

REGULAR MEETING SEPTEMBER 10, 2007

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, September 10, 2007 at 7:16 P.M.

President’s Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on April 23, 2007.

1. CALL TO ORDER

The meeting was called to order by Board President, Mrs. Judith Millman

Present: Miss Linda Duke, Mr. Lloyd Grossman, Dr. David Hollander, Mr. Irwin Sablosky, Mrs. Fran Sandler, Mrs. Jacqueline Shanes, Mrs. Patricia Venezia, Mrs. Judith Millman

Absent: Mr. Anthony Delia

Also

Present: Mr. Michael Davino, Superintendent
Mrs. Hillary Corburn, Assistant Superintendent
Mr. Matthew Clarke, Business Administrator/ Board Secretary
Mrs. Elyn Atherton, Director of Human Resources

2. CLOSED SESSION (7:17 PM)

Moved by Miss Duke, seconded by Mrs. Venezia, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION

“WHEREAS the Board of Education must discuss subjects concerning personnel, legal matters, student discipline and negotiations which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

Yeas: Unanimous by all Members present.

MOTION CARRIED

3. CLOSED CONFERENCE ITEMS

- 1. Legal
- 2. Personnel
- 3. Negotiations

4. RECONVENE (7:36 PM)

Moved by Miss Duke, seconded by Mrs. Shanes, approval to reconvene the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

5. PLEDGE OF ALLEGIANCE

6. COMMUNICATIONS

- a. Cards of appreciation for their retirement gift from both June Jennings and Bobbie Pollack.
- b. Letter pertaining to special ed student referred to closed session.

7. MINUTES

Moved by Miss Duke, seconded by Mr. Grossman, to approve the following minutes:

Regular Meeting - August 20, 2007

Yeas: Miss Linda Duke, Mr. Lloyd Grossman, Dr. David Hollander, Mrs. Fran Sandler, Mrs. Patricia Venezia, Mrs. Judith Millman

Abstention: Mr. Irwin Sablosky, Mrs. Jacqueline Shanes MOTION CARRIED

8. SUPERINTENDENT’S REPORT

- a. Successful first day of school, all schools opened with little or no difficulties reported
- b. Mr. Davino read a statement concerning his investigations regarding the SEA letter which was mailed to all parents in the spring pertaining to negotiations.

Mrs. Millman called for a moment of silence in memory of former Board Member Robert Fish.

9. PUBLIC SESSION (7:54 PM)

The following members of the public had comments not regarding agenda items: and was referred to the 2nd session

Mary Cunningham

10. APPROPRIATION OF DONATED FUNDS

Moved by Mr. Sablosky, seconded by Mrs. Shanes, approval to appropriate \$45,000 of recently accepted donated funds for the purpose of reinstating the middle school athletic program.

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. ARAMARK

Moved by Mr. Sablosky, seconded by Mrs. Venezia, approval of a cafeteria management service to operate the breakfast/lunch program at all district schools for the 2007-2008 school year and that such service be provided by ARAMARK School Support Services at an revised general and administrative fee of \$\$0.062 per meal served plus a revised management fee of \$0.036 per meal served. In addition, ARAMARK School Support Services, proposes to operate the Springfield food service program on a guaranteed break-even basis.

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. PERSONNEL APPOINTMENTS

Moved by Mrs. Venezia, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. PROFESSIONAL DEVELOPMENT TRAVEL

Moved by Mrs. Venezia, seconded by Miss Duke, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment B)

Yeas: Miss Linda Duke, Mr. Lloyd Grossman, Dr. David Hollander, Mr. Irwin Sablosky, Mrs. Fran Sandler, Mrs. Patricia Venezia, Mrs. Judith Millman
Abstention: Mrs. Jacqueline Shanes

MOTION CARRIED

14. PROFESSIONAL DEVELOPMENT TRAVEL

Moved by Mrs. Venezia, seconded by Miss Duke, at the recommendation of the Superintendent, approval of the attached board travel for Professional Development. (Attachment C)

Yeas: Miss Linda Duke, Mr. Lloyd Grossman, Dr. David Hollander, Mr. Irwin Sablosky, Mrs. Fran Sandler, Mrs. Patricia Venezia, Mrs. Judith Millman
Abstention: Mrs. Jacqueline Shanes

MOTION CARRIED

15. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES

Moved by Mrs. Venezia, seconded by Miss Duke, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements for the 2007 - 2008 school year. (Attachment D)

Yeas: Miss Linda Duke, Mr. Lloyd Grossman, Dr. David Hollander, Mr. Irwin Sablosky, Mrs. Fran Sandler, Mrs. Patricia Venezia, Mrs. Judith Millman
Abstention: Mrs. Jacqueline Shanes

MOTION CARRIED

16. NO CHILD LEFT BEHIND FY 2008

Moved by Mrs. Venezia, seconded by Miss Duke, the approval that the Superintendent be authorized to submit to the State Department of Education an application entitled "No Child Left Behind Act," Fiscal Year 2008. (NCLB FY2008)

Yeas: Miss Linda Duke, Mr. Lloyd Grossman, Dr. David Hollander, Mr. Irwin Sablosky, Mrs. Fran Sandler, Mrs. Patricia Venezia, Mrs. Judith Millman
Abstention: Mrs. Jacqueline Shanes

MOTION CARRIED

17. INDIVIDUALS WITH DISABILITIES EDUCATION ACT FY 2008

Moved by Mrs. Venezia, seconded by Miss Duke, approval authorizing the Springfield Board of Education to apply for funds under the Individuals with Disabilities Education Act, Part B (IDEA-B) both basic (\$399,738) and preschool (\$16,680) FY2008 and to forward to the office of Grants & Management Dept. in Trenton, NJ.

Yeas: Miss Linda Duke, Mr. Lloyd Grossman, Dr. David Hollander, Mr. Irwin Sablosky, Mrs. Fran Sandler, Mrs. Patricia Venezia, Mrs. Judith Millman
Abstention: Mrs. Jacqueline Shanes

MOTION CARRIED

18. DONATION FOR GIRLS VOLLEYBALL

Moved by Mrs. Venezia, seconded by Mr. Sablosky, approval to accept the following donation to be utilized in the Springfield School District for the purpose of:

| <u>Company/Organization</u> | <u>Purpose</u> | <u>Worth (less than \$500/more than \$500)</u> |
|-----------------------------|---------------------|--|
| 1. Greenspoon & Greenspoon | JDHS (G) Volleyball | Less than \$500 (Donation to the summer camp \$200) |

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. SURGENT’S ELITE SCHOOL OF GYMNASTICS

Moved by Dr. Hollander, seconded by Mr. Sablosky, at the recommendation of the Superintendent, I move approval to authorize the Business Administrator/Board Secretary to execute a contract with Surgent’s Elite School of Gymnastics, Westfield, New Jersey, for use of premises for practice and games during the 2007-2008 season at a fee of \$3,750.

Yeas: Unanimous by all Members present.

MOTION CARRIED

20. BERGEN COUNTY SPECIAL SERVICES FOOD SERVICE

Moved by Mr. Grossman, seconded by Miss Duke, approval to renew a contract with the Bergen County Special Services to provide food service vending for the 2007-08 school year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

21. 2nd PUBLIC SESSION (7:55– 9:40 PM)

The following members of the public had questions or comments regarding “0” period at JDHS and FMG, Mr. Davino’s salary, FMG athletics, teacher contracts/negotiations, JDHS home opener (football), and Walton’s new addition:

| | | |
|-----------------|-----------------|----------------------|
| Nancy Difiore | Gary Gallant | Mary Beth Cunningham |
| Warren Frank | Laura Delia | Amanda Zemeski |
| Kathy McGregor | Michelle Downey | Andrew Fischetti |
| Mattie Gallant | Jordan Gelband | Andrew Foster |
| Susan Satter | Amy Roth | Mindy Moss |
| Susan Leeze | Manny Martinez | Minnie Goldberg |
| Anthony Locitto | | |

22. NEW BUSINESS

a. Judith Millman read a statement regarding indemnification

23. INDEMNIFICATION

Moved by Miss Duke, seconded by Mrs. Shanes, RESOLVED:
 WHEREAS, the Board is in receipt of SEC complaint Docket No. C33-07 naming a majority of the members of the Board; and
 WHEREAS, as required by N.J.S.A. 18A:12-20, the Board is required to “defray all costs of defending such action, including reasonable counsel and expenses...”,
 NOW, THEREFORE, BE IT RESOLVED THAT the Board authorizes the use of Richard Bauch, Esq., of the law firm of Schenck Price Smith & King, LLP, at the rate of \$175 per hour in connection with this matter; and
 BE IT FURTHER RESOLVED THAT, as provided by law, the Board shall be responsible for all costs in connection with this matter not covered by an insurance carrier for the district.

Yeas: Miss Linda Duke, Mr. Lloyd Grossman, Mr. Irwin Sablosky, Mrs. Fran Sandler, Mrs. Jacqueline Shanes, Mrs. Patricia Venezia, Mrs. Judith Millman
 Abstention: Dr. David Hollander
 MOTION CARRIED

24. NEW BUSINESS (continue)

b. Dates with Rich Bozza and the Board
 c. Check voice mail regularly

25. CLOSED SESSION (9:45 PM)

Moved by Miss Duke, seconded by Mrs. Venezia, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION

“WHEREAS the Board of Education must discuss subjects concerning personnel, legal matters, student discipline and negotiations which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

Yeas: Unanimous by all Members present.

MOTION CARRIED

26. CLOSED CONFERENCE ITEMS

1. Legal
2. Personnel
3. Negotiations

27. RECONVENE (10:25 PM)

Moved by Miss Duke, seconded by Mrs. Venezia, approval to reconvene the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

28. 2nd SESSION NEW BUSINESS

- a. Dates for leadership training (3 members did the questionnaire) please complete ASAP
 - i. 1st session Dates are 9/27, 10/1,2
 - ii. 2nd session Dates are 10/15, 10/22, 10/29, 11/2
- b. Mr. Davino discussed Back to School Night
The SEA does not plan on having the teachers attend
Principals and Supervisors will have a program available for parents in all schools

29. ADJOURNMENT (10:33 PM)

Moved by Mrs. Shanes, seconded by Mrs. Venezia, to adjourn the meeting at 10:33 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Next Regular September 24, 2007 at 7:30 PM in the IMC at JDHS.

Matthew A. Clarke
Business Administrator/Board Secretary

**Springfield Public Schools
Personnel**

Attachment (A)

| Last Name | First Name | Position | Location | Guide/Step | Salary | Replacement/ Renewal/New | Additional Information | Effective Date |
|------------------------------|-------------------|------------------------|-----------------|-------------------|---------------|-------------------------------------|-----------------------------------|-----------------------|
| <i>Certificated Teachers</i> | | | | | | | | |
| Lawrence | Juanita | MS Math | FMG | ---- | ---- | ---- | leave | 10/22/07-6/30/08 |
| Harms | Dana | Elementary | Walton | ---- | ---- | ---- | leave | 10/31/07-3/1/08 |
| Zambolla | Marnie | Guidance Counselor | Wal/JCS | Step 0/MA | \$ 50,408.00 | replaces K.D. | ---- | 9/1/07-6/30/08 |
| Hardin | Douglas | Chemistry | JDHS | Step 1/6th | \$ 56,034.00 | ---- | Doctorate \$1,700 | 9/1/07-6/30/08 |
| Pilo | Tiffany | AIS Leave Replacement | TLS | Step 0/MA | \$ 50,408.00 | cover for S.S | ---- | 9/1/07-6/30/08 |
| Trueger | Barbara | Coordinator G&T | District | ---- | \$ 5,000.00 | ---- | ---- | 9/1/07-6/30/08 |
| Rollis | Lauren | Summer Curriculum | District | ---- | \$35.00/hour | ---- | Up to 9 Hours | 7/24/07-8/31/07 |
| McCauley | Kristy | Peer Leader Co-Advisor | JDHS | ---- | ---- | ---- | resignation | 9/1/07 |
| Saladino | Tracy | Peer Leader Co-Advisor | JDHS | Schedule E | \$ 450.00 | ---- | * | 9/1/07-6/30/08 |
| Sista | Maria | Peer Leader Co-Advisor | JDHS | Schedule E | \$ 450.00 | ---- | revised | 9/1/07-6/30/08 |
| Berglund | Eileen | Phy Ed club advisor | FMG | ---- | ---- | ---- | resignation | 9/1/07 |
| Gray | Janet | Prof Dev Trainer | District | ---- | \$46.00/hour | ---- | Up to 4 Hours | 8/1/07-8/31/07 |
| Cozza | Joseph | Guidance (summer) | JDHS | ---- | \$46.00/hour | revised | up to 90 hours | 7/1/207-8/31/07 |
| Lightdale | Alice | Guidance (summer) | JDHS | ---- | \$46.00/hour | revised | up to 90 hours | 7/1/207-8/31/07 |
| Goerge | Joseph | Volunteer Bus Driver | JDHS | ---- | ---- | ---- | ---- | 7/1/07-6/30/08 |

| Last Name | First Name | Position | Location | Guide/Step | Salary | Replacement/ Renewal/New | Additional Information | Effective Date |
|-------------------------|-------------------|--------------------------|-----------------|-------------------|---------------|-------------------------------------|-----------------------------------|-----------------------|
| <i>Non-Certificated</i> | | | | | | | | |
| Weslock | Barbara | Secretary | JDHS | ---- | ---- | ---- | Disab. Retirement | August 1, 2007 |
| Lenhart | Pearl | Aide | District | ---- | ---- | ---- | Resignation | 9/1/07 |
| Morreale | Maria | Aide | District | ---- | ---- | ---- | Resignation | 9/1/07 |
| Menza | Arleen | Aide | District | ---- | ---- | ---- | Resignation | 9/1/07 |
| Retinno | Vincent | Videographer/V. Football | JDHS | ---- | \$50.00 /game | ---- | ---- | 9/1/07-6/30/08 |
| Cicalise | Karen | Event Staff | District | ---- | \$23.00/hour | ---- | ---- | 9/1/07-6/30/08 |
| Bianco | Marie | Summer Aide | FMG | ---- | \$13.30/hour | ---- | up to 5 hours | 8/15/07-8/31/07 |
| Noto | Kimberly | M.S. Girls Soccer Coach | FMG | ---- | \$ 3,400.00 | ---- | ---- | 9/1/07-6/30/08 |
| Schocklin | Karen | Asst. Girls Tennis Coach | JDHS | ---- | \$ 2,600.00 | ---- | ---- | 9/1/07-6/30/08 |
| Pascavage | Eleanor | Lunch Aide | District | Step 1 | \$13.30/hour | < 10 hours/week | * | 9/1/07-6/30/08 |

| Last Name | First Name | Position | Location | Guide/Step | Salary | Replacement/ Renewal/New | Additional Information | Effective Date |
|-----------------------------------|-------------------|--------------------|-----------------|-------------------|---------------|-------------------------------------|-----------------------------------|-----------------------|
| <i>Substitute/Home instructor</i> | | | | | | | | |
| Stark | Catherine | Substitute Teacher | District | ---- | ---- | ---- | **** | 9/1/07-6/30/08 |
| Magee | Shawna | Substitute Teacher | District | ---- | ---- | ---- | **** | 9/1/07-6/30/08 |

**Springfield Public Schools
Personnel**

Attachment (A)

| Last Name | First Name | Position | Location | Guide/Step | Salary | Replacement/ Renewal/New | Additional Information | Effective Date |
|--|------------|--------------------|----------|------------|--------------|-----------------------------|---------------------------|----------------|
| <i>Substitute/Home instructor (continue)</i> | | | | | | | | |
| Vormschlag | Kim | Substitute Teacher | District | ---- | ---- | ---- | **** | 9/1/07-6/30/08 |
| Spencer | Keisha | Home Instructor | District | ---- | \$25.00/hour | ---- | **** | 9/1/07-6/30/08 |
| Fish | Lori | Home Instructor | District | ---- | \$25.00/hour | ---- | **** | 9/1/07-6/30/08 |
| Gutierrez | Tamara | Home Instructor | District | ---- | \$25.00/hour | ---- | **** | 9/1/07-6/30/08 |

| Last Name | First Name | Position | Location | Guide/Step | Salary | Renewal/New | Information | Effective Date |
|--|------------|-----------------|----------|------------|--------------|-------------|-------------|----------------|
| <i>Before and After School Program</i> | | | | | | | | |
| Heiba | Angie | Sub. Group Aide | District | ---- | \$13.00/hour | Renewal | ---- | 9/1/07-6/30/08 |

* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association

** In accordance with the Negotiated Contact between the Springfield BOE and the Springfield Principals Association (July 1, 2006 - June 30, 2009)

*** In accordance with the Negotiated Contact between the Springfield BOE and the Springfield Supervisors Association (July 1, 2006 - June 30, 2009)

**** Special Salaries, Compensation and Fees 2007 - 2008

Travel
Professional Development

Attachment (C)

| Lname | Fname | Description | Date | Amount | Location |
|------------------|--------------|--|--------------------|---------------|-----------------|
| Atherton | Ellyn | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Antolino | Michael | Walkthroughs | Oct. 9 - 10, 2007 | \$ 380.00 | TLS |
| Carter | Donnie | Sex Ed. Conf. | November 1, 2007 | \$ 130.00 | JD |
| Clarke | Matthew | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Corburn | Hillary | Three-Minute Walkthrough | September 27, 2007 | \$ 105.00 | Dist |
| Corburn | Hillary | Walkthroughs | Oct. 9 - 10, 2007 | \$ 300.00 | Dist |
| Corburn | Hillary | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Cresci | Elizabeth | Three-Minute Walkthrough | September 27, 2007 | \$ 155.00 | JD |
| Davino | Michael | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Delikaris | Barbara | AENJ State Conf | Oct. 1 - 2, 2007 | \$ 160.00 | JD |
| Hung | Susie | IPM Coordinators Training | October 4, 2007 | \$ 35.00 | EVW |
| Ilaria | Dan | AMTNJ Conference | Oct. 25 - 26, 2007 | \$ 290.00 | Dist |
| Levandoski | Michaella | Tech. Assistance for Pre-School Outcomes | September 18, 2007 | \$ - | Dist |
| Mertz-Burckhardt | Donna | NJ Art Fall Conference | Oct. 2 - 3, 2007 | \$ 110.00 | EVW |
| Moore | Michael | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Motto | Erica | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Rennie | David | Walkthroughs | Oct. 9 - 10, 2007 | \$ 345.00 | JC |
| Tattoli | Daniela | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Vaccarino | Leslie | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Dist |
| Westhead | Elizabeth | Tech. Assistance for Pre-School Outcomes | September 19, 2007 | \$ 25.00 | EVW |

Travel
Professional Development

Attachment (C)

| Lname | Fname | Description | Date | Amount | Location |
|--------------|--------------|--|--------------------|---------------|-----------------|
| Hollander | David | UCSBA "The Reality of the School Accountability Act (A-5)" | October 2, 2007 | \$ 15.00 | Bd Memb. |
| Hollander | David | NJSBA State Conference | Oct. 23 - 26, 2007 | \$ 795.00 | Bd Memb. |

Travel
Professional Development

Attachment (C)

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

1. RELATED SERVICES REQUEST

| Vendor | Related Service | Rate | Hours/days/weeks | Term |
|---|---|-------------|--|-------------|
| Commission for the Blind and Visually Impaired Dept. of Human Services, Newark, NJ 07101 | Educational | \$1,400.00 | Annual | SY07-08 |
| Lake Drive School Mountain Lakes, NJ | Itinerant Services | \$460.00 | Annual | SY07-08 |
| Lake Drive School Mountain Lakes, NJ | Itinerant Services | \$20,700.00 | Annual | SY07-08 |
| Lake Drive School Mountain Lakes, NJ | Itinerant Services | \$12,420.00 | Annual | SY07-08 |
| Trinitas Therapy Services Cranford, NJ | Occupational Therapy | \$75/hr. | Annual | SY07-08 |
| Caldwell Pediatric Therapy Center West Caldwell, NJ | Occupational Therapy | \$3,240.00 | Annual | SY07-08 |
| The Arc of Union County Springfield, NJ | School-to-Career Transition Services | \$2,640.00 | \$55/hr - 2x/week Duration=12 weeks | SY07-08 |
| Developmental Learning Center New Providence, NJ | Applied Behavior Analysis | \$25,890.00 | \$149/hr - 3x/mo \$119/hr - 5x/week | SY07-08 |
| Developmental Learning Center New Providence, NJ | Applied Behavior Analysis | \$49,896.00 | \$99/hr -14x/wk | SY07-08 |

| School/Placement | Student | Tuition | Term | Comments |
|---|----------------|----------------|-------------|------------------------------|
| Union County Ed. Services Commission Westfield, NJ | 0701 | \$11,600.00 | SY07-08 | Special Needs Career Academy |
| Union County Ed. Services Commission Westfield, NJ | 1315 | \$11,600.00 | SY07-08 | S.N.C.A. |

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

| | | | | |
|---|------|-------------|-------------------|---------------------------|
| Union County Ed. Services Commission Westfield, NJ | 1914 | \$11,600.00 | SY07-08 | S.N.C.A. |
| Union County Ed. Services Commission Westfield, NJ | 1313 | \$11,600.00 | SY07-08 | S.N.C.A. |
| Union County Ed. Services Commission Westfield, NJ | 0603 | \$11,600.00 | SY07-08 | S.N.C.A. |
| Summit Speech School Summit, NJ | 1416 | \$26,250.00 | 9/6/07 - 12/21/07 | 1/2 day OOD/ 1/2 In Dist. |

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

Student

1210

1904

2219

1313

1201

1313

2611

0705



**Special Education Request
Related Services/OOD Placements**

Attachment (D)