

SUBJECT TO BD APPROVAL DRAFT COPY
SPRINGFIELD BOARD OF EDUCATION
FEBRUARY 11, 2019
REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, February 11, 2019 at 7:15 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 8, 2018.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Scott Silverstein.

Present: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mrs. Kristy Rubin, Mrs. Paula Saha, Mrs. Hilary Turnbull, Mr. Scott Silverstein

Absent: Mr. Hector Munoz

Also Present:

Mr. Michael Davino, Superintendent

Mr. Matthew Clarke, Business Administrator/Board Secretary

Mrs. Erica Scudero, Director of Curriculum, Instruction & Assessment

Mrs. Jannett Pacheco, Director of Human Resources

Mr. Vito Gagliardi, Board Attorney

2. CLOSED SESSION (7:16 PM)

Moved by Mr. Donner, seconded by Mrs. Gamarekian, "I move to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:"

RESOLUTION

"WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege and negotiations which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist."

Closed Conference Items

1. Matters protected by Attorney/Client privilege
2. Negotiations

Yeas: Unanimous by all Members present.

MOTION CARRIED

3. RECONVENE TO REGULAR MEETING (7:56 PM)

Moved by Mr. Miller, seconded by Mrs. Gamarekian, approval to reconvene to the Regular Meeting Agenda of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. PLEDGE OF ALLEGIANCE

5. COMMUNICATIONS

1. NJSBA

- UCSBA "School Law" February 13th 6PM at the Cranford High School.
- School Finance – Feb 21st at 9 AM, at the Conference Center at Mercer.
- Sustainable Practices – 2 regional sessions in February.
- Analyzing & Constructing Salary Guides- March 1st 9AM at NJSBA Headquarters, Trenton.
- The Annual NJSBA Technology Conference- March 8th at 9:30AM, at the Conference Center at Mercer.
- Effective Communications- March 23rd at Montville High School.
- Weekly Program Update- January 28th & February 4th.
- School board notes- January 24th & 30th and February 4th.

2. NSBA

"National Connection Daily" – January 25th thru February 8th .

3. GSCS

News & Notes – January 25th.

6. MINUTES

Moved by Mr. Miller, seconded by Mrs. Rubin, to approve the following minutes:
Regular Meeting - January 28, 2019

Yeas: Unanimous by all Members present.

MOTION CARRIED

7. SUPERINTENDENT’S REPORT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, to accept and approve the Superintendent’s Report as presented -

1. Student/Staff Recognitions
2. Board Member Ethics Training presented by Mr. Vito Gagliardi Jr.
3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
4. Building Usage Request
5. Fund Raiser Request
6. Fieldtrip Request
7. Contracts PL2015, Chapter 47

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. PUBLIC SESSION (8:39 PM)

At this time, the public did not have any questions/comments regarding items on the Agenda or the Superintendent's Report.

9. BOARD SECRETARY'S REPORT

Moved by Mr. Donner, seconded by Mrs. Gamarekian, to approve the Board Secretary's Report dated December 31, 2018 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. TREASURER'S REPORT

Moved by Mr. Donner, seconded by Mrs. Gamarekian, to approve the Treasurer's Report dated December 31, 2018 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. LEGAL CERTIFICATION

Moved by Mr. Donner, seconded by Mrs. Gamarekian, Pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of December 31, 2018 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. PERSONNEL APPOINTMENTS

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. PROFESSIONAL DEVELOPMENT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. SPECIAL EDUCATION PLACEMENTS

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. HIB REPORT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, that the Board of Education affirms the HIB Report previously presented at the following Board meeting:
January 28, 2019.

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. CURRICULUM REVISION

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, to approve the following revised curriculum –

- Accounting I - High School.

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. STUDENT TEACHERS

Moved by Mr. Miller, seconded by Mrs. Gamarekian, to approve the attached list of Student Teachers for the 2018-2019 school year. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. SEMI

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, approval of the 2018-19 SEMI action plan for remediation of the district Random Moment Time Study. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. PUBLIC SESSION (8:42 PM – 9:10 PM)

The following members of the public had questions or comments regarding:
Leslie Platt read a letter on behalf of resident Ken Bareford about the importance of school Librarians.

Beth Thomas also talked about the importance of a Media Specialist in the schools and in least the Middle School.

Michelle Cerciello- Bullet proof double doors at EVW (Man Traps), security guard throughout the school to ensure that doors are not left open and playground gates are closed and locked but one and also talked about Media specialist for each of the schools.

Casey Hollenbeck- Security at EVW and checking the ID's and parents not being escorted saw with the experience during the TP conferences.

Kim Steitz- Security at EVW other parents holding the doors open is a security issue.

20. NEW BUSINESS

1. Policies and Regulations - 2nd reading at the March 4th meeting.
2. Finance – Audit -will be presented at the next BOE Meeting
3. Finance – Budget Calendar reviewed - Principals to present the 2019-2020 Building budget at the next BOE Meeting
4. PTA Meetings updates-

Sandmeier- gearing up for a couple of in class in school assemblies and an end of Year Adults only fundraiser offsite June 7th.

Walton- Basket Auction in The Walton Gym Friday, March 22nd, will be collecting donations.

FMG- Non-Parishable Food Drive ends on February 22nd, Fundraiser Harlem Wizards on November 24th & Field Day Picnic scheduled for June 14th.

Dayton- Program of Studies- Mr. Francis spoke on and a Charity Basketball event- former members or Alumni of the NFL-VIP section to discuss sports are good, but education comes first.

21. ADJOURNMENT

Moved by Mr. Donner, seconded by Mr. Miller, to adjourn the regular meeting at 9:22 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – February 25, 2019 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – March 4, 2019 at 7:30 PM in the IMC at JDHS

Matthew A. Clarke
Business Administrator/Board Secretary

| SPRINGFIELD PUBLIC SCHOOLS | | | | | | | | |
|---|------------|----------------------------|-------------------|------------|----------------|-----------------------------|----------------------------|----------------------|
| PERSONNEL | | | | | | | | |
| Last Name | First Name | Position | Location | Guide/Step | Salary | Replacement/ Renewal/New | Additional Information | Effective Date |
| Certified Staff | | | | | | | | |
| Marchese-Velazquez | Christine | Teacher | TLS | -- | -- | -- | Leave | 6/17/2019-11/15/2019 |
| Carter | Donie | Teacher | EVW | -- | -- | -- | Resignation | **** |
| Schmidt | Linda | NJSLA Tutorial Program | TLS | -- | \$36.21/hr | -- | -- | 3/18/2019-4/18/2019 |
| Reindeau | Samantha | NJSLA Tutorial Program | TLS | -- | \$36.21/hr | -- | -- | 3/18/2019-4/18/2019 |
| Marchese-Velazquez | Christina | NJSLA Tutorial Program | TLS | -- | \$36.21/hr | -- | -- | 3/18/2019-4/18/2019 |
| Disko | Maura | NJSLA Tutorial Program | TLS | -- | \$36.21/hr | -- | -- | 3/18/2019-4/18/2019 |
| Korman | Marilyn | NJSLA Tutorial Program | TLS | -- | \$36.21/hr | -- | -- | 3/18/2019-4/18/2019 |
| Marin | Maria | Lv. Replacement Teacher | JDHS | Step 0-MA | \$60,212.00 | replace D.P. | -- | 2/19/2019-6/25/2019 |
| Substitute/Home Instructor/Volunteer | | | | | | | | |
| Mannino | Caitlyn | Substitute Teacher | District | -- | -- | -- | -- | 2/12/2019-6/30/2019 |
| Legband | Alrita | Substitute Teacher/Aide | District | -- | -- | -- | -- | 2/12/2019-6/30/2019 |
| Hams | Cara | Substitute Teacher/Sp. Ed. | JDHS | -- | \$114.00/daily | -- | Revised Assignment D.P. | 2/4/2019-2/15/2019 |
| Leonardis | Amanda | Substitute Aide | District | -- | -- | New | -- | 2/12/2019-6/30/2019 |
| Braxton | Robert | Assistant Lacrosse Coach | JDHS | -- | \$4,682.00 | -- | -- | 2/12/2019-6/30/2019 |
| Non-Certificated | | | | | | | | |
| Wuest | Adam | Maintenance | District | -- | -- | -- | Revised Leave | 1/10/2019-1/28/2019 |
| Taylor | Clarence | Custodian | EVW | -- | -- | -- | Revised Leave | 11/17/2018-2/20/2019 |
| Limma | Catherine | Instructional Aide | FMG | -- | -- | -- | Leave | 2/5/2019-3/4/2019 |
| Manas | Howard | Instructional Aide | FMG | -- | -- | -- | Leave | 1/14/2019-TBD |
| Masi | Tina | Substitute Aide | District | -- | -- | New | -- | 2/12/2019-6/30/2019 |
| Before and After School Program/Childcare | | | | | | | | |
| Cook | York | Group Leader | Before/After Care | -- | -- | -- | Resignation | **** |
| Xu | Qi | Student Aide | Before/After Care | -- | \$8.85/hr | New | -- | 2/12/2019-6/30/2019 |
| " A school district or charter schoolmay employ....for a period not to exceed 90 days pending review by the school district providing all the following are satisfied: Applicant complied with providing list School district has no knowledge or information that the applicant would be required to disclose under the law School district determines special or emergent circumstances exist that justify the temporary employment of this applicant" **** Subject to the requirements provided by law. | | | | | | | | |

Springfield Board of Education Regular Meeting

| CONFERENCES/CONVENTIONS/WORKSHOPS | | | | | | | | |
|-----------------------------------|------------|--------|---|-----------------------------------|-----------|-----------|-------------|--------------|
| 2018-2019 | | | | | | | | |
| LAST NAME | FIRST NAME | SCHOOL | DESCRIPTION | LOCATION | Funding | DATE | AMOUNT | BOE APPROVED |
| Disko | Maura | TLS | Innovate and Inspire! Five Engaging Ways to Elevate and Integrate Your Literacy Instruction | Hilton Garden Inn, Springfield NJ | Title IIA | 3/28/19 | \$ 95.00 | 2/11/19 |
| Medina | Sarah | JCS | Innovate and Inspire! Five Engaging Ways to Elevate and Integrate Your Literacy Instruction | Hilton Garden Inn, Springfield NJ | Title IIA | 3/28/19 | \$ 95.00 | 2/11/19 |
| Hilser | Kathleen | FMG | Innovate and Inspire! Five Engaging Ways to Elevate and Integrate Your Literacy Instruction | Hilton Garden Inn, Springfield NJ | Title IIA | 3/28/19 | \$ 95.00 | 2/11/19 |
| Perdomo | Mary | EVW | Innovate and Inspire! Five Engaging Ways to Elevate and Integrate Your Literacy Instruction | Hilton Garden Inn, Springfield NJ | Title IIA | 3/28/19 | \$ 95.00 | 2/11/19 |
| Bhasin | Kay | EVW/JC | Innovate and Inspire! Five Engaging Ways to Elevate and Integrate Your Literacy Instruction | Hilton Garden Inn, Springfield NJ | Title IIA | 3/28/19 | \$ 95.00 | 2/11/19 |
| Maged | Jillian | JDHS | Innovate and Inspire! Five Engaging Ways to Elevate and Integrate Your Literacy Instruction | Hilton Garden Inn, Springfield NJ | Title IIA | 3/28/19 | \$ 95.00 | 2/11/19 |
| Livesey | Amanda | JCS | NJMEA State Conference | Hilton, East Brunswick | | 2/21-2/22 | \$ 170.00 | 2/11/19 |
| Spangler | Ike | JDHS | Fascial Stretch Therapy Level 3 Medical Certification | Phoenix, AZ | | 4/29-5/3 | \$ 2,395.00 | 2/11/19 |

**Special Education Request
Related Services/OOD Placements**

Attachment (C)

1. RELATED SERVICES REQUEST

| <u>Vendor</u> | <u>Related Service</u> | <u>Rate</u> | <u>Hours/days/weeks</u> | <u>Term</u> | <u>Student</u> |
|--|------------------------|-------------|-------------------------|-------------|----------------|
| American Tutor, Inc. Hillsborough, NJ | Bedside instruction | \$59/hour | --- | 2018-2019SY | |

2. OUT OF DISTRICT PLACEMENT REQUEST

| <u>School/Placement</u> | <u>Student</u> | <u>Tuition</u> | <u>Term</u> | <u>Comments</u> |
|-------------------------|----------------|----------------|-------------|-----------------|
|-------------------------|----------------|----------------|-------------|-----------------|

Student Teachers/Internships
2018-2019 School Year

Board of Education Meeting: February 11, 2019

| | |
|--------------------------------------|---|
| Student Teacher/Intern | 12 Students |
| College / University | Kean University |
| Assignment Date | 4 Mondays: 4/8, 4/15, 4/29 & 5/6 |
| Field of Study | Full Day Observation |
| School | Florence M. Gaudineer |
| Cooperating Teacher/Counselor | ---- |
| | |

(E)

Special Education Medicaid Initiative (SEMI) Action Plan

In accordance with N.J.A.C. 6A:23A-5.3(f) and (g), failure to maximize SEMI, each district that has less than 90 percent participation of SEMI eligible students in the prebudget year or has failed to comply with all program requirements set forth in N.J.A.C. 6A:23A-5.3(e) shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission. Districts should determine which items below relate to their specific areas of weakness and then specify activities to be implemented to improve and maximize SEMI participation.

County: Union

District: Springfield

Date: February 1, 2019

| SEMI Action Plan Components | District Activities for Compliance | Person(s) Responsible | Projected Timelines | Documentation of Completion/Implementation | Date Completed |
|--|---|-------------------------------|---------------------|--|----------------|
| Parental Consent Forms: Procedures for obtaining parental consent forms, such as those delineated in the Parental Consent Best Practices document available on the EdPlan™ website. This includes procedures to document how annual notification for parental consent is disseminated to parents in order to maintain consent. | <ol style="list-style-type: none"> 1. Train all case managers on the SEMI program to ensure they are able to accurately explain the form to parents/guardians 2. Include SEMI consent form in referral/I&RS process paperwork 3. Bring consent form to all IEP meetings and obtain consent for all students regardless of current Medicaid eligibility | Semi Coordinator/Director/CST | Monthly | <ol style="list-style-type: none"> 1. Sign-in sheets for all SEMI-related professional development. 2. Sign-off on process inclusion from case manager 3. Automatic attachment of consent form to IEP | Ongoing |