/30/2021
Harms	Cara	Long-Term Coverage	District	Step 1-MA	\$61,930.00	Renewal	Long-Term Leave Coverage	1/4/2021 - 6/30/2021
Perdomo	Mary	Rutgers Reading Club	EVW	---	\$51.22/hr	---	Max 20 Hours	1/11/2021 - 6/30/2021
Schoch	Lisa	Rutgers Reading Club	EVW	---	\$51.22/hr	---	Max 20 Hours	1/11/2021 - 6/30/2021
Griffin	Megan	Afterschool Tutorial	EVW	---	37.13/hr	---	Max 20 Hours	1/25/2021 - 6/30/2021
Berger	Debra	Afterschool Tutorial	EVW	---	37.13/hr	---	Max 20 Hours	1/25/2021 - 6/30/2021
Fretz	Dana	Afterschool Tutorial	EVW	---	37.13/hr	---	Max 20 Hours	1/25/2021 - 6/30/2021
Perone	Rebecca	Afterschool Tutorial	EVW	---	37.13/hr	---	Max 20 Hours	1/25/2021 - 6/30/2021

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Substitute/Home instructor/Volunteer								
Ballard	Thomas	Substitute Teacher	District	---	---	---	Teaching Certificate	1/6/2021 - 6/30/21

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Non-Certificated								
Huff	Victoria	Instructional Aide 1:1	JCS	---	\$19.42/hr	New		
Ford-Haynes	Renee	12 Month Secretary	JDHS	Step 1/Column B	\$35,296.00	Replace	DL	1/4/2021 - 6/30/2021
Campos	Mary Jo	12 Month Clerk	FMG	Step 1/Column D	\$31,335.00	Replace	JP	on or about 1/4/2021
Spangler	Ike	Athletic Trainer	JDHS	---	---	---	Leave	1/19/2021 - 3/15/2021
Carpenter	Robert	Assistant Boy's Lacrosse Coach	JDHS	---	---	---	Resignation	***
Hanselmann	Gina	Athletics Department Secretary	JDHS	---	---	---	Extended Leave	8/26/2020 - 8/26/2021

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Before and After School Program/Childcare								

" A school district or charter schoolmay employ....for a period not to exceed 90 days pending review by the school district providing all the following are satisfied:
Applicant complied with providing list
School district has no knowledge or information that the applicant would be required to disclose under the law
School district determines special or emergent circumstances exist that justify the temporary employment of this applicant"

Springfield Board of Education Regular Meeting 12/21/2020
*****Resignation subject to the requirements provided by law**

CONFERENCES/CONVENTIONS/WORKSHOPS								
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	Funding	DATE	AMOUNT	BOE APPROVED
Kelly	Dana	District	Frontline Absence & Sub Management Training	Online	F11	1/6, 1/7, 1/12/21, 1/13/21, 1/14/21,1/1 9/21, 1/20/21, 1/21/21	\$ 695.00	12/21/20

**Special Education Request
Related Services/OOD Placements**

Attachment (E)

RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/week</u>	<u>Term</u>	<u>Student</u>
Dr. Steven Dyckman East Brunswick, NJ	Psychiatrist	\$1,000.00	Per evaluation	20-21SY	

OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
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