

DRAFT COPY                      SUBJECT TO BD APPROVAL      DRAFT COPY  
SPRINGFIELD BOARD OF EDUCATION  
FEBRUARY 25, 2019  
REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields. The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, February 25, 2019 at 7:30 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 7, 2019.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Scott Silverstein.

Present: Mr. Anthony Delia, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Kristy Rubin, Mrs. Paula Saha, Mrs. Hilary Turnbull, Mr. Scott Silverstein

Absent: Mr. Scott Donner

Also Present:

Mr. Matthew Clarke, Business Administrator/Board Secretary  
Mrs. Erica Scudero, Director of Curriculum, Instruction & Assessment  
Mrs. Jannett Pacheco, Director of Human Resources

2. PLEDGE OF ALLEGIANCE

3. COMMUNICATIONS

1. NJSBA

UCSBA Student Recognition Program March 13<sup>th</sup>, 6PM at Union High School.

The Annual NJSBA Technology Conference- March 8<sup>th</sup>, 9:30AM, at the Conference Center at Mercer.

Weekly Program Update- January 28<sup>th</sup> & February 4<sup>th</sup>.

Online Training is available.

"Do More with Less" with Technology – February 26<sup>th</sup>, 1PM, webinar.

School board notes- February 13<sup>th</sup>.

2. NSBA

"National Connection Daily" – February 11<sup>th</sup> thru February 21<sup>st</sup>.

3. GSCS

News & Notes – February 8<sup>th</sup>.

4. MINUTES

Moved by Mr. Miller, seconded by Mrs. Gamarekian, to approve the following minutes:

Executive Meeting	- February 11, 2019
Regular Meeting	- February 11, 2019

Yeas: Mr. Anthony Delia, Mrs. Laura Gamarekian, Mr. Marc Miller, Mrs. Kristy Rubin, Mrs. Paula Saha, Mrs. Hilary Turnbull, Mr. Scott Silverstein  
 Abstention: Mr. Hector Munoz MOTION CARRIED

5. SUPERINTENDENT'S REPORT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, to accept and approve the Superintendent's Report as presented -

## 1. Student/Staff Recognitions

Mr Campbell presented the 2018 Cross Country Boys Champions Valley Division with jackets.

Wrestler Patrick Phillips is 2<sup>nd</sup> in Region 4 with Nick Stampoulos participating.

## 2. Audit FY2018 presented by Mr. Nick Cannone with Cannone &amp; Company, PA.

## 3. 2019-2020 Budget Presentations

a. Walton Early Childhood Center – Dr. Adriana Coppola

b. Caldwell Elementary School - Mr. Dave Rennie

c. Sandmeier Elementary School – Mr. Michael Plias

d. Gaudineer Middle School - Mr. Tim Kielty

e. Jonathan Dayton High School – Dr. Norman Francis

## 4. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)

## 5. Building Usage Request

## 6. Fund Raiser Request

## 7. Fieldtrip Request

## 8. Contracts PL2015, Chapter 47

Yeas: Unanimous by all Members present.

MOTION CARRIED

6. PUBLIC SESSION (9:26 PM)

At this time, the public did not have any questions/comments regarding items on the Agenda or the Superintendent's Report.

7. BILL LIST

Moved by Mr. Munoz, seconded by Mrs. Gamarekian, approval of check numbers 043541 through 043797 and wire transfers 800172, 888365 through 888376 and 999317 and 999318 in the amount of \$3,903,935.09 minus voided transfer 888365 in the amount of \$120,425.65 for a grand total of \$3,783,509.44.

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. AUDIT

Moved by Mr. Munoz, seconded by Mrs. Gamarekian, approval of the resolution to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018 and the accompanying Auditor's Management Report on Administrative Findings completed by Cannone and Company, P.A. (Attachment A)

Yeas: Unanimous by all Members present. MOTION CARRIED

9. TRANSFERS

Moved by Mr. Munoz, seconded by Mrs. Gamarekian, approval of the transfer of funds from and to the following line item accounts as designated. (Attachment B)

Yeas: Unanimous by all Members present. MOTION CARRIED

10. PERSONNEL APPOINTMENTS

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment C)

Yeas: Unanimous by all Members present. MOTION CARRIED

11. PROFESSIONAL DEVELOPMENT

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment D)

Yeas: Unanimous by all Members present. MOTION CARRIED

12. SPECIAL EDUCATION PLACEMENTS

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment E)

Yeas: Unanimous by all Members present. MOTION CARRIED

13. HIB REPORT

Moved by Mr. Miller, seconded by Mr. Munoz, the Board of Education affirms the HIB Report previously presented at the following Board meeting:  
February 11, 2019.

Yeas: Unanimous by all Members present. MOTION CARRIED

14. AFFIRMATIVE ACTION

Moved by Mr. Miller, seconded by Mr. Munoz, to authorize the creation of an Affirmative Action Team to conduct a needs assessment and develop a comprehensive equity plan.

Yeas: Unanimous by all Members present. MOTION CARRIED

15. TUITION GRANTS

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, approval of the attached personnel for following courses as being eligible for Tuition Grant reimbursement and applicable for advancement on the guide. (Attachment F)

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. PUBLIC SESSION (9:29 PM – 10:13 PM)

The following members of the public had questions or coments regarding:

- Karen Carden read a letter on behalf of Talulah Whelan student in the 5<sup>th</sup> grade from Caldwell school about having Librarians.
- Dr. Marietta Peskin talked about the importance of having Librarians in our schools.
- Bonnie Lafazan voiced her disappointment with the lack of media specialists and lack of filling back positions in grades K through 8 with certified staff.
- Beth Thomas read an article from a journal from last year on school Librarians.
- Alina Loshpa (PTA VP Programming at EVW) thought that the escort policy at EVW is too strict.

17. NEW BUSINESS

1. Boys State Basketball game is February 26<sup>th</sup> @ JDHS.
2. Finance - Next round of budget presentations at the next BOE Meeting (2<sup>nd</sup> of 3 presentations).
3. Policies and Regulations - 2<sup>nd</sup> reading at the March 18<sup>th</sup> meeting.

18. ADJOURNMENT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, to adjourn the regular meeting at 10:17 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – March 4, 2019 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – March 18, 2019 at 7:30 PM in the IMC at JDHS

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Matthew A. Clarke  
Business Administrator/Board Secretary

**SPRINGFIELD PUBLIC SCHOOLS  
CORRECTIVE ACTION PLAN  
REVISED**

Attachment ( A )

Name of School: Springfield  
 Type of Audit: Annual  
 Date of Board Meeting: February 11, 2019  
 Contact Person: Matthew A. Clarke  
 Telephone Number: (973) 376-1025 Ext. 1210

County: Union

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
<i>xxx Funds</i>				

\_\_\_\_\_  
 Chief School Administrator

\_\_\_\_\_  
 School Business Administrator/Board Secretary

February 25, 2019  
 Date

February 25, 2019  
 Date

C: County Executive Superintendent  
 County Executive Business Administrator  
 via email - cindy.pampinella@ag.state.nj.us

Account Code	Description	To	From
11-000-230-331-01-01	PROFESSIONAL SERVICES LEGAL	75,000.00	
11-000-230-332-01-01	PROF SERVICES ACCOUNTANT	575.00	
11-000-230-334-01-01	CONSTRUCTION PROF FEES		575.00
11-000-261-420-94-05	CONTRACTED SERVICES/FACILITIES	27,200.00	
11-000-262-610-94-05	CUSTODIAL&GROUNDS SUPPLIES		27,200.00
11-000-262-622-95-05	ELECTRICITY		1,070.00
11-000-262-800-95-05	DUES AND LICENSES	1,070.00	
11-000-270-503-96-03	AID IN LIEU	13,135.00	
11-000-270-512-96-03	CONT SERVICES OTHER TO/FROM	2,000.00	
11-000-270-518-96-03	CONTRACT.SERV.(SPEC)-ESC		2,000.00
11-000-291-270-97-03	HEALTH INSURANCE		88,135.00
11-190-100-610-12-06	TEACHER SUPPLIES COMPUTER F	2,025.00	
11-190-100-610-19-08	TEACHER SUPPLIES MATH JC		149.94
11-190-100-610-21-08	TEACHER SUPPLIES PE JC		143.25
11-190-100-610-22-06	TEACHER SUPPLIES SCIENCE FM		800.00
11-190-100-610-23-06	TEACHER SUPPLIES SOC ST FMG		900.00
11-190-100-610-82-08	TEACHER SUPPLIES OFFICE JC	293.19	
11-190-100-640-14-06	TEXTBOOKS ENGLISH FMG		325.00
20-231-100-101-31-10	SALARIES MATH TITLE I	10,477.00	
20-231-100-610-31-04	TITLE I SUPPLIES	32.00	
20-231-200-200-31-04	TITLE I BENEFITS	3,248.00	
20-231-200-300-31-04	NCLB TITLE I PROF SERV		14,500.00
20-231-200-600-31-04	TITLE I SUPPORT SUPPLIES	743.00	

SPRINGFIELD PUBLIC SCHOOLS PERSONNEL								
Last Name	First Name	Position	Location	Guide/Step	Salary	Renewal/New	Information	Effective Date
<b>Certified Staff</b>								
Lynch	Matt	Enrichment & STEM Camp	District	—	\$7,844.98	New	—	02/26/2019-8/2/2019
Schultz	Kevin	NJSLA Tutorial Program	JC	—	\$36.21/hr	—	—	3/18/2019-4/18/2019
Last Name	First Name	Position	Location	Guide/Step	Salary	Renewal/New	Information	Effective Date
<b>Substitute/Home Instructor/Volunteer</b>								
Last Name	First Name	Position	Location	Guide/Step	Salary	Renewal/New	Information	Effective Date
<b>Non-Certificated</b>								
Bas	Yepraksy	Substitute Aide	District	—	—	New	—	2/26/2019-6/30/2019
Proto	Teresa	Secretary	District	—	—	—	Leave	3/14/2019-6/14/2019
Last Name	First Name	Position	Location	Guide/Step	Salary	Renewal/New	Information	Effective Date
<b>Before and After School Program/Childcare</b>								
Fortna	Victoria	Substitute Group Leader	Before/After Care	—	\$24.29/hr.	—	—	02/12/2019-6/30/2019

" A school district or charter school .....may employ....for a period not to exceed 90 days pending review by the school district providing all the following are satisfied:  
 Applicant complied with providing list  
 School district has no knowledge or information that the applicant would be required to disclose under the law  
 School district determines special or emergent circumstances exist that justify the temporary employment of this applicant"

Springfield Board of Education Regular Meeting - February 25, 2019

CONFERENCES/CONVENTIONS/WORKSHOPS								
2018-2019								
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	Funding	DATE	AMOUNT	BOE APPROVED
Sista	Maria	JDHS	ASAP-NJ conference "Stressed for Success? Helping Students find balance"	Atlantic City, NJ		2/28-3/1/19	\$ 393.98	2/25/19
Tauscher	Kelley	Caldwell	NJ Association for Gifted Children Conference	West Windsor, NJ		3/22/19	\$ 160.86	2/25/19
Clarke	Matthew	District	NJASBO Annual Conference	Atlantic City, NJ		6/5 - 6/7/2019	\$ -	2/25/19



**Special Education Request  
Related Services/OOD Placements**

Attachment ( E )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Morris Psychological Group	Neuropsych testing & observation	\$300/hr +\$200 travel fee	Per IEP	2018-19SY	
Marc Seidenstein	LDTC services	\$ 400.00	Per IEP	2018-19SY	
Stepping Forward Counseling Ce	Home Instruction	\$ 75.00		2018-19SY	

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Cornerstone Day School Mountainside, NJ	1219	\$ 31,786.40	18-19SY	Tuition

(F)

**Tuition Grants  
Summer and Fall 2019**

Ashley Bauers	MUSO 511 Vocal Pedagogy for the Choral Director	Graduate
Stephanie Carlson	ENGL 563 Recent American Fiction	Graduate

*For approval at the February 25, 2019 BOE Meeting*