

SUBJECT TO BD APPROVAL DRAFT COPY  
SPRINGFIELD BOARD OF EDUCATION  
MARCH 18, 2019  
REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, March 18, 2019 at 7:35 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 7, 2019.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Scott Silverstein.

Present: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Kristy Rubin, Mrs. Paula Saha, Mrs. Hilary Turnbull, Mr. Scott Silverstein

Also Present:

Mr. Michael Davino, Superintendent

Mr. Matthew Clarke, Business Administrator/Board Secretary

Mrs. Erica Scudero, Assistant Superintendent for Curriculum, Instruction & Assessment

Mrs. Jannett Pacheco, Director of Human Resources

2. PLEDGE OF ALLEGIANCE

3. COMMUNICATIONS

1. JDHS Musical - "Urinetown" – 2 weekend performances - Apr 5<sup>th</sup> & 6<sup>th</sup> and Apr 12<sup>th</sup> & 13<sup>th</sup>. All performances start at 7PM

2. NJSBA

"School Public Relations Forum" – Apr 5<sup>th</sup> at 9AM, NJSBA Headquarters, Trenton.

Weekly Program Update- March 14<sup>th</sup>.

School board notes- March 13<sup>th</sup>.

3. NSBA

"National Connection Daily" – March 11<sup>th</sup> thru March 15<sup>th</sup>.

4. GSCS

News & Notes – March 11<sup>th</sup>.

4. MINUTES

Moved by Mr. Miller, seconded by Mr. Munoz, to approve the following minutes:

Executive Meeting	- March 11, 2019
Regular Meeting	- March 11, 2019

Yeas: Unanimous by all Members present.

MOTION CARRIED

5. SUPERINTENDENT'S REPORT

Moved by Mr. Miller, seconded by Mrs. Turnbull, to accept and approve the Superintendent's Report as presented -

## 1. Student/Staff Recognitions-

Dayton Bulldogs had a productive 2018/2019 Winter season!

**Boys Basketball:** Bulldogs had a strong season with a winning record of 17-7. They were named conference co-champions for the River division. Junior, DJ Alicea was picked as UC player of the week for Jan 14-20 by nj.com. He also captured his 1000pt during the state sectional game vs. Weequahic HS on Feb 26<sup>th</sup>.

**Girls Basketball:** Girls finished their season with a 15-12 record. Senior, Sayre Brandstatter completed her Bulldog career with a total of 1357 points (she hit her 1000pt last year).

**Wrestling:** Sophomore, Pat Phillips finished with a record of 31-2 this season. Pat took first at the 2019 Lenape Valley Tournament, as well as first at the 2019 Morris Knolls Tournament. Pat was a 2019 Union County Champion and a 2019 District Champion. Pat qualified for the NJSIAA state tournament after taking 2nd place in the Region 3 tournament. He made first team all conference and was also chosen to wrestle on the Union County All Star team. Sophomore, Nick Stampoulos finished the season with a record of 20-10. He took 3rd in the Union County Tournament. Nick also placed 3rd in the District 15 Tournament. Nick has been named first team all conference and was chosen to wrestle on the Union County All Star team.

**Winter Track:** Our track program made tremendous improvement from beginning of the season to the end, especially with our boys distance group. We had a good run at the NJSIAA North II Group I State Sectional Championships where senior, Adam Cohen finished 2<sup>nd</sup> in the 3200 and Junior, Cymantha Blackmon finished 3<sup>rd</sup> in shot put. Cymantha also qualified and participated in the Eastern State Championships for shot put where she finished 25<sup>th</sup>.

**Ice Hockey:** This was the 2<sup>nd</sup> year of a tri-op program between Dayton, Brearley, and Union. With a new head coach (Brian Hayes), he helped in the success of the team. The bulldogs ended the season with a 9-7-1 record and had the chance to participate in the NJSIAA state ice hockey tournament.

**Swimming:** Dayton swimming program has been building over the last few years. Hard work pays off ending the season with a winning record of 7-3!

2. The Social and Emotional program expands Connie Palmer's Bullies2Buddies program to deliver lessons and support in a wider range of topics and issues impacting an entire district. The program is specifically designed to augment and

expand the existing character education program to me more comprehensive and effective. The effectiveness of the program can be determined by school-wide Pre and post culture surveys and tracking the nature and number of HIB investigations.

One social emotional lesson will be presented per grade level on the following topics: active listening, creating conversation with individuals and groups, verbal bullying, cyber bullying, friendship, shame, coping grief, loss and change, empathy, self-regulation, self-image, resilience, problem solving, assertiveness, love, determining safe and unsafe situations, peer pressure, conflict management, telling vs. tattling, negative self-talk, feelings, self-awareness, refusal skills, popularity, decision making, social awareness. Each lesson will appropriate to developmental stage and will utilize: group discussion, journaling, one on one conversations, lecture, videos and roleplays. An assessment tool/questionnaire will be given out after the follow-up lesson is offered to measure whether social emotional learning objectives have been met.

- 3. 2019-2020 Tentative Budget
- 4. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
- 5. Building Usage Request
- 6. Fund Raiser Request
- 7. Fieldtrip Request
- 8. Contracts PL2015, Chapter 47

Yeas: Unanimous by all Members present. MOTION CARRIED

6. PUBLIC SESSION (8:33 PM – 9:31 PM)

The following members of the public had questions or coments regarding the 2019-20 tentative budget:

- Bonnie Lafazan had questions on the Revenue breakdown side of the budget and also voiced her disappointment with the lack of media specialists.
- Geneva Ellis(student 5<sup>th</sup> grader at TLS) read a statement about Librarians and book selections.
- Carol Carden does not believe that schools are being properly staffed in the media sevicev program – suggested a review of student accounts for use, and getting a students perspective, and suggested a the lack of book selections.
- Bonnie Lafazan - why dance studio, hopes for success and future uses besides the students of the district.
- Beth Thomas points value to QSAC – pending legislation expanding the library Media Specialists.
- Alina Loshpa (PTA VP Programming at EVW) Thank you to security procedure revision and inquired about library media services.

7. BILLS LIST

Moved by Mr. Munoz, seconded by Mr. Miller, approval of check numbers 043798 through 043925 and wire transfers 800173 and 888377 through 888383 for a total of \$4,183,015.17 minus voided check number 043538 in the amount of \$4,162.50 for a grand total of \$4,178,852.67.

Yeas: Unanimous by all Members present. MOTION CARRIED

8. TRANSFER

Moved by Mr. Munoz, seconded by Mr. Miller, the approval of the transfer of funds from and to the following line item accounts as designated. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

9. 2019-2020 TENTATIVE BUDGET

Moved by Mr. Munoz, seconded by Mr. Miller, approval of the attached resolution authorizing the submission to the Union County Executive Superintendent of Schools the tentative 2019-2020 School District Budget of \$44,422,965.00 and authorize the administration to make necessary adjustments and post legal notices as set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A. (Attachment B1)

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. 2019-2020 TRAVEL MAX

Moved by Mr. Munoz, seconded by Mr. Miller, that the Board of Education approve the attached resolution regarding travel and expense reimbursement for Board and Staff members during the 2019-2020. (Attachment B2)

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. PERSONNEL APPOINTMENTS

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, I move approval of the appointment of personnel on the attachment. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. PROFESSIONAL DEVELOPMENT - PERSONNEL

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, I move approval of the attached personnel travel for Professional Development. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. SPECIAL EDUCATION PLACEMENTS

Moved by Mr. Miller, seconded by Mrs. Gamarekian, at the recommendation of the Superintendent, I move that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. HIB REPORT

Moved by Mr. Miller, seconded by Mrs. Gamarekian, the Board of Education affirms the HIB Report previously presented at the following Board meeting:

March 11, 2019.

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. NON-PUBLIC SECURITY AID ADDITION

Moved by Mr. Miller, seconded by Mrs. Gamarekian, approval of the non-public school additional funding security aid program agreement for the participating school located within Springfield (Saint James) through the Union County Educational Services Commission for the Nonpublic School Security Aid Program for the 2018-19 school year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. POLICY

Moved by Mr. Delia, seconded by Mr. Miller, to approve the second and final reading of the newly written bylaws, policies and regulations -

Bylaws                      Section 0000 (0000.02 thru 0177)

Polices                      Sections 1000 thru 9000 (1100 thru 9720)

(exceptions/holds – 1110, 2415.30, 5519, 7446, 7481, 8454, 8561)

Regulations              Sections 1000 thru 9000” (1240 thru 9324).”

(exceptions/holds – 5200)

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. PUBLIC SESSION (9:51 PM)

The public did not have any questions or comments to bring to the Board at this time.

18. NEW BUSINESS

1. The Board Attorney will be presenting on HIB law this Thursday 6PM in JDHS Auditorium.

2. JC fundraising event for playground is going well, and recently the Springfield Fire Department donated \$2,500.

19. ADJOURNMENT

Moved by Mr. Miller, seconded by Mr. Donner, to adjourn the regular meeting at 9:53 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – April 8, 2019 at 7:30 PM in the IMC at JDHS

2. Regular Meeting & Public Hearing – April 29, 2019 at 7:30 PM in the IMC at JDHS

---

Matthew A. Clarke

Business Administrator/Board Secretary

TRANSFER  
FEBRUARY 2019

Attachment (A)

Account Code	Description	To	From
11-000-213-100-73-11	MEDICAL CARE STATION	2,500.00	
11-000-213-300-73-11	SPEC ED EVALUATIONS		2,500.00
11-000-261-420-94-05	CONTRACTED SERVICES/FACILITIES	13,500.00	
11-000-262-420-10-06	EQUIP REPAIR ART		655.51
11-000-262-420-93-03	REPAIR/SERVICE/MAINT EQUIP		900.00
11-000-262-420-94-05	CONTRACTED SERVICES GROUNDS		13,500.00
11-000-262-520-97-03	INSURANCE PROPERTY,LIABILITY	900.00	
11-000-262-610-94-05	CUSTODIAL&GROUNDS SUPPLIES		500.00
11-000-262-610-95-05	SUPPLIES/VEHICLES	500.00	
11-000-270-512-96-03	CONT SERVICES OTHER TO/FROM	10,000.00	
11-000-270-600-96-03	TRANS.FUEL/OIL,TIRES,REP.PARTS		10,000.00
11-190-100-610-22-06	TEACHER SUPPLIES SCIENCE FM		400.00
11-190-100-610-37-06	G&T SUPPLIES		500.00
11-190-100-610-82-06	TEACHER SUPPLIES OFFICE FMG	1,555.51	
11-401-100-100-45-06	SALARIES STUDENT ACT CLUB F	28,500.00	
11-401-100-100-45-06	SALARIES STUDENT ACT CLUB F		
11-401-100-100-45-09	STUDENT ACTIVITIES SALARIES		3,500.00
11-401-100-100-45-14	SALARIES STUDENT ACTIVITY JDHS		25,000.00

## RESOLUTION

WHEREAS, the Springfield Board is required by N.J. 18A:7a-28 to submit an itemized budget to the County Executive Superintendent of Schools on or before March 18, 2019, and

WHEREAS, the County Superintendent must review and may request changes in the itemized budget;

NOW, THEREFORE BE IT RESOLVED that the proposed 2019-2020 School Budget be tentatively adopted as follows, subject to the approval of the County Superintendent of Schools:

	Budget	Tax Levy
General Fund	\$42,850,159.00	\$39,614,068.00
Special Revenue	\$617,206.00	\$0.00
Debt Service	\$955,600.00	\$955,600.00
Total Budget	\$44,422,965.00	

And

BE IT FURTHER RESOLVED THAT

1. The Superintendent of Schools and the Business Administrator/Board Secretary be authorized to submit the proposed 2019-2020 School District Budget as presented on the State required forms to the County Superintendent of Schools for review and approval; and
2. The Superintendent of Schools and Business Administrator/Board Secretary be authorized to make changes or revisions to the proposed 2019-2020 School District Budget if so recommended by the Union County Executive Superintendent of Schools.
3. The Business Administrator/Board Secretary be authorized to advertise said tentative budget in the Local Source in accordance with the form suggested by the State Department of Education and according to law.

**Travel and Related Expense Reimbursement  
2019-2020**

WHEREAS, the Springfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$58,913.00 for all staff and board members.

SPRINGFIELD PUBLIC SCHOOLS PERSONNEL								
Last Name	First Name	Position	Location	Guide/Step	Salary	Renewal/New	Information	Effective Date
<b>Certified Staff</b>								
Malino	Judy	Saturday NJSLA Prep	JDHS	--	\$36.21/hr	--	--	3/9/2019-4/13/2019
Townsend	Kyle	Saturday NJSLA Prep	JDHS	--	\$36.21/hr	--	--	3/9/2019-4/13/2019
<b>Substitute/Home Instructor/Volunteer</b>								
<b>Non-Certificated</b>								
Steinberg	Yolanda	Aide	District	--	--	--	Leave	3/22/2019-9/1/2019
DiTrolio	Paul	Substitute Teacher	JDHS	--	--	--	Resignation	****
<b>Before and After School Program/Childcare</b>								

" A school district or charter school .....may employ....for a period not to exceed 90 days pending review by the school district providing all the following are satisfied:  
 Applicant complied with providing list  
 School district has no knowledge or information that the applicant would be required to disclose under the law  
 School district determines special or emergent circumstances exist that justify the temporary employment of this applicant"  
 Springfield Board of Education Regular Meeting 3/18/2019

\*\*\*\*Resignation subject to the requirements provided by law

CONFERENCES/CONVENTIONS/WORKSHOPS								
2018-2019								
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	Funding	DATE	AMOUNT	BOE APPROVED
Testa	Laura	JDHS	Psychology Rutgers University APSI	Rutgers University , New Brunswick		7/18/19	\$ 1,032.07	3/18/19

**Special Education Request  
Related Services/OOD Placements**

Attachment ( E )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
---------------	------------------------	-------------	-------------------------	-------------	----------------

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
-------------------------	----------------	----------------	-------------	-----------------

The ARC of Union County Mountainside, NJ	1111	3,244.00	16-17SY	Audit adjustment
Midland School North Branch, NJ	1301	4,395.30	17-18SY	Audit adjustment
Deron School of NJ Union, NJ	o310 o311 2611	22,967.00	17-8SY	Audit adjustment
Spectrum 360 Verona, NJ	0210, 0513, 0520	9,602.29	17-18SY	Audit adjustment
Horizon Elementary School Livingston, NJ	2201	7,929.50	17-18SY	Audit adjustment
Cerebral Palsy of North Jersey Livingston, NJ	0314	3,828.00	13-14SY	Audit adjustment
P.G. Chambers School Cedar Knolls, NJ	2308	736.00	17-18SY	Audit adjustment

**Special Education Request  
Related Services/OOD Placements**

Attachment ( E )

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
ECLC of New Jersey Newark, NJ	1901, 1605, 2301, 2219, 2510, 1919	5,570.00 1,002.60	17-18SY	Audit Adjustment
Montgomery Academy Basking Ridge, NJ	0303	508.03	17-18SY	Audit Adjustment