

**DRAFT COPY      SUBJECT TO REVISIONS BY BOARD**

SPRINGFIELD BOARD OF EDUCATION  
Springfield, New Jersey  
REGULAR MEETING OCTOBER 17, 2011

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, October 17, 2011 at 7:15 PM.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on May 9, 2011.

1. CALL TO ORDER

The meeting was called to order by Board President, Mrs. Patricia Venezia

Present: Mr. Anthony Delia, Mr. Steven Friedman, Mr. Brian Kass, Mr. Irwin Sablosky, Mr. Scott Samansky, Mrs. Jacqueline Shanes, Mr. Scott Silverstein, Mr. Steven Wolcott, Mrs. Patricia Venezia

Also Present:

Mr. Michael Davino, Superintendent

Mr. Matthew A. Clarke, Business Administrator/Board Secretary

Mrs. Elyn Atherton, Director of Human Resources

2. CLOSED SESSION (7:16 – 7:40 PM)

Moved by Mr. Silverstein, seconded by Mr. Friedman, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION:

“WHEREAS the Board of Education must discuss subjects concerning matters of Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.”

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Closed Conference Items

1. Matters protected by Attorney/Client privilege

Yeas: Unanimous by all Members present.

MOTION CARRIED

3. RECONVENE

Moved by Mr. Silverstein, seconded by Mr. Kass, approval to reconvene to the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. PLEDGE OF ALLEGIANCE

5. COMMUNICATIONS

- a. Michael Malgeri's retirement dinner is scheduled for December 1<sup>st</sup> at Mosaico's
- b. The Governor's Statement upon signing Bill 826 - regarding continuing education credit and accreditation of higher education institution.
- c. Garden State Coalition of Schools eNet, includes the scheduled fall forum on November 2<sup>nd</sup> at Rutgers University.

6. MINUTES

Moved by Mrs. Shanes and seconded by Mr. Sablosky, to approve the following minutes:

Regular Meeting	- October 3, 2011
Executive Meeting	- October 3, 2011

Yeas: Unanimous by all Members present.

MOTION CARRIED

7. SUPERINTENDENT'S REPORT

Moved by Mr. Silverstein, seconded by Mrs. Shanes, to accept and approve the Superintendent's Report as presented:

Mr. Davino reviewed the following items:

1. 2011-12 Goals & Objectives
  - Walton - Susie Hung
  - Caldwell - David Rennie
  - Sandmeier - Hillary Corburn
  - Gaudineer - Timothy Kielty
  - Dayton - Elizabeth Cresci
2. Public Hearing (2010-11 Violence and Vandalism Report)
3. HIB Report
4. Building Usage Request
5. Fund Raiser Request
6. Fieldtrip Request

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. FIRST PUBLIC SESSION ( 8:26 PM)

The public had no comments or suggestions regarding the agenda.

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**9. BILLS LIST**

Moved by Mr. Sablosky, and seconded by Mr. Delia, approve computer checks numbered 027419 through 027667, and wire transfer 800084 in the amount of \$3,241,937.59 and minus check numbers 027338 and 027373 in the amount of \$640.97, for a grand total of \$3,241,296.62.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**10. ARAMARK REVISED CONTRACT**

Moved by Mr. Sablosky, and seconded by Mr. Delia, approval of a cafeteria management service to operate the breakfast/lunch program at all district schools for the 2011-2012 school year and that such service be provided by ARAMARK School Support Services at a revised general and administrative fee of \$0.0635 per meal served plus a management fee of \$0.018 per meal served. In addition, ARAMARK School Support Services, proposes to operate the Springfield food service program on a guaranteed break-even basis.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**11. PERSONNEL APPOINTMENTS**

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**12. STAFF PROFESSIONAL DEVELOPMENT**

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**13. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES**

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements on the attachment. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**14. HIGH SCHOOL CURRICULUM 2011-12**

Moved by Mr. Wolcott, seconded by Mr. Silverstein, approval of the following curriculum for the 2011-2012 school year –

- |                                 |   |              |
|---------------------------------|---|--------------|
| • AP Macroeconomics             | - | High School  |
| • AP Psychology                 | - | High School  |
| • CISCO – CCNA Discovery I      | - | High School  |
| • Information Technology - 0506 | - | High School. |

Yeas: Unanimous by all Members present.

MOTION CARRIED

**15. OVERNIGHT FIELD TRIP**

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, approval of the following overnight field trip –

- JDHS – Model UN – John Hopkins, Baltimore, MD (February 9 – February 12, 2012)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**16. RD ARCHITECTURAL PAYMENT #2 SANDMEIER**

Moved by Mr. Delia, seconded by Mrs. Shanes, approval of the Certificate for Payment #2 in the amount of \$369,152.00 to RD Architectural Products, Inc. for project number 2011-008 & 009 – TLS. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

**17. WARINACO ICE RINK**

Moved by Mr. Samansky, seconded by Mrs. Shanes, approval to authorize the Board President to execute a contract with County of Union, Department Parks and Recreation, Elizabeth, NJ for use of ice rental for practices and games during the 2011 - 2012 season, at a fee not to exceed \$3,500.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**18. UNION SPORTS ARENA**

Moved by Mr. Samansky, seconded by Mrs. Shanes, approval to authorize the Board President to execute a contract with Union Sports Arena, LLC, Union, NJ for use of ice rental for practices and games during the 2011 - 2012 season, at a fee not to exceed \$18,500.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**19. SECOND PUBLIC SESSION (8:27 – 8:40 PM)**

The following members of the public had comments or concerns regarding various Halloween activities (i.e. – costumes) at the elementary schools:

Rachel Bachman, 5<sup>th</sup> grade TLS

Sarah Kasler, 5<sup>th</sup> grade TLS

Sarah Kay, 5<sup>th</sup> grade TLS

Deborah Bachman

**20. NEW BUSINESS**

- a. At great response, the PTA at TLS has received nearly 100% participation by using their new pay pal web site. Also reported for TLS, classrooms each earned 2 books from the book fair.
- b. At the last PTA meeting at TLS, parents were given a demonstration on the HIB pull-down menu available on the district web site. The next meeting is scheduled as a day meeting, November 15<sup>th</sup> at 1:15 PM.
- c. Mr. Kass reported on the recent Township Committee Meeting.
- d. A group of Seton Hall students have presented the Township and Board with an updated environmental study. The last study was conducted in 1976.
- e. The UCESC is requesting an alternate board member from each township be provided to ensure a forum at the ESC's meetings.

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- f. The JDHS Varsity and Junior Varsity Soccer teams each won their game this past weekend, and will continue to the next level of the County Tournament.
- g. The Dayton Marching Band, which also includes students from Gaudineer, presented half time entertainment at the football game this year.
- h. The JDHS basketball students presented exceptionally at the recent Township Committee meeting regarding re-installing the basketball rims so they can practice during the offseason.
- i. There will be an Internet Safety presentation held at Dayton on Thursday, October 20<sup>th</sup>.
- j. The annual Bulldog Basket Auction has begun to sell table tickets and are available for groups of 8.
- k. Reminder, Board members are asked to be cognizant on attending their assigned PTA meetings. If you are unable to attend, please make arrangements for alternate coverage.
- l. The PTA's has requested parents to 'opt in' for receiving PTA news and updates via email concerning PTA activities. As of today, the response for "opt in" has been tremendous.

21. OLD BUSINESS

- a. The Fall Festival at Caldwell on Saturday was a huge success and was enjoyed by all who attended.

22. ADJOURNMENT (9:02 PM)

Moved by Mr. Silverstein, seconded by Mrs. Shanes, to adjourn the meeting at 9:02 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

- 1. Regular Meeting – November 7, 2011 at 7:30 PM in the IMC at JDHS
- 2. Regular Meeting – November 21, 2011 at 7:30 PM in the IMC at JDHS

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Matthew A. Clarke  
Business Administrator/Board Secretary

**Springfield Public Schools  
Personnel**

<b>Last Name</b> <i>Certificated</i>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
Schmidt	Elizabeth	Leave Replacement Phy Ed	JDHS	Step 0/BA	\$52,071.00	----	coverage for T.S.	11/7/11-4/31/12
McCauley	Kristy	Business Teacher	JDHS	----	----	----	resignation	December 9, 2011
Orr	Jessica	Homework Club Advisor	JCS	----	\$43.71/hr	----	up to 40 hrs	9/1/11-6/30/12
Connelly	Kimberly	Homework Club Advisor	TLS	----	\$43.71/hr	----	up to 40 hrs	9/1/11-6/30/12
Coward	Greg	6th class TV Production	JDHS	----	\$5,933.90	----	5 days/half year	9/1/11-1/31/12
Gutierrez	Tamara	TPAC	JDHS	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Hadzimichalis	Anthony	TPAC	JDHS	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Hofman	Maeve	TPAC	JDHS	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Krupp	Allen	TPAC	JDHS	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Parker	Sundra	TPAC	JDHS	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Pastine	Kimberly	TPAC	JDHS	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Soriano	Maria	TPAC	JDHS	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Telesca	Jonathan	TPAC	FMG	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Sandford	Rose	TPAC	FMG	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Herrington	Amy	TPAC	FMG	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Snell	Heather	TPAC	FMG	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12
Lagemann	Melissa	TPAC	FMG	----	\$27.32/hr	----	Up to \$2732.00	9/1/11-6/30/12

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
<i>Substitute/Home instructor</i>								
Adam-Boone	Trina	Substitute Teacher	District	*	----	new		10/18/11-6/30/12
Rosenberg	Michael	Substitute Teacher	District	*	----	renewal		10/18/11-6/30/12
O'Leary	John	Substitute Teacher	District	*	----	new		10/18/11-6/30/12

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
<i>Non-Certificated</i>								
Lodato	Ana	Instructional Aide	District	----	----	----	resignation	October 14, 2011
<i>Before and After School Program/Childcare</i>								
<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>

\* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2011 - June 30, 2013)

\*\*\*\* Special Salaries, Compensation and Fees 2011- 2012

**Workshop Requests  
2011 - 2012**

Attachment ( B )

<b>Lname</b>	<b>Fname</b>	<b>Description</b>	<b>Date</b>	<b>Amount</b>	<b>Location</b>
Cozza	Joseph	Track & Field Clinic	12/15 - 16/11	85.00	JD
Rousso	Regine	Behavioral Melt-Downs in School Setting	10/28/11	16.74	JD
Schottland	Dave	Great Books T-100 Core Course	10/4/11	11.78	FMG
Scudero	Erica	NJAFPA - Winter Training Institute	12/02/11	149.00	Dist.
Zika	Jacqueline	Track & Field Clinic	12/15-16/11	85.00	JD
<b>Oct. 17, 2011</b>					

**Special Education Request  
Related Services/OOD Placements**

Attachment ( C )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Dawn Odell Gladstone, NJ	Speech/Language Services	\$160/hr.	Per IEP	2011 - 12 SY	0803
Craig School Mountain Lakes, NJ	Speech/Language Services	\$95/hr.	Per IEP	2011 - 12 SY	2201

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Union County Vocational Tech Scotch Plains, NJ	23 students	92,000	2011 - 12 SY	



**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702 (Instructions on reverse side) (PAGE ONE of TWO PAGES)

**TO (OWNER):**  
 Springfield Board of Education  
 139 Mountain Avenue  
 Springfield, NJ 07081  
**FROM (CONTRACTOR):**  
 R.D. ARCHITECTURAL PRODUCTS, INC.  
 9-02 Saddle River Road, Fair Lawn, NJ 07410

**PROJECT:**  
 Edward V. Walton & Thelma L.  
 Sandmeier Elementary Schools  
 (SANDMEIER THIS PAGE)  
**VIA(ARCHITECT):**  
 Design Ideas Group  
 15 Bethany Street  
 New Brunswick, NJ 08901

**APPLICATION NO.:** Two(2) **Distribution to:** OWNER  
**PERIOD TO:** 10/14/2011 **ARCHITECT**  
**ARCHITECT'S** **CONTRACTOR**  
**PROJECT NO:** 2011-008 & 009 **ENGINEER**

**CONTRACT FOR:** WINDOW REPLACEMENT **CONTRACT DATE** 23-Mar-11

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract.  
 Continuation Sheet, AIA Document G703, is attached.

<b>1. ORIGINAL CONTRACT SUM</b>	607,140.00
<b>2. Net change by Change Orders</b>	0.00
<b>3. CONTRACT SUM TO DATE (LINE 1+-2)</b>	607,140.00
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b>	408,502.00
(Column G on G703)	
<b>5. RETAINAGE:</b>	
a 5% of Completed Work	20,425.10
(Columns D+E on G703)	
b. ___% of Stored Material	_____
(Column F on G703)	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	20,425.10
<b>6. TOTAL EARNED LESS RETAINAGE</b>	388,076.90
(Line 4 less Line 5 Total)	
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)</b>	18,924.00
<b>8. CURRENT PAYMENT DUE</b>	369,152.90
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b>	
(Line 3 less Line 6)	219,063.10

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>	0.00	0.00
<b>NET CHANGES by Change Order</b>	0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** R.D. Architectural Products, Inc.

By:  **William C. Mullins, Jr., President** Date: 10/11/2011

State of: New Jersey  
 County of: Bergen  
 Subscribed and sworn to before me this 11th day of Oct, 2011  
 Notary Public:  
 My Commission Expires:

**MARY CASTRO**  
 NOTARY PUBLIC OF NEW JERSEY  
 My Commission Expires Sept. 2, 2013



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** \$ 369,152.90

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

**ARCHITECT:**   
 By: \_\_\_\_\_ Date: 10-11-11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CONTINUATION SHEET**

SPRINGFIELD-Walton & Sandmeier ES

Page 2 of 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: Two(2)  
 APPLICATION DATE: 10/12/11  
 PERIOD TO: 10/14/11  
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIAL PRESENTLY STORED TO DATE	G TOTAL COMPLETED & STORED TO DATE		H BALANCE TO FINISH (C-G)	I RETAINAGE 2%/5%
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD		% (G/C)			
<b>SANDMEIER SCHOOL</b>									
16	Bonds & Insurance	12,520	12520			12,520	100%	0	626
17	Survey & Preliminary Engineering	3,200	3200			3,200	100%	0	160
18	Shop Drawings & Submittals	4,200	4200			4,200	100%	0	210
19	Factory Glazed Windows & Trim	382,400		305,920		305,920	80%	76,480	15,296
20	Doors, Frames, Cwall & Hardware	48,620		17,017		17,017	35%	31,603	851
21	Window Blinds-Installed	10,040				0	0%	10,040	0
22	Installation of Windows	78,900		27,615		27,615	35%	51,285	1,381
23	Installation of Doors & Cwall	10,200		3,570		3,570	35%	6,630	179
24	Asbestos abatement-windows	30,860		30,860		30,860	100%	0	1,543
25	Lift Rental	3,200		1,600		1,600	50%	1,600	80
26	Dumpsters & Trailers	4,000		2,000		2,000	50%	2,000	100
27	Closeout Documents	4,000				0	0%	4,000	0
28	Allowance	15,000				0	0%	15,000	0
<b>TOTAL</b>		<b>607,140</b>	<b>19,920</b>	<b>388,582</b>		<b>408,502</b>	<b>67%</b>	<b>198,638</b>	<b>20,425</b>