

**DRAFT COPY      SUBJECT TO REVISIONS BY BOARD**

**SPRINGFIELD BOARD OF EDUCATION  
Springfield, New Jersey  
REGULAR MEETING OCTOBER 18, 2010**

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, October 18, 2010 at 7:11 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on April 26, 2010.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Irwin Sablosky

Present: Mr. Anthony Delia, Mr. Andrew Fekete, Mr. Brian Kass, Mrs. Jacqueline Shanes, Mr. Scott Silverstein, Mr. Jeff Strumpf, Mrs. Patricia Venezia, Mr. Steve Wolcott, Mr. Irwin Sablosky

Also Present:

Mr. Michael Davino, Superintendent  
Mr. Matthew A. Clarke, Business Administrator/Board Secretary  
Mrs. Ellyn Atherton, Director of Human Resources

2. CLOSED SESSION (7:12-- 7:50 PM)

Moved by Mr. Delia, seconded by Mrs. Venezia, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION:

"WHEREAS the Board of Education must discuss subjects concerning matters of Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist."

Closed Conference Items

1. Matters protected by Attorney/Client privilege

Yeas: Unanimous by all Members present.

MOTION CARRIED

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3. RECONVENE

Moved by Mr. Delia, seconded by Mr. Wolcott, approval to reconvene to the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. PLEDGE OF ALLEGIANCE

5. COMMUNICATIONS

a. NJ School Boards Association Conference on October 19-20 -

Directions and badges for the upcoming workshop were supplied in the Board packet this past weekend.

Member Appreciation event is October 19<sup>th</sup> from 5:30-9:30 PM.

There is a change of venue for the mandated training sessions, please review before attending.

b. NSBA's Federal Relations Network is currently seeking delegates from each school district. The appointment form is due by October 25, 2010.

c. Applications for the 2011 Magna Awards will be accepted through October 29<sup>th</sup>. This is sponsored by National School Boards Association and Sodexo School Services and honors best practices in school districts.

d. Union County Road Project for Springfield can be found at [www.ucnj.org](http://www.ucnj.org). Information received to date is - Mountain Ave. milling and paving to start later this week. For the present time, South Springfield has been put on hold.

6. MINUTES

Moved by Mr. Delia, and seconded by Mrs. Shanes, to approve the following minutes:

Executive Meeting	- October 4, 2010
Regular Meeting	- October 4, 2010

Yeas: Mr. Anthony Delia, Mr. Andrew Fekete, Mr. Brian Kass, Mrs. Jacqueline Shanes, Mr. Scott Silverstein, Mr. Jeff Strumpf, Mrs. Patricia Venezia, Mr. Irwin Sablosky

Abstention: Mr. Steve Wolcott

MOTION CARRIED

7. SUPERINTENDENT'S REPORT

Moved by Mr. Delia, and seconded by Mrs. Shanes, to accept and approve the Superintendent's Report as presented.

Mr. Davino reviewed the following items:

1. Public Hearing on the Violence and Vandalism Report for 2009-2010
2. As required by State Regulation, the district webpage has information regarding Teacher and Administrator evaluations
3. Principals reviewed Building Goals and Objectives
  - Mr. Plias reviewed Walton
  - Mr. Rennie reviewed Caldwell
  - Mrs. Corburn reviewed Sandmeier
  - Mr. Kielty reviewed Gaudineer
  - Mrs. Cresci reviewed Dayton

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- 4. Building Usage Request
- 5. Fund Raiser Request
- 6. Fieldtrip Request

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**8. FIRST PUBLIC SESSION (8:45 PM)**

The members of the public had no comments regarding the Superintendent's Report or agenda.

**9. BILL LIST**

Moved by Mr. Delia, seconded by Mrs. Venezia, to approve computer checks numbered 025160 through 025432, and wire transfer 800072 in the amount of \$3,199,910.66 and minus check number 024991 in the amount of \$442.00, for a grand total of \$3,199,468.66.

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**10. PERSONNEL APPOINTMENTS**

Moved by Mrs. Venezia, seconded by Mr. Wolcott, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment B)

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**11. PROFESSIONAL DEVELOPMENT TRAVEL**

Moved by Mrs. Venezia, seconded by Mr. Wolcott, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment C)

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**12. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES**

Moved by Mrs. Venezia, seconded by Mr. Wolcott, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements on the attachment. (Attachment E)

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

**13. INTER-DISTRICT CHOICE SCHOOL PROGRAM**

Moved by Mrs. Venezia, seconded by Mr. Wolcott, at the recommendation of the Superintendent, that the Board participate in the Permanent Inter-district Choice School Program at Jonathan Dayton High School specifically in its Collegiate Academy

Yeas: Unanimous by all Members present.

**MOTION CARRIED**

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**14. RESCIND BAND UNIFORM AWARD**

Moved by Mrs. Venezia, seconded by Mr. Wolcott, approval to rescind the award of Marching Band Uniforms, for the Jonathan Dayton High School Marching Band to DeMoulin Bros. & Co., Greenville, IL in the amount of \$11,392.06 due to its inability to perform the required specifications

Yeas: Unanimous by all Members present.

MOTION CARRIED

**15. AWARD BID BAND UNIFORMS**

Moved by Mrs. Venezia, seconded by Mr. Wolcott, approval to award the bid, Marching Band Uniforms, for the Jonathan Dayton High School Marching Band to Stanbury Uniforms, Inc., Brookfield, MS in the amount of \$14,890.00

Yeas: Unanimous by all Members present.

MOTION CARRIED

**16. DONATION**

Moved by Mrs. Venezia, seconded by Mr. Wolcott, approval to accept the following donation to be utilized in the Springfield School District for the purpose of:

<u>Company/Organization</u>	<u>Purpose</u>	<u>Worth (less than \$500/more than \$500)</u>
1. Mike Scalera	Donation	More than \$500

State Farm Insurance

(Office and classroom furniture approximate value \$550.00)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**17. STUDENT TEACHERS**

Moved by Mrs. Venezia, seconded by Mrs. Shanes, to approve the attached list of Student Teachers for the 2010 – 2011 school year. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**18. OVERNIGHT FIELD TRIP**

Moved by Mrs. Venezia, seconded by Mrs. Shanes, at the recommendation of the Superintendent, approval of the following overnight field trip –

- JSA Fall State Conf. – Boston, MA (November 19 – November 21, 2010).

Yeas: Unanimous by all Members present.

MOTION CARRIED

**19. MEMORANDUM OF AGREEMENT**

Moved by Mrs. Venezia, seconded by Mrs. Shanes, at the recommendation of the Superintendent, approval of the Memorandum of Agreement between the Springfield Board of Education and the Springfield Police Department for the 2010-11 school year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

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**20. SECOND AND FINAL READING POLICY #1310**

Moved by Mr. Wolcott, seconded by Mrs. Shanes, to approve the second and final reading of the following policies (Attachment E):

Policy #1310 - No Child Left Behind Title I Parent Involvement

Yeas: Unanimous by all Members present.

MOTION CARRIED

**21. INTEGRITY ROOFING PAYMENT #1**

Moved by Mr. Strumpf, seconded by Mrs. Venezia, approval of the Certificate for Payment #1 in the amount of \$145,158.68 to Integrity Roofing Inc. for project number 2009-391-01. (Attachment F)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**22. SECOND PUBLIC SESSION (9:20 PM)**

Members of the public had no comments or suggestions at this time.

**23. NEW BUSINESS**

a. Spirit Week at JDHS is October 18<sup>th</sup> - 23<sup>rd</sup>, and the Homecoming Dance is this weekend.

b. Bulldog Auction is November 17<sup>th</sup>.

c. Sandmeier PTA has its phone chain prepared for inclement weather. The walk-a-thon is scheduled for tomorrow. And, as a reminder, please bring in your "Box Tops for Education".

d. FMG held their walk-a-thon the other day, indoors, and was very successful.

e. Caldwell's Fall Festival, held on October 16<sup>th</sup>, was enjoyed by many parents, children and community members.

f. The All 4 One Fund will be again hosting "Trunk or Treat" at Dayton on October 31<sup>st</sup>.

**24. ADJOURNMENT (9:26 PM)**

Moved by Mr. Delia, seconded by Mrs. Venezia, to adjourn the meeting at 9:26 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**Upcoming Meetings:**

1. Regular Meeting – November 1, 2010 at 7:30 PM in the IMC at JDHS

2. Regular Meeting – November 15, 2010 at 7:30 PM in the IMC at JDHS

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Matthew A. Clarke  
Business Administrator/Board Secretary

**Springfield Public Schools  
Personnel**

<b>Last Name</b> <i>Certificated</i>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
Fabiano	Felix	Independent Study	JD	----	\$1,500.00	----	----	9/1/10-6/30/11
Krenek	Andrea	Leave Replacement Science	FMG	Step 0/BA	\$51,050.00	----	cover for K.M.	11/30/10-4/10/11
Breen	Susan	English Teacher	JDHS	----	----	----	Leave	1/24/11-6/30/11
David	Sarah	Social Studies Teacher	FMG	----	----	----	Leave	1/3/11-4/8/11
Hadzimichalis	Anthony	Drug Awareness Advisor (Mu	JDHS	----	\$2,400.00	----	remove	9/1/10-6/30/11
Hadzimichalis	Anthony	TPAC	JDHS	*	\$27.32/period	----	up to \$2732.00	9/1/10-6/30/11
Hofman	Maeve	TPAC	JDHS	*	\$27.32/period	----	up to \$2732.00	9/1/10-6/30/11
Gutierrez	Tamara	TPAC	JDHS	*	\$27.32/period	----	up to \$2732.00	9/1/10-6/30/11
Krupp	Allan	TPAC	JDHS	*	\$27.32/period	----	up to \$2732.00	9/1/10-6/30/11
Soriano	Maria	TPAC	JDHS	*	\$27.32/period	----	up to \$2732.00	9/1/10-6/30/11
Parker	Sundra	TPAC	JDHS	*	\$27.32/period	----	up to \$2732.00	10/13/10-6/30/11
Powers	Mary Ellen	Math Teacher	JDHS	Step U/6th	\$84,081.00	----	attainment of +30	9/1/10-6/30/11
Cariani	Judy	Environmental Club .5	FMG	----	\$300.50	----	----	9/1/10-6/30/11
Masterton	Kim	Environmental Club .5	FMG	----	\$300.50	----	revised amount	9/1/10-6/30/11

<b>Last Name</b> <i>Non-Certificated</i>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
Florio	Christina	Chaperone/Event staff	FMG	----	25.13/hr	----	----	9/1/10-6/30/11
de la Llave	Pamela	Asst Softball Coach	JDHS	----	\$4,589.00	----	----	10/19/10-6/30/11
Disko	Maura	Lunch aide	District	----	----	----	----	10/15/2010

<b>Last Name</b> <i>Substitute/Home instructor</i>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
Berger	Corey	Substitute Aide	District	----	***	New	----	9/1/10-6/30/11
Barrasso	Claudio	Substitute Aide	District	----	***	New	----	9/1/10-6/30/11
Krenek	Andrea	Substitute Teacher	District	----	***	New	----	10/19/10-6/30/11
Ernst	Thomas	Substitute Custodian	District	----	***	New	----	10/19/10-6/30/11

<b>Last Name</b> <i>Before and After School Program/Childcare</i>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
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\* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (May 17, 2010 - June 30, 20

\*\*\*\* Special Salaries, Compensation and Fees 2010 - 2011

**Workshop Requests  
2010 - 2011**

Attachment ( B )

<b>Lname</b>	<b>Fname</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>	<b>Location</b>
Atherton	Ellyn	NJSBA Annual Conference	10/19-10/20/10	150.00	District
Bellarosa	Mandee	NJ Council for Social Studies Conf	10/26/2010	N/C	JD
Berglund	Eileen	Project Adventure	11/4 & 5/10	355.00	FMG
Clarke	Matthew	NJSBA Annual Conference	10/19-10/20/10	150.00	District
Davino	Michael	NJSBA Annual Conference	10/19-10/20/10	150.00	District
Kozub	Robert	Annual Safety Forum	10/20/2010	20.00	JD
McCauley	Kristy	Business Practice Firm Orientation Program	11/16/2010	N/C	JD
Tattoli	Daniela	NSBA's Technology Leadership Network Conferen	10/19-10/21/10	1,500.00	District
Tonzetich	Laura	E-Conf Project M3	08/04/10	59.00	JC
White	Christopher	HSPA Workshop	12/21/10	191.00	JD
<b>October 18, 2010</b>					

**Special Education Request  
Related Services/OOD Placements**

Attachment ( C )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
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**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
ECLC of New Jersey Newark, NJ		6,357.00	08 - 09 SY	08-09 Audit Undercharge
Somerset Hills School Middlesex, NJ	1008, 0218	2,156.67	07 - 08 SY	07-08 Audit Undercharge
UMDNJ Piscataway, NJ	1913	52,000.00	10 - 11 SY	Tuition



## Student Teachers/Internships 2010-2011 School Year

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**Student Teacher:** **Anastasia Johnson**  
**College/University:** Kean Univ.  
**Assigned to:** Walton School~Speech-Language Pathology  
**Assignment Date:** January 18 thru May 9, 2011  
**Cooperating Teacher:** Maureen Jones

**Student Teacher:** **Brittany Boynton**  
**College/University:** Seton Hall Univ.  
**Assigned to:** Walton School~Speech-Language Pathology  
**Assignment Date:** January 18 thru June 2011  
**Cooperating Teacher:** Camille Paolino

**Student Teacher:** **Lucy Brin**  
**College/University:** Seton Hall Univ.  
**Assigned to:** JC & TLS ~ Speech-Language Pathology  
**Assignment Date:** January 18 thru June 2011  
**Cooperating Teacher:** Traci Glazner

**Student Teacher:** **Brian MacConnell**  
**College/University:** Kean Univ.  
**Assigned to:** FMG & JD  
**Assignment Date:** March 14 thru May 9, 2011  
**Cooperating Teacher:** Lance Jacobs

**Student Teacher:** **Erin Massoni**  
**College/University:** Kean Univ.  
**Assigned to:** Caldwell School  
**Assignment Date:** January 18 thru May 9, 2011  
**Cooperating Teacher:** Kristen Schulz

<b>Student Teacher:</b>	<b>Megan Scotti</b>
College/University:	Kean Univ.
Assigned to:	Walton School
Assignment Date:	January 18 thru May 9, 2011
Cooperating Teacher:	Deborah Ricardo

**SPRINGFIELD PUBLIC SCHOOLS**  
**Springfield, New Jersey 07081**

**POLICY: NO CHILD LEFT BEHIND TITLE I PARENTAL INVOLVEMENT**

This policy is being adopted in order to:

1. Support and secure an effective partnership among parents\*, legal guardians, schools and the community;
2. Provide students with a school environment that encourages high student academic achievement; and
3. Comply with the No Child Left Behind Act (NCLB) Title I requirements regarding the establishment of a parental involvement policy.

I. Definitions

“Parental Involvement” – The term parental involvement means participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including that parents play an integral role in assisting their child’s learning, that parents are encouraged to be actively involved in their child’s education, that parents are full partners in their child’s education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child.

II. General Expectations

The board of education believes that parental involvement is important to the establishment of an educational environment that encourages high student academic achievement. Parents of students have a unique opportunity for parent involvement through active participation in and support of School Leadership Committee and Parent Advisory Councils in schools. Springfield Public Schools agrees to implement the following statutory requirements:

- A. Place into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents and participating children.

\*For the duration of this policy, parental/parents shall also refer to legal guardianship/legal guardians.

- B. Consistent with section 1118, Springfield Public Schools, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirement of section 1118(b) of the ESEA, and each include as a component, a school-parent compact consistent with section 1118(d) of ESEA.
- C. Springfield Public Schools will incorporate this district-wide parental involvement policy into its educational plan.
- D. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, Springfield Public Schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children, including

providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

- E. If the district plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, Springfield Public Schools will submit any parent(s) comments along with the plan when the school district submits the plan to the NJ Department of Education.
- F. Springfield Public Schools will involve the parents of children service in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- G. Springfield Public Schools will inform parents and parental organizations that the state maintains a Parental Information and Resource Center to support parents in the education of their children. The contact information for this organization is as follows:

NJ Parent Information and Resource Center  
103 Church Street, Suite 200  
New Brunswick, NJ 08901

Milady Murillo  
PIRC Program Coordinator  
732 246 8060 ext. 110

### III. Implementation Activities

- A. *District-Wide Title I Parent Involvement Plan:* Springfield Public Schools will jointly develop a district-wide parental involvement plan with parents by meeting regularly with a cross-section of parents, including, but not limited to, representatives of NCLB Title I parents and Local School Council Advisory Board. The representatives will be encouraged to take information back to their respective members for input.
- B. *School Review and Improvement:* Springfield Public Schools will continue to encourage School Leadership Committees which consists of parents, community members, teachers, division heads and high school students, to closely follow their state-mandated responsibility of:
  - 1. approving school improvement plans
  - 2. monitoring school improvement plans; and
  - 3. sharing and informing other parents and community members of the progress or lack of progress of the school improvement plans.
- C. *School Parent Involvement Activities to Increase Student Achievement:* Springfield Public Schools will continue to provide the necessary coordination, technical assistance and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance by helping schools to complete:

1. an inventory of present practice;
2. a three-year outline of broad goals that show how the school's partnership programs with parents and the community will grow over time; and
3. a one-year action plan specifying how parents can help support the school improvement plan and increase student achievement.

D. *Integration of Parent Involvement Strategies:* Springfield Public Schools will continue to integrate parental involvement strategies in Title I, Part A schools with parental involvement strategies from other parental involvement programs such as: No Child left behind and School Leadership Committees.

E. *Evaluation:* Springfield Public Schools will take the following actions to ensure that an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools, with the involvement of parents, is conducted. Springfield Public Schools will ensure that an inventory of centralized present practices of parent involvement is conducted, with the input of parents; in addition Springfield Public Schools will encourage Title I, Part A schools to conduct an inventory of present practices. Title I, Part A schools, with the input of parents, will also be given an evaluation tool to self evaluate the effectiveness of their school-family-community partnership programs. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, homeless, disabled, have limited English proficiency, limited literacy or are of any racial or ethnic minority background.)

Springfield Public Schools will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise its parental involvement policy (with the involvement of parents), if necessary.

F. *Building capacity for Parental Involvement:* Springfield Public Schools will continue its current efforts to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the Title I part A schools, parents and the community to improve student academic achievement, through the following activities specifically described below:

1. Springfield Public Schools will continue to provide assistance to parents of children served by the school district in understanding topics such as the following through an undertaking of the following actions:
  - a. Conducting classes or providing information on the following:
    - i. the state's academic content standard;
    - ii. the state's student academic achievement standards;
    - iii. the state and local academic assessments including alternate assessments;
    - iv. the requirements of Title I, part A;
    - v. how to monitor their child's progress and their school's adequate yearly progress (AYP); and
    - vi. how to work with educators.

- b. To the extent feasible, conducting conferences that offer tools to parents that will lead to student success.
2. Springfield Public Schools will continue to encourage schools to provide materials and training to help parents work with their children to improve their children's academic achievement, to foster parental involvement by aligning the Springfield Public Schools parent involvement program with No Child left behind requirements and by strongly linking the program to student achievement. Specifically, Springfield Public Schools will continue to offer training or other information to parents on the following:
  - a. Ways to help families establish home environments that support children as students.
  - b. Information and ideas for families about how to help students at home with homework and other curriculum-related activities, decisions and planning.
  - c. How to design effective forms of school-to-home and home-to-school communications about school programs and children's progress.
3. Springfield Public Schools with the assistance of its schools and parents, will continue to provide staff development to its teachers, pupil services personnel, division heads and other staff on how to reach out to, communicate with, and work with parents as full and equal partners; the value and utility of the contribution of parents; and how to implement and coordinate parent programs and build ties between parents and schools, by conducting professional development classes and working with schools to implement parent and community partnership programs.
4. Springfield Public Schools will encourage schools to take actions to ensure that information related to the school and parent programs, meetings and other activities is sent to the parents of participating children in an understandable and uniform format, including alternate formats upon request and, to the extent practicable, in a language the parents can understand.

IV. District-Wide Parental Involvement Policy Components

In order to build parents' capacity for involvement in the schools and to support their children's academic achievement, Springfield Public Schools will continue its effort to:

- A. maximize parental involvement and participation in their children's education;
- B. encourage school meetings to be held at a variety of times;
- C. adopt and implement model approaches to improve parental involvement; and
- D. develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities, and find ways to identify and integrate resources and services from the community to strengthen school programs, family practices and student learning and development.

V. Adoption

The concepts in the District-Wide Title I Parental Involvement Policy have been developed jointly with, and agreed on by, parents of children participating in Title I, Part A programs. The required parental involvement activities will be implemented to the extent of one No Child Left Behind fund. The school district will make this policy available for parents of participating Title I, Part A children on its adoption.

Legal References: N.J.S.A. 18A:35-22 Notice to parents of child's enrollment; parental involvement  
N.J.A.C. 6A:32-14.1 Review of mandated program services

No Child Left Behind Act of 2001, P. L. 107-110, 20 U.S.C.A. 6301 et seq.

References: 1000/1010 Concepts and Roles in Community Relations; Goals and Objectives  
1100 Communications with the Public  
1200 Participation by the Public  
2254 School Based Improvement Plan/School Based Team  
5020 Role of Parents/Guardians  
6147 Standards of Proficiency  
6171.3 At Risk and Title I

Approved: October 18, 2010

Attachment (+)

# APPLICATION FOR PAYMENT

TO OWNER: SPRINGFIELD BOARD OF ED.  
 139 MOUNTAIN AVENUE  
 SPRINGFIELD, NJ 07081  
 BUSINESS ADMINISTRATOR

PROJECT: SPRINGFIELD BOE  
 JAMES CALDWELL ELEMENTARY SCHO  
 36 CALDWELL PLACE  
 SPRINGFIELD, NJ

APPLICATION NO. 1  
 PERIOD TO: 10/08/2010  
 PROJECT #s: 2009-391-01

Distribution to:  
 OWNER  
 CONTRACTOR  
 ARCHITECT

FROM CONTRACTOR: INTEGRITY ROOFING, INC.  
 1385 WITHERSPOON STREET  
 RAHWAY, NJ 07065

ARCHITECT: DESIGN IDEAS GROUP  
 15 BETHANY STREET  
 NEW BRUNSWICK, NJ 08901

CONTRACT DATE: 08/23/2010

CONTRACT FOR: ROOFING @ JAMES CALDWELL ELEMNTARY SCHOOL

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached.

1. ORIGINAL CONTRACT AMOUNT .....	\$328,000.00
2. NET CHANGE BY CHANGE ORDERS .....	
3. CONTRACT AMOUNT TO DATE (Line 1 +/- 2) .....	\$328,000.00
4. TOTAL COMPLETED AND STORED TO DATE .....	\$148,121.10
(Column G on Continuation Page)	
5. RETAINAGE:	
a. 2.00% of Completed Work .....	
(Column D + E on Continuation Page)	
b. 0.00% of Stored Material .....	
(Column F on Continuation Page)	
Total Retainage (Line 5a + 5b or	
Column I on Continuation Page) .....	\$2,962.42
6. TOTAL EARNED LESS RETAINAGE .....	\$145,158.68
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS APPLICATIONS FOR PAYMENT.....	\$0.00
(Line 6 from prior Application)	
8. CURRENT PAYMENT DUE.....	\$145,158.68
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	\$182,841.32
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>		

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: INTEGRITY ROOFING, INC./STEVE LEWKOWICZ, PRES  
By: [Signature] Date: 10/12/10

State of: NEW JERSEY  
County of: UNION

Subscribed and sworn to before me this 12<sup>th</sup> day of OCT. 2010  
MARIA JIMENEZ  
 Notary Public of New Jersey  
 My Commission Expires May 13, 2015  
 Notary Public: [Signature]  
 My Commission Expires: 5/13/2015

## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

AMOUNT CERTIFIED \$145,158.68

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to the amount certified.)

ARCHITECT: [Signature]  
By: [Signature] Date: 10-13-10

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



CONTINUATION PAGE

APPLICATION FOR PAYMENT

PROJECT:

SPRINGFIELD BOE

APPLICATION NO.:

1

containing Contractor's signed Certification is attached.

JAMES CALDWELL ELEMENTARY SC

APPLICATION DATE:

09/20/2010

Use Column I when variable retainage for line items may apply.

PERIOD TO:

10/08/2010

PROJECT #s:

2009-391-01

A ITEM #	B WORK DESCRIPTION	C SCHEDULED VALUE	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
1	MOBILIZATION/GENERAL CONDI	\$29,800.00	\$0.00	\$11,920.00	\$0.00	\$11,920.00	40%	\$17,880.00	\$238.40
2	SELECTIVE DEMO EQUIP	\$38,340.00	\$0.00	\$9,585.00	\$0.00	\$9,585.00	25%	\$28,755.00	\$191.70
3	SELECTIVE DEMO LABOR	\$9,250.00	\$0.00	\$2,035.00	\$0.00	\$2,035.00	22%	\$7,215.00	\$40.70
4	ROOF INSULATION MATERIAL	\$78,500.00	\$0.00	\$52,595.00	\$0.00	\$52,595.00	67%	\$25,905.00	\$1,051.90
5	ROOF INSULATION LABOR	\$7,850.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	25%	\$5,850.00	\$40.00
6	BUR ROOF SYSTEM MATERIAL	\$93,430.00	\$0.00	\$62,598.10	\$0.00	\$62,598.10	67%	\$30,831.90	\$1,251.96
7	BUR ROOF SYSTEM LABOR	\$11,900.00	\$0.00	\$2,618.00	\$0.00	\$2,618.00	22%	\$9,282.00	\$52.36
8	FLASHING MATERIAL	\$5,300.00	\$0.00	\$4,770.00	\$0.00	\$4,770.00	90%	\$530.00	\$95.40
9	FLASHING LABOR	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,100.00	\$0.00
10	VENT PIPE FLASHING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,000.00	\$0.00
11	COUNTER FLASHING	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$780.00	\$0.00
12	SHEETMETAL MATERIAL	\$5,250.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,250.00	\$0.00
13	SHEETMETAL LABOR	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,500.00	\$0.00
14	CHIMNEY FLUE	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$15,000.00	\$0.00
15	EXHAUST FANS	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$15,000.00	\$0.00
16	MISC WORK/CLEAN UP	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$500.00	\$0.00
17	ALLOWANCE	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$12,500.00	\$0.00
TOTALS		\$328,000.00	\$0.00	\$148,121.10	\$0.00	\$148,121.10	45%	\$179,878.90	\$2,962.42