

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, November 4, 2019 at 7:21 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 7, 2019.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Scott Silverstein.

Present: Mr. Anthony Delia, Mr. Scott Donner, Mrs. Laura Gamarekian, Mr. Marc Miller, Mr. Hector Munoz, Mrs. Kristy Rubin, Mrs. Paula Saha, Mrs. Hilary Turnbull, Mr. Scott Silverstein

Also Present:

Mr. Michael Davino, Superintendent

Mr. Matthew Clarke, Business Administrator/Board Secretary

Mrs. Dana Kelly, Director of Human Resources

2. CLOSED SESSION (7:22 PM)

Moved by Mr. Miller, seconded by Mr. Munoz, "I move to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:"

RESOLUTION

"WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege and Contract and Personnel which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist."

Closed Conference Items

- 1. Matters protected by Attorney/Client privilege
- 2. Contract and Personnel

Yeas: Unanimous by all Members present.

MOTION CARRIED

3. RECONVENE TO REGULAR MEETING (7:35 PM)

Moved by Mr. Miller, seconded by Mrs. Gamarekain, approval to reconvene to the Regular Meeting Agenda of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. PLEDGE OF ALLEGIANCE

5. COMMUNICATIONS

1. NJSBA

UCSBA – Effective Boardmanship, Nov 13<sup>th</sup> 6PM at the Westwood in Garwood.  
 School Law Essentials, Dec 3<sup>rd</sup> 9AM at Weekly Program Update –Oct 10<sup>th</sup>.  
 Online radio Talk Show- “What Board Candidates Should Know before Taking Office.  
 School Board Notes –Oct 30<sup>th</sup>.

2. NSBA

“National Connection Daily” –Oct 21<sup>st</sup> to Nov 1<sup>st</sup>.

3. GSCS

News & Notes –Oct 25<sup>th</sup>.

4. Thank you card – Jeannine Fitzgerald, Retirement gift from Board.

6. MINUTES

Moved by Mr. Miller, seconded by Mrs. Rubin, to approve the following minutes:

- Executive Meeting - October 21, 2019
- Regular Meeting - October 21, 2019
- Executive Meeting - October 28, 2019

Yeas: Unanimous by all Members present.

MOTION CARRIED

7. SUPERINTENDENT’S REPORT

Moved by Mr. Miller, seconded by Mr. Munoz, to accept and approve the Superintendent’s Report as presented -

1. Student/Staff Recognitions

“2020 Best School District in America” plaque was presented to each of our schools Principals to be hung in the schools on display. We were identified by "niche" as a top school district in USA, top district in NJ.

2. NJQSAC, NJ Quality Single Accountability Continuum, School year Review 2019-20.

- Curriculum - 40% (awaiting 2018-19 test scores provided from the State)
- Fiscal - 100%
- Governance - 100%
- Operations - 100%
- Personnel - 100%

3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)

- 4. Building Usage Request
- 5. Fund Raiser Request
- 6. Fieldtrip Request
- 7. Contracts PL2015, Chapter 47

Yeas: Unanimous by all Members present.                      MOTION CARRIED

8. PUBLIC SESSION (8:04 PM)

At this time, the public did not have any comments/questions regarding items on the Agenda or the Superintendent's Report.

9. BOARD SECRETARY REPORT

Moved by Mr. Munoz, seconded by Mr. Miller, approve the Board Secretary's Report dated September 30, 2019 and that it be received and placed on file.

Yeas: Unanimous by all Members present.                      MOTION CARRIED

10. TREASURERS REPORT

Moved by Mr. Munoz, seconded by Mr. Miller, approve the Treasurer's Report dated September 30, 2019 and that it be received and placed on file.

Yeas: Unanimous by all Members present.                      MOTION CARRIED

11. LEGAL SEPTEMBER 2019

Moved by Mr. Munoz, seconded by Mr. Miller, Pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of September 30, 2019 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Yeas: Unanimous by all Members present.                      MOTION CARRIED

12. PERSONNEL APPOINTMENTS

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment A)

Yeas: Unanimous by all Members present.                      MOTION CARRIED

13. PROFESSIONAL DEVELOPMENT - PERSONNEL

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment B)

Yeas: Unanimous by all Members present.                      MOTION CARRIED

14. SPECIAL EDUCATION PLACEMENTS

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. TUITION GRANTS

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, approval of the attached personnel for following courses as being eligible for Tuition Grant reimbursement and applicable for advancement on the guide. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. REVISED CURRICULUM

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, to approve the following revised curriculum –

- AP US History - High School.

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. OVERNIGHT TRIP

Moved by Mr. Miller, seconded by Mr. Munoz, at the recommendation of the Superintendent, the following overnight field trip –

- JSA Fall Convention – Iselin, NJ (November 16 – November 17, 2019).

Yeas: Unanimous by all Members present.

MOTION CARRIED

*(Mrs. Turnbull left the meeting at 8:08 PM)*

18. PENNONI ASSOCIATES

Moved by Mrs. Rubin, seconded by Mr. Munoz, at the recommendation of the Superintendent, to approve an addendum with Pennoni Associates, engineer of record, for professional services on the James Caldwell School Façade Rehabilitation – Phase 1 project for construction administration and inspection at an additional cost of \$13,100.00, the project and services to be funded through the district capital reserve funds.

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. SECOND POLICY READING

Moved by Mr. Delia, seconded by Mr. Miller, to approve the second and final reading of the following policies (Attachment E) –

- 2431.1 Athletic Activities

Yeas: Unanimous by all Members present.

MOTION CARRIED

*(Mrs. Turnbull returned to the meeting at 8:12 PM)*

20. PUBLIC SESSION (8:10 PM – 8:40 PM)

The following members of the public had questions or comments regarding:

1. David Aries – JDHS football program and personnel.
2. Arina and Jose Chamaco - JDHS football program and personnel, and son's participation.
3. Jason Plavia - JDHS football program and personnel.
4. Ted Stanpoulis and Pat Phillips – Kenilworth recreation wrestling program, request for high school wrestling matches at JDHS.

21. NEW BUSINESS

1. R-Pat Solutions presented the process for the Superintendent search (8:41 PM-8:52 PM).
2. Schools closed Nov. 7<sup>th</sup> & 8<sup>th</sup>.

22. ADJOURNMENT

Moved by Mr. Miller, seconded by Mr. Munoz, to adjourn the regular meeting at 8:53 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – November 18, 2019 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – December 2, 2019 at 7:30 PM in the IMC at JDHS

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Matthew A. Clarke  
Business Administrator/Board Secretary

SPRINGFIELD PUBLIC SCHOOLS								
PERSONNEL								
Last Name	First Name	Position	Location	Grade/Step	Salary	Renewal/New	Additional Information	Effective Date
<b>Certified Staff</b>								
Mortensen	Jennifer	Boys Tennis Coach - Assistant	JCHS	--	\$3,189.00	--	--	09/01/2019-06/30/2020
Amer	Nada	TPAC	FMG	--	\$30.78	New	up to \$3,078.00	09/01/2019-06/30/2020
Hildebrand	Robert	After School Robotics (Title 1)	FMG	--	\$49.23/hr	Renewal	up to 40 hours	10/01/2019-06/30/2020
Dillard	Gillian	Mentor	TLS	--	\$36.67	New	M. LoPiccolo	11/05/2019-11/15/2019
Vacchione	Anthony	Mentor	JCHS	--	\$220.00	Revised Fee	J. DeVergato	10/08/2019-12/27/2019
Giordino	Rachel	Nurse	EVW	--	--	Resignation	Received on 10/25/19	***
Iannaccone	Nicholas	Event Staff	District	--	\$28.30/hr	New	--	11/05/2019-06/30/2020
Iannaccone	Nicholas	Swim Coach - Assistant	JCHS	--	\$3,814.00	New	--	11/05/2019-06/30/2020
DeRo	Maura	Rutgers Reading Club	TLS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
Marrigolo	Samantha	Rutgers Reading Club	TLS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
Dillard	Gillian	Rutgers Reading Club	TLS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
Frankhouser	Katherine	Rutgers Reading Club	JCS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
Leung	Caroline	Rutgers Reading Club	JCS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
Heron	Christine	Rutgers Reading Club	JCS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
Els	Denelle	Rutgers Reading Club	JCS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
Chang	Lauren	Rutgers Reading Club	JCS	--	\$49.23/hr	--	Fund 20/Revised Dates	10/22/2019-02/21/2020
<b>Substitute Group - Joaquin/John Vahrmann</b>								
Athen	Lisa	Substitute Teacher	District	--	--	Renewal	--	11/05/2019-06/30/2020
LoPiccolo	Maria	Substitute Teacher	District	--	--	New	--	11/18/2019-06/30/2020
<b>Non-Certified Staff</b>								
Giordino	Susan	Chaperone	District	--	\$28.30/hr	Renewal	--	09/01/2019-06/30/2020
Burns	Nicole	Confidential Secretary to the HR Director	District	--	--	Resignation	Received on 10/25/19	***
Thompson	Robin	Aide	EVW	--	--	Disability Leave	--	11/18/2019-01/24/2020
<b>Before and After School Program/Chaperone</b>								
Ruh	Nancy	After Care Aide	District	--	\$15.79/hr	New	--	11/08/2019-06/30/2020
Wood	Ellen	Substitute Group Leader	District	--	\$24.29/hour	--	--	11/05/2019-06/30/2019
<p>* A school district or charter school ...may employ ...for a period not to exceed 90 days pending review by the school district providing all the following are satisfied:</p> <p>Applicant complied with providing list</p> <p>School district has no knowledge or information that the applicant would be required to disclose under the law</p> <p>School district determines special or emergent circumstances exist that justify the temporary employment of this applicant*</p> <p>Springfield Board of Education Regular Meeting 11/04/2019</p> <p>***Resignation subject to the requirements provided by law</p>								

CONFERENCES/CONVENTIONS/WORKSHOPS								
2019-2020								
LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	Funding	DATE	AMOUNT	BOE APPROVED
Tauscher	Kelley	Caldwell	Rutgers Gifted Ed. Conference	Somerset, NJ		11/22/19	\$ 199.00	11/4/19
Scudero	Erica	BOE	Annual Regional Women's Ed. Leadership Breakfast	Westwood, NJ		11/22/19	\$ 40.00	11/4/19
Riccardi	Daniela	BOE	Annual Regional Women's Ed. Leadership Breakfast	Westwood, NJ		11/22/19	\$ 40.00	11/4/19

**Special Education Request  
Related Services/OOD Placements**

Attachment ( C )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Learn Well Hoboken, NJ	Home instruction	\$54.50 -\$75.00		19-20SY	
Penna Counseling Center Washington Crossing, PA	Evaluations	\$ 1,200.00		19-20SY	
Marina Muchnik Springfield, NJ	Speech	\$ 16,050.00		19-20SY	

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Deron School of NJ Cranford, NJ	o311, 0607, 2611	\$17,820.00	18-19SY	Tuition adjustment
Lamberts Mill Academy Westfield, NJ	2001	\$55,700.00	19-20SY	
Morris Union Jointure Commission New Providence, NJ	o301, 105, 1118	\$2,835.00	18-19SY	APE service



**Tuition Grants  
Spring 2020**

Danielle Elia	EDIN570-Differentiated Instructions	Graduate
	EDIN560-Brain-Based Teaching and Learning	Graduate
	EDIN542-Assessment Techniques: Assessing for Student Learning	Graduate
Allison Zale	Math 540-Probability	Graduate
	Math 551-Topology	Graduate
Anthony DeNicolo	ELAD 690-01 School and Community Relations	Graduate

*For approval at the November 4, 2019 BOE Meeting*

(E)

# POLICY

## SPRINGFIELD BOARD OF EDUCATION

PROGRAM  
2431.1/page 1 of 4  
Athletic Activities

### 2431.1 ATHLETIC ACTIVITIES

The Board of Education believes that the goals and objectives of this district are best achieved by a diversity of learning experiences, some of which are more appropriately conducted outside the regular instructional program of the school. The purpose of such co-curricular activities shall be to develop leadership capacities and good organizational skills, to aid in the socialization of students, and to enable students to explore a wider range of individual interests than might be available in the regular curricular program.

Students shall be fully informed of the intramural and interscholastic sports activities available to them and of the eligibility standards established for participation in these activities.

The Board shall make school facilities, supplies, and equipment available and assign staff members for the support of a program of intramural and interscholastic sports activities. For proposed new programs, students/parents will be required to offset the costs involved in initiating a new athletic program, as outlined in this policy. The Board reserves the right to provide funding either partial or full, to support existing previously funded programs.

The public may petition the Board to initiate a new athletic program where none currently exists, with the full understanding that the program must be supported by and sustained for six years exclusively by participation fees, grants, fundraising, or other sources of support that do not require funding from the district. Proposals must be submitted by a not-for-profit corporation, formally established under federal law. Prior to creation of a 501(C)(3) corporation under federal law the proponents of the proposal should meet with the Athletic Director to ensure that the proposal will comply with all state and federal laws and regulations, including Title IX. Proposals should include the following information:

The corporation must submit a complete proposal for the athletic program to the Athletic Director and Principal(s) of the school(s) in which the program would be initiated for review; a copy of the proposal will be provided by the

sponsor to the Superintendent who will notify the Board of its receipt. A complete proposal would contain information provided by the sponsoring group and Athletic Director about the proposed athletic program:

The sponsoring group will provide:

- The authorized designee of the sponsors who will be the official spokesperson regarding the proposal and its sponsors;
- The level of student interest and how it was assessed;
- Projections of student participation for six years;
- An acknowledgement that an approved program will be operated by the district under the supervision of qualified coach(es) recommended by the Principal, Athletic Director, and Superintendent; and approved by the Board
- An acknowledgement that implementation of the program, including scheduling of practices and competitions is under the supervision and approval of the Athletic Director;
- An acknowledgement that no student in need, as determined by the Superintendent or designee, will be excluded from participation due to inability to pay the individual participation fee required of a family;
- The corporation must establish a fund six months prior to the start of the season; and
- This fund would provide for full funding of the anticipated costs for the upcoming school year, as determined by the proposal. This amount must be reviewed and recommended by the administration and approved by the Board. Payments will be due in increments as follows:

1/3 due six months before the beginning of the season

1/3 due four months before the beginning of the season

1/3 due two months before the beginning of the season

The Athletic Director will provide:

- NJSIAA and conference requirements for the team and participants;
- A listing of schools that would be likely competitors and a sample schedule;
- Resources required to adequately support the program, including facility use, conference fees, officiating fees, transportation, and coaches/support/event staff salaries, uniforms, equipment, supplies, utility costs, insurance, etc.;
- Projected budgets for the six years of operation that encompass all required aspects of the program; and
- A proposed program phase-in schedule, including but not limited to club, junior varsity and varsity levels of participation.

The Athletic Director and Principal will forward a recommendation in writing to the Superintendent, which endorses or rejects the proposal. The Superintendent will review the proposal and support, reject, or modify the proposal to the Board.

The Board will make an initial determination on the acceptance or rejection of the program by a majority of its members present at a public meeting. A program that receives initial approval will be considered final upon the Board's formal endorsement of an agreement covering a six-year probationary period.

The Athletic Director and Principal(s) will review the program annually in accordance with existing procedures. Programs that demonstrate sufficient progress in achieving the goals for student participation and program success, and that are not hindered or restricted by issues of fiscal accountability, changes in State mandates and other unforeseen circumstances, will be annually renewed as judged by the district administration and may begin to receive fiscal support from the district budget proposed for the seventh year of the program operation. The cost of any off-site practices or competitions (e.g. ice rink time) will always be the responsibility of the sponsoring corporation. The school district's contribution to the cost of the program in the seventh year will not exceed 25% of the budget for that year.

PROGRAM  
2431.1/page 4 of 4  
Athletic Activities

A comprehensive evaluation will be made at the end of every two years of the program's operation and before the initiation of the following year's operation by the budget for that year. This review will examine participation rates; program outcomes (positive and negative); budget accounts (revenues and expenditures); State mandates, including NJSIAA regulations and Title IX; and any other unforeseen circumstances that may affect the continuation of the program. This evaluation report must include a prognosis for the continued viability of the program. This evaluation report will result in a recommendation to the Board to continue or terminate the program.

The Board is not bound by its stated intent to support new athletic programs as outlined in this policy when financial exigencies, changes in State requirements, or other unforeseen circumstances occur.

A student in grades nine through twelve is ineligible for participation in athletic activities if he/she has not met the standards of the New Jersey State Interscholastic Athletic Association.

The intent of this policy is to ensure that the students participating in athletic activities maintain a standard of academic performance that is consistent with the primary mission of the schools. This mission is to provide an effective and appropriate education for all students and to establish acceptable standards of student performance.

Adopted: