

SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey
REGULAR MEETING JULY 20, 2009

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, July 20, 2009 at 7:15 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on May 4, 2009 and May 20, 2009.

1. CALL TO ORDER

The meeting was called to order by Board President, Mrs. Jacqueline Shanes

Present: Mr. Donato Circelli, Mr. Anthony Delia (arrived 7:25), Mr. Brian Kass, Mr. Irwin Sablosky, Mr. Jeff Strumpf, Mrs. Patricia Venezia, Mrs. Jacqueline Shanes
Absent: Miss Linda Duke, Mr. Andrew Fekete

Also

Present: Mr. Michael Davino, Superintendent
Mrs. Hillary Corburn, Assistant Superintendent
Mr. Matthew A. Clarke, Business Administrator/Board Secretary
Mrs. Ellyn Atherton, Director of Human Resources

2. CLOSED SESSION (7:16 – 7:30 PM)

Moved by Mr. Sablosky, seconded by Mrs. Venezia, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION:

“WHEREAS the Board of Education must discuss subjects concerning matters of Attorney/Client privilege and negotiations which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

DRAFT COPY SUBJECT TO REVISIONS BY BOARD

9. PERSONNEL APPOINTMENTS

Moved by Mr. Delia, seconded by Mrs. Venezia, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. PROFESSIONAL DEVELOPMENT TRAVEL

Moved by Mr. Delia, seconded by Mrs. Venezia, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES

Moved by Mr. Delia, seconded by Mrs. Venezia, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements for the 2008 - 2009 school year. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. TUITION AID GRANTS

Moved by Mr. Delia, seconded by Mrs. Venezia, at the recommendation of the Superintendent, approval of the attached personnel for following courses as being eligible for Tuition Grant reimbursement and applicable for advancement on the guide. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. IDEA 2009/2010

Moved by Mr. Delia, seconded by Mrs. Venezia, approval authorizing the Springfield Board of Education to apply for funds under the Individuals with Disabilities Education Act, Part B (IDEA-B) both basic (\$396,548) and preschool (\$15,630) FY2010 and to forward to the office of Grants & Management Dept. in Trenton, NJ.

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. NEGOTIATIONS SIDEBAR 6TH PERIOD

Moved by Mrs. Shanes, seconded by Mr. Sablosky, to approve a Sidebar Agreement between the Springfield Board of Education and the Springfield Education Association for 6th period payment calculation in the (July 2007 – June 2010) negotiated contract. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

DRAFT COPY SUBJECT TO REVISIONS BY BOARD

15. FIRST READING POLICY #4141 & #5141.21

Moved by Mrs. Shanes, seconded by Mr. Sablosky, to approve the first reading of the following policies (Attachment F):

- Policy #4141 - Salary Advancement
- Policy #5141.21 - Administering Medication

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. SURGENT'S ELITE SCHOOL OF GYMNASTICS

Moved by Mr. Strumpf, seconded by Mrs. Venezia, at the recommendation of the Superintendent, approval to authorize the Business Administrator/Board Secretary to execute a contract with Surgent's Elite School of Gymnastics, Westfield, New Jersey, for use of premises for practice and games during the 2009-2010 season at a fee of \$3,000.

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. SECOND PUBLIC SESSION (7:43 PM)

The public had no comments or suggestions at this time.

18. NEW BUSINESS

- a. Tri County Board Meeting – Recent discussion included:
 - Negotiations, Superintendent Contracts, Strategic Planning(The next meeting is scheduled for the first week in September 2009.)

19. ADJOURNMENT (7:49 PM)

Moved by Mr. Delia, seconded by Mrs. Venezia, to adjourn the meeting at 7:49 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

- 1. Regular Meeting – August 17, 2009 at 7:30 PM in the IMC at JDHS

Matthew A. Clarke
Business Administrator/Board Secretary

**Springfield Public Schools
Personnel**

Attachment (A)

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
<i>Certificated</i>								
Gray	Janet	Elementary	Walton	Step 9 //MA	\$64,125.00	replacement	for S.S	9/1/09-6/30/10
Levering	Kimberly	Elementary	Walton	Step 0/BA	\$51,050.00	replacement	for J.L	9/1/09-6/30/10
Elmo	Beth	Elementary	Walton	Step 7/MA	\$62,362.00	----	Attainment of MA	9/1/09-6/30/10
Fortna	Loren	Music Teacher	TLS/JCS	Step 7/6th	\$66,381.00	----	Attainment of +30	9/1/09-6/30/10
Mirabile	Julie	M.S. Girls Soccer	FMG	----	----	----	resignation	July 21, 2009
Mirabile	Julie	M.S. Girls Softball	FMG	----	----	----	resignation	July 21, 2009
Sista	Maria	REBEL (Grant)	JDHS	----	\$1,071.42	----	revised	9/1/09-6/30/10
Trueger	Barbara	G&T Coordinator	District	----	\$5,463.00	----	----	9/1/09-6/30/10
Funk	Colleen	Environmental Club	Walton	----	43.71/hr	----	up to 10 hours	9/1/09-6/30/10
Berglund	Eileen	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Borton	Bonnie	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Bradley	Margaret	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Cariani	Judy	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Cioffi	Josephine	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Compton	Mary	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Corby	Nick	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Coward	Greg	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
David	Joe	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
DiBella	Lindsay	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Ferrare	Craig	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Finelli	Michelle	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Florio	Marie	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Foster	Ron	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Francois	Angie	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Gillen	Alison	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Goerge	Robyn	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Haggerty	Devin	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Herrington	Amy	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Hildebrand	Bob	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Hilton	Dave	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Kanterman	Robyn	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Krumholz	Drew	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Lagemann	Melissa	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Laura	Jason	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Leonard	Helene	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10

**Springfield Public Schools
Personnel**

Attachment (A)

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
<i>Certificated</i>								
Liberto	Mary	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Lowe	Bonnie	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Luke	Lori	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Lynch	Matt	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Madison	Ashley	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Malgieri	Michael	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Masterson	Kim	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Milochik-David	Sarah	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Mirabile	Julie	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Noto	Kim	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Noto	Michelle	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Olive	Ginny	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Perone	Jason	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Powis	Krista	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Sandford	Rose	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Scheckman	Shari	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Schiano	Candice	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Schottland	Dave	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Shack	Stephanie	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Telesca	Jon	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Trueger	Barbara	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Cariani	Judy	Homework Club	FMG	----	\$1,366.00	----	----	9/1/09-6/30/10
Florio	Marie	Homework Club	FMG	----	\$1,366.00	----	----	9/1/09-6/30/10
Florio	Marie	NJ Ask Club	FMG	----	\$1,366.00	----	----	9/1/09-6/30/10
Gillen	Alison	Homework Club	FMG	----	\$1,366.00	----	----	9/1/09-6/30/10
Herrington	Amy	NJ Ask Club	FMG	----	\$1,366.00	----	----	9/1/09-6/30/10
Herrington	Amy	Yearbook Advisor	FMG	----	\$3,387.00	----	----	9/1/09-6/30/10
Madison	Ashley	Musical Director	FMG	----	\$3,934.00	----	----	9/1/09-6/30/10
Noto	Kim	Art Club Advisor	FMG	----	\$1,311.00	----	----	9/1/09-6/30/10
Scheckman	Shari	8th grade advisor	FMG	----	\$1,858.00	----	----	9/1/09-6/30/10
Shack	Stephanie	Asst. Play Dir/Choreog	FMG	----	\$3,168.00	----	----	9/1/09-6/30/10
Masterson	Kim	Environmental Club	FMG	----	\$601.00	----	----	9/1/09-6/30/10
Herrington	Amy	SRA scoring	JDHS	----	31.69/hr	----	5 additional hours	6/22/09-8/30/09
Powers	Mary Ellen	SRA scoring	JDHS	----	31.69/hr	----	5 additional hours	6/22/09-8/30/09
Garrod	Wendy	SRA	JDHS	----	47.74/hr	----	20 additional hours	6/22/09-8/30/09

**Springfield Public Schools
Personnel**

Attachment (A)

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
<i>Certificated</i>								
Powers	Mary Ellen	SRA	JDHS	----	47.74/hr	----	20 additional hours	6/22/09-8/30/09
Beller	Laura	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Carlson	Stephanie	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Caulfield	Leslie	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Cokeing	Mary	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Davison	Bryan	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
DeNicolo	Anthony	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Diez	Sandra	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Gutierrez	Tamara	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Hofman	Veronica	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Keele	Scott	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Krumholz	Drew	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Mangarelli	Michael	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Parker	Sundra	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Pizzo	Dana	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Russo	Daniel	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Tabachnick	Jeffrey	Curriculum	JDHS	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Borton	Bonnie	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Masterson	Kimberly	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Mirabile	Julie	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Gillen	Allison	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Perone	Jason	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Finelli	Michelle	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Goerge	Robyn	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Kanterman	Robin	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Compton	Mary	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Cariani	Judy	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Nagle	Lindsay	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Shack	Stephanie	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Leonard	Helene	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Florio	Marie	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Scheckman	Shari	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09
Milochik-David	Sarah	Curriculum	FMG	----	\$38.25/hour	----	up to30 hours	6/22/09-8/31/09

**Springfield Public Schools
Personnel**

Attachment (A)

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Information	Effective Date
<i>Non-Certificated</i>								
Florio	Christina	Chaperone	FMG	----	25.13/hr	----	----	9/1/09-6/30/10
Lico	Adelina	Non-instruct Aide	District	*	*	New	up to 10 hrs	9/1/09-6/30/10
Quilling	Cyd	Non-instruct Aide	District	*	*	New	up to 10 hrs	9/1/09-6/30/10
Salazar	Jennifer	Aide	District	----	----	----	resignation	July 21, 2009
Stockle	Karen	Aide	District	----	----	----	resignation	July 21, 2009
Brito	Melissa	Aide	District	----	----	----	resignation	July 21, 2009
Burns	Regina	Instructional Aide	District	*	*	Revised	up to 30 hr/week	9/1/09-6/30/10
Florio	Christina	Technician	District	----	\$52,908.00	----	revised	7/1/09-6/30/10

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
<i>Substitute/Home instructor</i>								

Last Name	First Name	Position	Location	Guide/Step	Salary	Renewal/New	Information	Effective Date
<i>Before and After School Program</i>								

* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2007 - June 30, 2010)

**** Special Salaries, Compensation and Fees 2009 - 2010

**Workshop Requests
2009 - 2010**

Attachment (B)

Lname	Fname	Description	Date	Amount	Location
Cresci	Elizabeth	PLCs: Best Practices	10/6-7/09	500.00	JD
Cresci	Elizabeth	Special Education/.Mathematics Conf	12/1/09	170.00	JD
Cresci	Elizabeth	College Board Forum 2009	10/21-22/09	400.00	JD
DeBiasio	Wayne	FileMaker Pro	7/30-31/09	675.00	Dist
Florio	Christine	FileMaker Pro	7/30-31/10	675.00	Dist
Friedman	April	Curr. Standards, Cooperative Learning & DI	8/11-12/09	125.00	JC
Heron	Christine	Curr. Standards, Cooperative Learning & DI	8/11-12/10	125.00	JC
Kirna	Robin	Tranision from PreK to K	10/1/09	156.30	EVW
Louis	Lynn	Curr. Standards, Cooperative Learning & DI	8/11-12/09	125.00	JC
Orr	Jessica	Curr. Standards, Cooperative Learning & DI	8/11-12/09	150.00	JC
Orr	Jessica	Interactive Notebooks	8/13/09	165.00	JC
Vaccarino	Leslie	ARRA Tech. Assistance	6/26/09	3.15	Dist
Tech. Workshops/Conf.		NJECC	09-10 School Yr.	350.00	Dist
2 Teams **		NJ Literacy Consortium	10/23/09, 1/8, 1/12 & 5/13/10	2,600.00	EW, JC & TLS
** Each team = 1 supr./administrator & 2 teachers @ \$1,300					
July 20, 2009					

**Special Education Request
Related Services/OOD Placements**

1. RELATED SERVICES REQUEST					
<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Caldwell Pediatric Therapy Center West Caldwell, NJ	Occupational Therapy	\$90/Hr.	Per IEP	08 - 09 SY	1201
Contour Data Audubon, NJ	Tracker Service Agreement	\$4,850.00		09 - 10 SY	
Daytop Mendham, NJ	Educational Services	\$98/Hr.	Per IEP	08 - 09 SY	2205
NJ Commission for the Blind Newark, NJ	Education Services	\$1,600.00		09 - 10 SY	1303, 1210
Morris-Union Jointure Commission New Providence, NJ	Adaptive Physical Education	\$175/Hr.	2x/week	09 - 10 SY	1301, 2201
Summit Speech School New Providence, NJ	Itinerant Services	\$145/Hr.	Per IEP	09 - 10 SY	1614, 0407 2205
	Audiologic Evaluation	\$610.00		08 - 09 SY	0407
Union County Ed Services Commission Westfield, NJ	Transition Services	\$31,600.00	Per IEP	09 - 10 SY	1313, 0603 0218
Middlesex Regional Ed. Services Comm Piscataway, NJ	Bilingual Evaluations	\$394/Eval	Per IEP	09 - 10 SY	

2. OUT OF DISTRICT PLACEMENT REQUEST				
<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Lamberts Mill Academy (UCESC) Westfield, NJ	0210	44,500.00	09 - 10 SY	Tuition
Windsor School West Milford, NJ	1802	46,501.20	09 - 10 SY	Tuition
Calais School Whippany, NJ	0203	44,010.00 7,335.00	09 - 10 SY 7/6/09 - 8/30/09	Tuition Summer Tuition

**Special Education Request
Related Services/OOD Placements**

Attachment (C)

Craig School Mountain Lakes, NJ	1819	28,850.00	09 - 10 SY	Tuition
Sage School Boonton, NJ	0518	42,930.00	09 - 10 SY	Tuition
Lake Drive School Mountain Lakes, NJ	1505, 2219 1505, 2219 1505 2205	56,456.00 29,285.00 2,800.00 35,002.00	09 - 10 SY	Tuition 1:1 Aide Maximum - Related Services Tuition (1/2 Day)
Developmental Learning Center (MUJC) New Providence, NJ	0510, 0705, 1803, 1914 1803 1803	76,220.00 60,980.00 3,690.00	09 - 10 SY	Tuition 1:1 Aide Speech Therapy
Childrens' Institute Verona, NJ	0610, 1201 1201	47,305.80 5,256.20	09 - 10 SY 7/1/09 - 8/30/09	Tuition Tuition
Jardine Academy (CP League) Cranford, NJ	0615	53,640.00 21,600.00 9,000.00	09 - 10 SY	Tuition 1:1 Aide Transportation
New Beginnings Fairfield, NJ	0502, 0713	56,840.40	09 - 10 SY	Tuition
E.C.L.C. of New Jersey Chatham, NJ	2508, 1210, 1315 2508 2508	36,075.60 16,875.00 1,800.00	09 -10 SY 09 - 10 SY 7/6/09 - 8/30/09	Tuition 1:1 Aide 1:1 Aide
CP of North Jersey Livingston, NJ	1303, 1904 1303, 1904	59,099.40 23,612.40	09 - 10 SY	Tuition 1:1 Aide
Newmark School Plainfield, NJ	1911	44,251.20	09 - 10 SY	Tuition
Westlake School (UCESC) Westfield, NJ	1913	41,500.00	09 - 10 SY	Tuition

**Special Education Request
Related Services/OOD Placements**

Attachment (C)

Center School Highland Park, NJ	2210	45,068.00	09 - 10 SY	Tuition
Union Cty Vocational Technical School Scotch Plains, NJ	1910 0413, 1610, 0113, 1313, 0701, 1406, 0201, 2013, 1919, 1110, 1904, 1103, 1604	2,500.00 4,000.00	09 - 10 SY 09 - 10 SY	Tuition Tuition
Special Needs Academy (UCESC) Westfield, NJ	0603	\$9,950.00	09 -10 SY	Tuition
Celebrate the Children Wharton, NJ	1919	\$58,944.00	09 - 10 SY	Tuition
East Mountain School Belle Mead, NJ	0603	\$282.55	08 - 09 SY	ference Actual-Tentative

**TUITION GRANT RESUBMISSIONS
Summer/Fall 2009-10**

Substitute(s) Courses for Previously Approved Courses

<u>Name</u>	<u>Substitute Course(s)</u>	<u>Level</u>
Megan Griffin	Increasing Student Responsibility and Self-Discipline in Learning Communities	Graduate
Melanie Weiss	The Kinesthetic Classroom: Teaching and Learning Through Movement	Graduate

7/20/09 BOE Meeting

SIDEBAR AGREEMENT

The Springfield Board of Education and the Springfield Education Association agree to modify the negotiated Agreement for the school years 2007 – 2010.

The last sentence contained in clause (g)(1) of Part III – TEACHERS, Section (A) – TIME AND FUNCTION, (3) High School Workday relating to the calculation for compensation of the 6th period assignment is hereby deleted and the following four sentences are hereby inserted to read in their entirety as follows:

“Teachers so assigned for an entire school year shall be compensated based on one-fifth of their base salary. Teachers so assigned for either the entire Fall semester or entire Spring semester shall be compensated based on one-tenth of their base salary. Teachers so assigned for more than one (1) pay period but less than 90 days shall be compensated based on the months worked, one-tenth of a fraction, the numerator of which is the number of additional periods assigned and the denominator of which is 25, of the base salary for each month worked. Teachers so assigned for less than (1) pay period shall be compensated based on the daily rate for the work performed by the employee.”

Jacqueline P. Shanes, President
Springfield Board of Education

Date

Candice Schiano, President
Springfield Education Association

Date

SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081

POLICY: PERSONNEL/CERTIFICATED STAFF SALARY ADJUSTMENTS

The Board of Education shall adopt salary guides.

All advancement on the schedule, including annual increments and raises as set forth in the salary schedule now in effect, and as the same may be adopted from time to time by the Board of Education, shall not be considered automatic advancement on any such column shall require favorable reports covering the professional competence, the performance of duties assigned and record of attendance of each employee by the Superintendent and those charged with supervisory responsibility, and approval by the Board of Education. All advancement on the salary guide shall be in accordance with an individual's training level and years of experience. Such advancement is not to exceed one (1) full step per year. Movement from the M.A. year salary level column to the 6th year level is based on 30 credits beyond the M.A.

To effectively plan for the following year's budget, the certificated employee must notify the Superintendent or designee by December 30th of the current year that a higher salary status is contemplated within the following school year (commencing September of that following school year). Up to October 1, proof of attaining higher salary status will raise the rate of pay retroactive for that school year starting September 1. To achieve a higher guide status starting February 1, proof must be submitted by January 15.

Cross References:

4131/4131.1 Staff Development

Approved: August 28, 1989

Revised: June 30, 1997

Revised: December 22, 2008

Revised:

SPRINGFIELD PUBLIC SCHOOLS
Springfield, New Jersey 07081

POLICY: ADMINISTERING MEDICATION

The Board shall not be responsible for the diagnosis and treatment of pupil illness. The administration of prescribed medication to a pupil during school hours will be permitted only when failure to take such medicine would jeopardize the health of the pupil, or the pupil would not be able to attend school if the medicine were not made available to him/her during school hours. For purposes of this policy, "medication" shall include all medicines prescribed by a physician for the particular pupil, including emergency medication in the event of bee stings, and all non-prescription "over-the-counter" medication.

Before any medication may be administered to or by any pupil during school hours, the Board shall require the written request of the parent/guardian which shall give permission for such administration and relieve the Board and its employees of liability for administration of medication. In addition, for prescribed medication, the Board requires the written order of the prescribing physician which shall include:

- A. The purpose of the medication;
- B. The dosage;
- C. The time at which or the special circumstances under which medication shall be administered;
- D. The length of time for which medication is prescribed;
- E. The possible side effects of the medication.

Both documents shall be kept on file in the office of the school nurse. The district medical inspector shall develop procedures for the administration of medication which provide that:

- A. All medications whether prescribed or over-the-counter shall be administered by the school nurse, the parent/guardian or the pupil himself/herself where the parent/guardian so permits and the school nurse is present;
- B. Medications shall be securely stored and kept in the original labeled container;

- C. The school nurse shall maintain a record of the name of the pupil to whom medication may be administered, the prescribing physician, the dosage and timing of medication and a notation of each instance of administration;
- D. All medications shall be brought to school by the parent/guardian or adult pupil and shall be picked up at the end of the school year or the end of the period of medication, whichever is earlier;
- E. A student may self-administer medication without supervision of the school nurse for asthma or other life-threatening illnesses. "Life-threatening illness" has been defined as an illness or condition that requires an immediate response to specific symptoms or sequelae that if left untreated may lead to potential loss of life such as, but not limited to, the use of an inhaler to treat an asthma attack or the use of an adrenalin injection to treat a potential anaphylactic reaction.

Pupil Self-Administration of Medication

The Board shall permit self-administration of medication for asthma or other potentially life-threatening illnesses by pupils both on school premises during regular school hours and off-site or after regular school hours when a pupil is participating in field trips or extracurricular activities. Life-threatening illness means an illness or condition that requires an immediate response to specific symptoms or sequel that may indicate the potential loss of life; e.g., adrenaline injection in response to anaphylaxis.

Parents/guardians of the pupil must meet the following conditions:

- A. Provide the Board with written authorization for the pupil's self-administration of medication;
- B. Provide written certification from the pupil's physician that the pupil has asthma or another potentially life-threatening illness and is capable of and has been instructed in the proper method of self-administration of medication;
- C. Sign a statement acknowledging that the district shall incur no liability as a result of any injury arising from the self-administration of medication by the pupil and that the parents/ guardians shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the self-administration of medication by the pupil.

The Board shall:

- A. Inform the pupil and his/her parents/guardians that permission is effective for the school year for which it is granted and must be renewed for each subsequent school year upon fulfillment of requirements listed above;
- B. Inform parents/guardians in writing that the district and its employees or agents shall incur no liability as a result of any injury arising from the self-administration of medication.
- C. Maintain the right to revoke a pupil's permission to self-medicate if he/she has failed to comply with all conditions of this policy and/or has violated in any way the tenets of the agreement to self-medicate. The Chief School Administrator shall confer with the school physician and school nurse prior to recommending termination of a pupil's permission to self-medicate and shall also consult with the pupil, the pupil's parents/guardians and the pupil's physician.

The Board will permit the self-administration of medication during a field trip only for asthma and other potential life-threatening illnesses by pupils in all grades upon written approval of parents/guardians. All conditions established by law and Board policy shall be met.

EMERGENCY ADMINISTRATION OF EPINEPHRINE

The Board shall permit the school nurse or medical inspector to administer epinephrine via epinephrine via a pre-filled auto-injector mechanism in emergency situations. In their absence, a designee or designees who are employees of the Board may do so.

The designees must be properly trained by the school nurse in the administration of the epinephrine via a pre-filled auto-injector mechanism using the standardized training protocol designated by the State Department of Education. Each designee shall receive individual training for each pupil for whom he/she is designated.

The Board shall inform the pupil's parents/guardians in writing that if the specified procedures are followed, the district, its employees and agents shall have no liability as a result of any injury arising from the administration of the epinephrine via a pre-filled auto-injector mechanism to the pupil.

Parents/guardians shall provide the Board with the following:

- A. Written orders from the physician that the pupil requires the administration of epinephrine for anaphylaxis and does not have the capability for self-administration of the medication;
- B. Written permission for the administration of epinephrine via epinephrine via a pre-filled auto-injector mechanism by the school nurse or designee(s);

- C. A signed statement acknowledging their understanding that if the specified procedures are followed, the district shall have no liability as a result of any injury arising from the administration of the epinephrine via a pre-filled auto-injector mechanism by the school nurse or designee(s) to the pupil and that the district, its employees, and agents shall be indemnified and held harmless against any claims arising out of the administration of the epinephrine via a pre-filled auto-injector mechanism to the pupil.

Permission for the administration of epinephrine via epinephrine via a pre-filled auto-injector mechanism shall be granted annually and must be renewed each school year upon the fulfillment of the above requirements.

The Board shall allow Epinephrine to be administered via EpiPen to students in emergencies on field trips, *athletic/ after school activities* or by the school nurse, his/her designee(s), the student's parent or guardian or the student himself/herself, and /or other authorized medical personnel in accordance with this policy. *Parents are responsible to notify the school nurse and /or building principal in writing if their child attends any of these functions sponsored by the Springfield Board of Education.*

Implementation

The Board shall adopt regulations on all aspects of the administration of medication.

Legal References:

- N.J.S.A. 18A:11-1 General mandatory powers and duties
- N.J.S.A. 18A:40-1 Employment of medical inspectors, optometrists and nurses; salaries; terms; rules
- N.J.S.A. 18A:40-3.2 et seq. Medical and Nursing Personnel
- N.J.S.A. 18A:40-4 Examination for physical defects and screening of hearing of pupils
- N.J.S.A. 18A:40-7 Exclusion of pupils who are ill
- N.J.S.A. 18A:40-12.3 Self-administration of medication by pupil; conditions
- N.J.S.A. 18A:40-12.5 Policy for emergency administration of epinephrine to public school pupils
- N.J.S.A. 18A:40-12.6 Administration of epinephrine; primary responsibility; parental consent
- N.J.S.A. 18A:40-12.7 Nebulizer
- N.J.S.A. 18A:40-12.8 Administration of asthma medication by school nurse through nebulizer; training; pupil asthma treatment plan
- N.J.S.A. 18A:54-20 Powers of board (county vocational schools)
- N.J.S.A. 45:11-23 Definitions N.J.A.C. 6A:16-1.1 et seq. Programs to Support Student Development

Bernards Township Education Association v. Bernards Township Board
Education, 1981 S.L.D. (9/29/81), aff'd State Board, 1982 S.L.D. 4/7/82,
aff'd App. Div., unpublished opinion (A-4211-81T3, 5/18/83)

Communications Workers of America, Local 1033, On behalf of Karen Norton,
Barbara Woolston, Mary Ellen Schoen et al. v. New Jersey State
Department of Education, Marie H. Katzenbach School for the Deaf, State
Board Docket #52-91

Policy Advisory #1 on N.J.S.A. 18A:40-12.3 et seq. Self-Administration of
Medication By a Pupil, New Jersey State Department of Education, June 5,
1995.

Protocol and Implementation Plan for the Emergency Administration of
Epinephrine by a Delegate Trained by the School Nurse, New Jersey State
Department of Education, October, 1998 P.L. 2007, c. 57 amends
N.J.S.A. 18A-40-12 to encourage recruitment and training of additional
school employees to administer epinephrine and the placement of a pupil's
prescribed epinephrine in a secure but unlocked location easily accessible
by the school nurse and designees to ensure prompt availability in the event
of an allergic emergency at school or at a school-sponsored function.

Cross References:

5131.6 Drugs, alcohol, tobacco (substance abuse)
5141.2 Illness
5141.3 Health examinations and immunizations
6153 Field trips

Adopted: June 24, 1991
Revised: August 22, 1994
Revised: June 30, 1997
Revised: September 12, 2005
Revised: August 18, 2008
Revised: