

SPRINGFIELD BOARD OF EDUCATION
JANUARY 4, 2021
RE-ORGANIZATIONAL MEETING

1. CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Matthew A. Clarke, Board Secretary.

Mr. Clarke read the following statement:

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 6, 2020 and revised on December 31, 2020.

2. PLEDGE OF ALLEGIANCE

3. RESULTS OF ELECTION

Mr. Clarke announced the official election results as follows:

Member Board of Election

Three Year Term:

1. Kristy Rubin – 4,803
2. Laura Gamarekian – 3,863
3. Marc Miller – 3,727
4. Anderson Blair – 3,606
5. Deborah Faith Perry – 2,589

Total Registered voters – 13,224; Total Votes cast – 9,976 (75.4%)

4. OATH OF OFFICE

Mr. Clarke administered the oath of office to elected Board Members, Kristy Rubin, Laura Gamarekian and Marc Miller.

5. ROLL CALL

Mr. Anthony Delia, Mrs. Laura Garamekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Meredith Murphy, Mrs. Kristy Rubin, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull

6. ELECTION OF PRESIDENT

Moved by Mrs. Rubin, seconded by Mr. Delia, nominate Laura Gamarekian, for the office of President of the Springfield Board of Education for the 2021 calendar year.

Yeas: Mr. Anthony Delia, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Meredith Murphy, Mrs. Kristy Rubin, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull

Abstention: Mrs. Laura Garamekian

MOTION CARRIED

7. ELECTION OF VICE PRESIDENT

Moved by Mrs. Saha, seconded by Mr. Miller, nominate Scott Silverstein for the office of Vice President of the Springfield Board of Education for the 2021 calendar year.

Yeas: Mrs. Laura Garamekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Meredith Murphy, Mrs. Kristy Rubin, Mrs. Paula Saha, Mrs. Hilary Turnbull

Nay: Mr. Anthony Delia

Abstention: Mr. Scott Silverstein

MOTION CARRIED

8. RENEWAL OF BYLAWS AND POLICIES

Moved by Mr. Silverstein, seconded by Mr. Miller, to adopt existing policy, bylaws and administrative guidelines.

Yeas: Unanimous by all Members present.

MOTION CARRIED

9. BANK SIGNATURES

Moved by Mr. Silverstein, seconded by Mr. Miller, to authorize changes in bank signature cards for the signatures of President, Board Secretary and the Treasurer of School Monies.

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. ORGANIZATIONAL CHART

Moved by Mr. Silverstein, seconded by Mr. Miller, approval of the Organizational Chart of the Springfield Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. ANNUAL BOARD MEETINGS

Moved by Mr. Silverstein, seconded by Mr. Miller, that effective immediately, Board Meetings be scheduled as per (Attachment Aro).

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. OFFICIAL NEWSPAPER

Moved by Mr. Silverstein, seconded by Mr. Miller, to designate the Local Source and/or the Star Ledger as official newspapers of the Board for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. SCHOOL ATTORNEY

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint the following firms and attorneys as counsel to the Springfield Board of Education, for the 2021 calendar year:

1. Vito A. Gagliardi, Jr. Porzio, Bromberg & Newman PC
Morristown, NJ 07962. (Attachment Bro)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. ARCHITECT OF RECORD

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint DI Group Architecture and Planning, LLC, 136 Brighton Avenue, Deal, NJ as architect of record for the Springfield Board of Education for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. ENGINEER OF RECORD

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Pennoni Associates, 105 Fieldcrest Avenue, Edison, NJ as engineer of record for the Springfield Board of Education for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. PURCHASING AGENT

Moved by Mr. Silverstein, seconded by Mr. Miller, approval of the resolution to appoint Matthew A. Clarke, School Business Administrator/Board Secretary, as the duly authorized purchasing agent for the Springfield Board of Education, pursuant to 18A:18A. (Attachment Cro)

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. TREASURER OF SCHOOL MONIES

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Manuel Vieira as Treasurer of School Monies to the Springfield Board of Education for the calendar year 2021 at a salary of \$6,298.

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. AUDITOR

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Cannone and Company, P.A. as auditor to the Springfield Board of Education for the 2020 - 2021 budget year for the fee of \$23,104.00.

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. AFFIRMATIVE ACTION OFFICER

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Dana Kelly as Affirmative Action Officer of the Springfield School District for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

20. TITLE IX OFFICER

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Dana Kelly as Affirmative Title IX Officer of the Springfield School District for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

21. SCHOOL SAFETY OFFICER

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Dana Kelly as School Safety Officer of the Springfield School District for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

22. 504/ADA COMPLIANCE OFFICER

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Tiffany Boehm as Public 504/ADA Compliance Officer of the Springfield School District for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

23. CUSTODIAN OF PUBLIC RECORDS

Moved by Mr. Silverstein, seconded by Mr. Miller, to approve the appointment of Rachel Goldberg, Superintendent, as the custodian of Public Records for the 2021 calendar year in accordance with the Open Public Records Act.

Yeas: Unanimous by all Members present.

MOTION CARRIED

24. PUBLIC AGENCY COMPLIANCE OFFICER (PACO)

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Matthew A. Clarke as P.A.C.O. Officer of the Springfield School District for the 2021 calendar year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

25. MORRIS UNION JOINTURE

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint the Superintendent of Schools as the representative of the Springfield School District to serve on the Morris-Union Jointure Commission Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

26. UNION COUNTY EDUCATIONAL SERVICES COMMISSION

Moved by Mr. Silverstein, seconded by Mr. Miller, to appoint Hector Munoz as a representative of the Springfield School District to serve on the Union County Educational Services Representative Assembly.

Yeas: Mr. Anthony Delia, Mrs. Laura Garamekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Meredith Murphy, Mrs. Kristy Rubin, Mrs. Paula Saha, Mr. Scott Silverstein, Mrs. Hilary Turnbull

MOTION CARRIED

27. ADJOURNMENT TO REGULAR MEETING

Moved by Mr. Silverstein, seconded by Mrs. Rubin, to adjourn the organizational meeting at 7:12 P.M. and return to the regular meeting.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Matthew A. Clarke
Business Administrator/Board Secretary

2021

Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, scheduled meetings of the Board of Education will be held in the Jonathan Dayton High School IMC, First Floor at 7:00 P.M. for Executive Sessions and 7:30 P.M. for Public Sessions on the following dates:

<u>2021</u>	<u>MONTH</u>	<u>REGULAR MEETINGS</u>	<u>SPECIAL MEETINGS</u>
	January	25	
	February	08, 22	
	March	01, 15	
	April	12, 26	
	April	26 - Public Hearing (2021-2022 Proposed Budget)	
	May	17	
	June	07, 21	
	July	19	
	August	16	
	September	20	
	October	04, 18	
	November	01, 15	
	December	06, 20	
<u>2022</u>	January	03 - Re-Organization Meeting	
	January	03	

2022 – Tentative Meetings (Dates subject to change - Will be reviewed at the January 3, 2022 reorganization meeting)

January	24
February	14, 28
March	07, 21
April	04, 25
May	16
June	06, 20

Any changes or additions to this calendar will be announced pursuant to the New Jersey Open Public Meetings Act.

Springfield, New Jersey
Date: January 4, 2021

Matthew A. Clarke
Business Administrator/Board Secretary

Copy to: The Local Source, Star Ledger, Township Clerk, Springfield Public Library
Posted at Board Office and each school, and District website – www.springfieldschools.com

BOARD ATTORNEYS

<u>Attorney</u>	<u>Firm</u>	<u>Rate</u>
Vito A. Gagliardi, Jr., Kerri Wright, & Tom Johnston	Porzio Bromberg & Newman PC	\$195/hour (\$145/hour for paralegals)

**Resolution
Purchasing Agent
January 4, 2021**

WHEREAS, the Public School Contracts Law gives the Board of Education the ability to increase their bid threshold up to \$44,000; and

WHEREAS, N.J.S.A. 18A-3a, permits an increase in the bid threshold if a qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Matthew A. Clarke possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Springfield Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Springfield Board of Education, in the County of Union, in the State of New Jersey hereby increases its bid threshold to \$44,000; and be it further

RESOLVED, that the governing body hereby appoint Matthew A. Clarke as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A: 18A-2b with specific authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:35-5.2, the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Matthew A. Clarke's certification to the Director of the Division of Local Government Services.

I, Matthew A. Clarke, Secretary of the Springfield Board of Education, in the County of Union, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Springfield Board of Education, County of Union, State of New Jersey at a regular meeting of said governing body held on January 4, 2021.

Matthew A. Clarke
Business Administrator/Board Secretary