

DRAFT COPY SUBJECT TO REVISIONS BY BOARD
SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey
REGULAR MEETING NOVEMBER 1, 2010

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, November 1, 2010 at 7:00 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on April 26, 2010.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Irwin Sablosky

Present: Mr. Anthony Delia (arrived 7:10 PM), Mr. Andrew Fekete, Mr. Brian Kass, Mr. Scott Silverstein, Mr. Jeff Strumpf, Mrs. Patricia Venezia, Mr. Steve Wolcott, Mr. Irwin Sablosky

Absent: Mrs. Jacqueline Shanes

Also Present:

Mr. Michael Davino, Superintendent

Mrs. Ellyn Atherton, Director of Human Resources

2. CLOSED SESSION (7:08 PM– 7:30 PM)

Moved by Mr. Wolcott, seconded by Mrs. Venezia, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION:

“WHEREAS the Board of Education must discuss subjects concerning matters of Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.”

Closed Conference Items

1. Matters protected by Attorney/Client privilege

Yeas: Unanimous by all Members present.

MOTION CARRIED

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10. TREASURER'S REPORT

Moved by Mr. Delia, seconded by Mr. Wolcott, to approve the Treasurer's Report dated July 31, 2010 and August 31, 2010 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. TRANSFERS

Moved by Mr. Delia, seconded by Mr. Wolcott, move the approval of the transfer of funds from and to the following line item accounts as designated.
(Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. LEGAL CERTIFICATION

Moved by Mr. Delia, seconded by Mr. Wolcott, Pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of July 31, 2010 and August 31, 2010 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. SPECIAL SALARIES AND FEES

Moved by Mr. Delia, seconded by Mr. Wolcott, to approve the Revised Special Salaries, Fees, and Compensation Rates for the 2010-2011 school year."
(Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. PERSONNEL APPOINTMENTS

Moved by Mrs. Venezia, seconded by Mr. Delia, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment.
(Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. PROFESSIONAL DEVELOPMENT TRAVEL

Moved by Mrs. Venezia, seconded by Mr. Delia, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

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16. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES

Moved by Mrs. Venezia, seconded by Mr. Delia, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements on the attachment. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. OVERNIGHT FIELD TRIP

Moved by Mrs. Venezia, seconded by Mr. Delia, at the recommendation of the Superintendent, approval of the following overnight field trip –

- Model UN – Princeton, NJ (November 11 – November 14, 2010)
- 8th Grade – Washington, DC (May 19 – 20, 2011).

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. COMPREHENSIVE MAINTENANCE PLAN

Moved by Mr. Strumpf, seconded by Mrs. Venezia, submit the attached Resolution for Submission of the Comprehensive Maintenance Plan for the Springfield School District in compliance with the State Department of Education requirements for the period of 2001-2011. (Attachment F)

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. OBSOLETE KITCHEN EQUIPMENT

Moved by Mr. Strumpf, seconded by Mrs. Venezia, approval authorizing the Springfield Board of Education to the attached list of obsolete kitchen equipment and be identified as surplus property for disposal.” (Attachment G))

Yeas: Unanimous by all Members present.

MOTION CARRIED

20. INTEGRITY ROOFING CHANGE ORDER #1

Moved by Mr. Strumpf, seconded by Mrs. Venezia, approval of Change Order #1 in the amount of \$9,550.00 to Integrity Roofing Inc. for project number 2009-391-01. (Attachment H)

Yeas: Unanimous by all Members present.

MOTION CARRIED

21. SECOND PUBLIC SESSION (8:45 PM)

The public had no comments or suggestions at this time.

22. PENNONI ASSOCIATES

Moved by Mr. Strumpf, seconded by Mrs. Venezia, to accept Pennoni Associates proposal for professional engineering services as outlined in their October 8, 2010 proposal.

Yeas: Unanimous by all Members present.

MOTION CARRIED

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23. NEW BUSINESS

1. Over 600 pounds of candy was distributed to the Trunk or Treaters on Halloween. Over 135 families participated making this All 4 One fundraiser a huge success.
2. Upcoming Internet Safety workshop will be offered to all parents on November 8th in the JDHS auditorium.

24. ADJOURNMENT (8:53 PM)

Moved by Mr. Delia, seconded by Mr. Silverstein, to adjourn the meeting at 8:53 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – November 15, 2010 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – December 8, 2010 at 7:30 PM in the IMC at JDHS

Matthew A. Clarke
Business Administrator/Board Secretary

SPRINGFIELD BOARD OF EDUCATION
LINE ITEM TRANSFERS
JULY 2010

Attachment (A)

From Account	To Account	Amount
110002211040010 Salary Supervisors	110002211029910 Salary Supervisor Instruct	\$13,100.00
111201001010010 Salary 1-5	134221001014010 Salary Summer School	\$10,100.00
110002516000503 Bus Off Supplies	110002518900703 Dues/fees Bus Off	\$70.00
110002626109315 Supplies tech	110002624209315 Maintenance Tech	\$100,000.00
120002407328214 Equipment JD	121401007311014 Equipment Art	\$2.00

Springfield Public Schools
Springfield, New Jersey 07081
2010 - 2011 School Year
Special Salaries, Fees, and Compensations

1	Bedside Instruction Rate		\$	28.00	per hour
2	Substitute and Part-time Clerks		\$	13.00	per hour
3	Substitute Clerical Personnel (Retirees)		\$	13.75	per hour
4	Custodial Substitutes/Maintenance Worker		\$	12.50	per hour
5	Summer Student Help		\$	7.50	per hour
6	School Doctors	(On site)	\$	135.00	per hour
		(Office)	\$	55.00	per hour
7	Rate for Mileage		\$	0.310	per mile
8	Substitute/School Bus Drivers		\$	14.50	per hour
9	Charge for Copies of Materials		\$	0.05	per/page standa
			\$	0.07	per/page legal
10	Substitute Teacher				
	a. County Certificate				
	1-19 days		\$	80.00	
	20+ days		\$	90.00	
	b. County Certificate/BA				
	1-19 days		\$	85.00	
	20+ days		\$	95.00	
	c. Regular Teaching Certificate				
	1. Cumulative days of service in current school year				
	1-19 days		\$	90.00	
	20-39 days		\$	95.00	*
	40+ days		\$	105.00	
	2. Cumulative days of service in same assignment & current school year				
	1-19 days		\$	105.00	
	20+ days		\$	125.00	**
	d. County Certificate/Certified RN				
	1+ days		\$	125.00	

* After 50 days of cumulative service the previous year, the rate of pay will be \$95.00

** After 20 consecutive days in the same assignment, \$125/diem retro-active to the 1st day.

**Springfield Public Schools
Personnel**

Attachment (C)

Last Name <i>Certificated</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Powers	Mary Ellen	Math Teacher	JDHS	----	\$8,408.10	revised pay	extra class (5) .5	2/1/11-6/30/11
Berglund	Eileen	Physical Education	FMG	----	\$9,423.52	revised pay	extra class (4)	9/1/10-6/30/11
Keele	Scott	Chaperone/Event staff	JDHS	----	25.13/hr	----	----	9/1/10-6/30/11
Delikaris	Barbara	Independent Study	JDHS	----	\$750.00	----	----	9/1/10-1/30/11

Last Name <i>Non-Certificated</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Sona	Dale	Asst Hockey Coach	JDHS	----	\$2,295.00	New	----	11/2/10-6/30/11
de la Llave	Pamela	Asst Swim Coach	JDHS	----	\$3,387.00	New	----	11/2/10-6/30/11
Donald	Brendan	Asst Hockey Coach	JDHS	----	\$2,295.00	New	----	11/2/10-6/30/11

Last Name <i>Substitute/Home instructor</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Levenson	Kathi	Home Instructor	District	----	***	renewal	----	9/1/10-6/30/11
Griffin	Megan	Home Instructor	District	----	***	renewal	----	9/1/10-6/30/11
Decker	Katherine	Substitute Teacher	District	----	****	New	----	11/2/10-6/30/11
Kazemi	Susan	Substitute Teacher	District	----	****	New	----	11/2/10-6/30/11

Last Name <i>Before and After School Program/Childcare</i>	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Walsh	Mary	Group Aide	District	----	14.30 hr.	New	----	11/2/10-6/30/11
Songalia	Alejandra	Group Leader	District	----	22.00 hr.	New	----	11/2/10-6/30/11
Giordano	Susan	Group Aide	District	----	14.30 hr.	New	revised pay	11/2/10-6/30/11

* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (May 17, 2010 - June 30, 2011)

**** Special Salaries, Compensation and Fees 2010 - 2011

**Special Education Request
Related Services/OOD Placements**

Attachment (E)

1. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Education Inc. Plymouth, Ma.	Hospital Tutoring	\$49/Hr.	Per IEP	10 - 11 SY	
Summit Speech School New Providence, NJ	2221	\$200.00	10 - 11 SY	FM Setup	

2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Roselle Park Public Schools Roselle Park, NJ	1901	\$5,865.15	10 - 11 SY	1:1 Aide

Springfield Board of Education

Resolution

Submission of Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Springfield School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep their system warranties valid,

Now Therefore Be It Resolved, that the Springfield School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Springfield School District in compliance with Department of Education requirements.

**Springfield Public Schools
P.O. Box 210
Springfield, N.J. 07081**

Bill Knorr
Supervisor of Facilities and Support Services
Wknorr@springfieldschools.com

(973) 376-1025 Ext. 1230
(973) 912-9229 (fax)

Matt, this is a list of kitchen equipment that will be removed and replaced with new equipment (previously bid and approved) next Thursday and Friday in the kitchens.

Gaudineer

- 1- 4 burner stove – oven (Vulcan)
- 1- Fryer (Vulcan)
- 1- Griddle (Vulcan)
- 2- Stackable ovens (Garland)
- 6- Steam table inserts and controls

Jonathan Dayton

- 3- Stackable pizza ovens
- 1- 6 door refrigerator
- 2- Cast iron top stoves-ovens
- 1- Slicer
- 1- Spreader (filler for between stoves)
- 1- Fryer
- 1- 5 door refrigerator (not being used will not be replaced)
- 6- Steam table inserts and controls



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Change Order

PROJECT <i>(Name and address):</i> JAMES CALDWELL ELEMENTARY SCHOOL ROOF REPLACEMENT 36 Caldwell Place Springfield, NJ 07081	CHANGE ORDER NUMBER: 001 DATE: October 28, 2010	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Integrity Roofing, Inc. 1385 Witherspoon St. Rahway, NJ 07065	ARCHITECT'S PROJECT NUMBER: 2009-391.01 CONTRACT DATE: August 23, 2010 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

- Proposed Change Order 1A: Repairs to 3rd floor exterior wall on gym roof side Area #4 as per field sketches 19A & B dated 10/11/10 (no waterproofing of plaster wall): \$9,900.00
- Proposed Change Order 1B: Add tapered insulation (1/4" to 12" pitch) to roof Area #1: \$12,150.00

Total Change Order:	\$22,050.00
Less Work Allowance Line Item #17:	<u>12,500.00</u>
Total Change Order:	\$ 9,550.00

The original Contract Sum was	\$	<u>328,000.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>328,000.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>9,550.00</u>
The new Contract Sum including this Change Order will be	\$	<u>337,550.00</u>

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Design Ideas Group Architecture + Planning, LLC	Integrity Roofing, Inc.	Springfield Board of Education
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
15 Bethany St., New Brunswick, NJ 08901	1385 Witherspoon St., Rahway, NJ 07065	139 Mountain Ave., Springfield, NJ 07081
ADDRESS	ADDRESS	ADDRESS
BY <i>(Signature)</i>	BY <i>(Signature)</i>	BY <i>(Signature)</i>
Thomas R. Besold, RA	Steve Lewkowicz	Matthew A. Clarke
<i>(Typed name)</i>	<i>(Typed name)</i>	<i>(Typed name)</i>
DATE	DATE	DATE