

SPRINGFIELD BOARD OF EDUCATION
Springfield, New Jersey
REGULAR MEETING DECEMBER 19, 2011

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, December 19, 2011 at 7:19 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on May 9, 2011.

1. CALL TO ORDER

The meeting was called to order by Board President, Mrs. Patricia Venezia

Present: Mr. Anthony Delia, Mr. Steven Friedman, Mr. Brian Kass, Mr. Irwin Sablosky, Mr. Scott Samansky, Mrs. Jacqueline Shanes, Mr. Scott Silverstein, Mr. Steve Wolcott, Mrs. Patricia Venezia,

Also Present:

Mr. Michael Davino, Superintendent

Mr. Matthew Clarke, Business Administrator/Board Secretary

Mrs. Elyn Atherton, Director of Human Resources

2. CLOSED SESSION (7:20 PM– 7:57 PM)

Moved by Mr. Silverstein, seconded by Mr. Friedman, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:

RESOLUTION:

“WHEREAS the Board of Education must discuss subjects concerning matters of Attorney/Client privilege which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.”

DRAFT COPY SUBJECT TO REVISIONS BY BOARD

Closed Conference Items

1. Matters protected by Attorney/Client privilege

Yeas: Unanimous by all Members present.

MOTION CARRIED

3. RECONVENE TO REGULAR SESSION

Moved by Mr. Silverstein, seconded by Mr. Kass, approval to reconvene to the Regular Meeting of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

4. PLEDGE OF ALLEGIANCE

5. COMMUNICATIONS

- a. A broadcast memo from the state explaining their application regarding *Race to the Top*, which has recently been rejected.
- b. Garden State Coalition enet concerning the Lame Duck legislation being presented.
- c. National School Boards weekly updates.

6. MINUTES

Moved by Mr. Silverstein, and seconded by Mr. Kass, to approve the following minutes:

Regular Meeting	- December 5, 2011
Executive Meeting	- December 5, 2011

Yeas: Unanimous by all Members present.

MOTION CARRIED

7. SUPERINTENDENT'S REPORT

Moved by Mr. Silverstein, seconded by Mrs. Shanes, to accept and approve the Superintendent's Report as presented.

Mr. Davino reviewed the following items:

1. Facebook/Twitter (Communication) Presentation by Mrs. Nagy-Johnson
2. 2010-2011 AMR and CAFR presented by Mr. Clarke
3. Student/Staff Recognitions
4. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
5. Building Usage Request
6. Fund Raiser Request
7. Fieldtrip Request

Yeas: Unanimous by all Members present.

MOTION CARRIED

8. FIRST PUBLIC SESSION (8:40 PM)

There were no comments regarding the Superintendent's Report or the Agenda.

DRAFT COPY SUBJECT TO REVISIONS BY BOARD

9. BILL LIST

Moved by Mr. Sablosky, seconded by Mrs. Shanes, to approve computer checks numbered 027902 through 028078 and wire transfers 800086, 888922, 999170 and 999171 in the amount of \$3,380,960.54.

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. BOARD SECRETARY'S REPORT

Moved by Mr. Sablosky, seconded by Mrs. Shanes, to approve the Board Secretary's Report dated October 31, 2011 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. TREASURER'S REPORT

Moved by Mr. Sablosky, seconded by Mrs. Shanes, to approve the Treasurer's Report dated October 31, 2011 and that it be received and placed on file.

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. LEGAL CERTIFICATION

Moved by Mr. Sablosky, seconded by Mrs. Shanes, Pursuant to N.J.A.C. 6:20-2.13 (e) and after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district officials, I move the Board certify that to the best of its knowledge as of October 31, 2011 no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Yeas: Unanimous by all Members present.

MOTION CARRIED

13. COMPREHENSIVE ANNUAL FINANCIAL REPORT JUNE 30, 2011

Moved by Mr. Sablosky, seconded by Mrs. Shanes, approval of the resolution to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2011 and the accompanying Auditor's Management Report on Administrative Findings completed by Cannone and Company, P.A., and to authorize the administration to implement the recommendations as stated in the report, and adopt the Corrective Action Plan. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. PERSONNEL APPOINTMENTS

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

DRAFT COPY SUBJECT TO REVISIONS BY BOARD

15. PROFESSIONAL DEVELOPMENT TRAVEL

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, approval of the attached personnel travel for Professional Development. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. SPECIAL SERVICES PLACEMENT AND RELATED SERVICES

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, that the Board of Education approve the attached Special Education request for Related Services/Placements on the attachment. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. HIB REPORTS OCTOBER 3, 2011 THRU DECEMBER 5, 2011

Moved by Mr. Wolcott, seconded by Mr. Silverstein, that the Board of Education affirms the HIB Reports previously presented at the following Board meetings:

- October 3, 2011
- October 17, 2011
- November 7, 2011
- November 21, 2011
- December 5, 2011.

Yeas: Unanimous by all Members present.

MOTION CARRIED

18. STUDENT TEACHERS

Moved by Mr. Wolcott, seconded by Mr. Silverstein, to approve the attached list of Student Teachers for the 2011 – 2012 school year. (Attachment E)

Yeas: Unanimous by all Members present.

MOTION CARRIED

19. NJQSAC STATEMENT OF ASSURANCES

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, that the Board of Education approve the NJQSAC Statement of Assurances determined as follows:

Instruction and Program	5	100%
Fiscal Management	10	100%.
Governance	10	100%
Personnel	5	100%
Operations	19	95%

Yeas: Unanimous by all Members present.

MOTION CARRIED

20. NEW COURSE

Moved by Mr. Wolcott, seconded by Mr. Silverstein, at the recommendation of the Superintendent, to approve the following curriculum for the 2012 - 2013 school year

- Multi-variable Calculus - High School.

Yeas: Unanimous by all Members present.

MOTION CARRIED

DRAFT COPY SUBJECT TO REVISIONS BY BOARD

21. BERGEN COUNTY LUNCH PROGRAM

Moved by Mr. Delia, seconded by Mr. Samansky, approval authorizing the Springfield Board of Education to contract for an Lunch Program with the Bergen County Special Services (Erickson School in Millburn) for the 2011-12 school year

Yeas: Unanimous by all Members present.

MOTION CARRIED

22. RECYCLE FOR AMERICA (TECHNOLOGY EQUIPMENT)

Moved by Mr. Delia, seconded by Mr. Samansky, approval authorizing the Springfield Board of Education to participate in the New Jersey Schools “Recycle for America” through Eco International Be Green – Get Green program and that the attached list of obsolete technology equipment be identified as surplus property. (Attachment F)

Yeas: Unanimous by all Members present.

MOTION CARRIED

23. SECOND PUBLIC SESSION (8:50 PM)

There were no comments or concerns from the public at this time.

24. NEW BUSINESS

1. Mr. Kass presented an update from the township.
2. The Board extended Happy Holidays to all staff, students, and community.
3. The JDHS Hockey Team played to a packed house filled with parents and community.
4. The Quiz Bowl A and B Team participated this past weekend in a tournament held at Leonia High School. The A team finished 3rd out of 68 teams, while the B team earned a bronze trophy for scoring over 1,750 points. Congratulations to both the A and B Quiz Bowl teams.

25. ADJOURNMENT (8:53 PM)

Moved by Mr. Silverstein, seconded by Mr. Delia, approval to adjourn the Regular Meeting of the Board of Education at 8:53 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – January 9, 2012 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – January 23, 2012 at 7:30 PM in the IMC at JDHS

Matthew A. Clarke
Business Administrator/Board Secretary

**SPRINGFIELD PUBLIC SCHOOLS
CORRECTIVE ACTION PLAN**

Attachment (A)

Name of School: Springfield
 Type of Audit: Annual
 Date of Board Meeting: December 19, 2011
 Contact Person: Matthew A. Clarke
 Telephone Number: (973) 376-1025 Ext. 1210

County: Union

Recommendation Number	Corrective Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
<i>Student Body Activities</i> 2011-01	<i>JDHS</i> Bank checks to be properly signed by 2 authorized officials.	Review with Bookkeeper and Principals the proper (only acceptable) method for signatures.	Bookkeeper, School Principal, Business Administrator	December 2011

Chief School Administrator

December 19, 2011
Date

C: County Superintendent

School Business Administrator/Board Secretary

December 19, 2011
Date

**Springfield Public Schools
Personnel**

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement Renewal/New	Additional Information	Effective Date
<i>Certificated</i>								
Di Carlo	Francis	Elementary Teacher	TLS	----	----	----	Leave	12/13/11-6/30/12
Kuzmerski	Jennifer	English Teacher	JDHS	----	----	----	revised Leave	2/1/12-6/30/12
Greenberg	Doreen	Leave Replacment Englis	JDHS	Step 0/BA	\$52,071.00	----	revised date	2/1/12-6/30/12
Gabriel	Leonard	Mentor	FMG	---	\$550.00	---	for K. Townsend	12/16/11-6/30/12

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement Renewal/New	Additional Information	Effective Date
<i>Substitute/Home instructor</i>								
Petrzelli	Jacqueline	Substitute Teacher	district	---	****	renewal	---	9/1/11-6/30/12
Allen	Keith	Substitute Aide	district	---	****	new	---	12/20/11-6/30/12

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement Renewal/New	Additional Information	Effective Date
<i>Non-Certificated</i>								
Kindler	William	Clock Operator	JDHS	----	25.13/hr	----	----	11/1/11-6/30/12

Last Name	First Name	Position	Location	Guide/Step	Salary	Replacement Renewal/New	Additional Information	Effective Date
<i>Before and After School Program/Childcare</i>								

* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2011 - June 30, 2013)

**** Special Salaries, Compensation and Fees 2011- 2012

**Special Education Request
Related Services/OOD Placements**

Attachment (D)

1. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Craig School Mountain Lakes, NJ	Speech/Language Services	\$120/hr.	Per IEP	2011 - 11 SY	

2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
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Student Teachers/Internships

2011-2012 School Year

Student Teacher:	Anthony Veiga
College/University:	Kean University
Assigned to:	Walton & Jonathan Dayton
Assignment Date:	January 23 thru May 12, 2012
Cooperating Teacher:	Christine Alamorian & Donnie Carter

State of New Jersey
 "Green In - Green Out"
 Recycling Program

Attachment (F)

AssetTag	Brand	Model	Type	SerialNumber	Building
4134	ViewSonic	M50	monitor	ET93417437	JD
4252	Gateway	E-4200	pc tower	0015132066	JD
4253	Gateway	E-4200	pc tower	0019712190	JD
4254	Gateway	E-4200	pc tower	0019712204	JD
4255	Gateway	E-4200	pc tower	0016160573	JD
4257	Gateway	E-4200	pc tower	00151322054	JD
4258	Gateway	E-4200	pc tower	0015132069	JD
4259	Gateway	E-4200	pc tower	0019712215	JD
4260	Gateway	E-4200	pc tower	0019712220	JD
4261	Gateway	E-4200	pc tower	0016160550	JD
4262	Gateway	E-4200	pc tower	0019712211	JD
4263	Gateway	E-4200	pc tower	0016160559	JD
4264	Gateway	E-4200	pc tower	0016160592	JD
4265	Gateway	E-4200	pc tower	0019712218	JD
4266	Gateway	E-4200	pc tower	0019712224	JD
4267	Gateway	E-4200	pc tower	0015457904	JD
4278	Gateway	E-4200	pc tower	0015132053	JD
4279	ViewSonic	M50	monitor	ET92602603	JD
4280	ViewSonic	M50	monitor	ET92602919	JD
4281	ViewSonic	M50	monitor	ET92703556	JD
4283	ViewSonic	M50	monitor	ET92602838	JD
4284	NEC	AccuSync 70	monitor	0530926YA	JD
4285	ViewSonic	M50	monitor	ET92703552	JD
4286	ViewSonic	M50	monitor	ET92602605	JD
4287	NEC	AccuSync 70	monitor	0530928YA	JD
4288	ViewSonic	M50	monitor	ET93417753	JD
4312	Gateway	E-4200	pc tower	0019712214	JD
4313	ViewSonic	M50	monitor	ET92602599	JD
4314	NEC	Accusync 70	monitor	0531462YA	JD
4316	Gateway	E-4200	pc tower	0015132079	JD
4317	Gateway	E-4200	pc tower	0016160593	JD
4318	Gateway	E-4200	pc tower	0016160558	JD
4320	Gateway	E-4200	pc tower	0015457905	JD
4321	NEC	AccuSync 70	monitor	0530876YA	JD
4322	Gateway	E-4200	pc tower	0016160562	JD
4323	Gateway	E-4200	pc tower	0015132015	JD
4324	ViewSonic	M50	monitor	ET92703561	JD
4325	ViewSonic	M50	monitor	ET92703555	JD
4326	ViewSonic	M50	monitor	ET93417745	JD
4329	ViewSonic	M50	monitor	ET92602609	JD
4330	ViewSonic	M50	monitor	ET92602630	JD
4331	NEC	AccuSync 70	monitor	0530873YA	JD
4332	ViewSonic	M50	monitor	ET92602607	JD
4333	NEC	AccuSync 70	monitor	0530884YA	JD
4334	NEC	AccuSync 70	monitor	0530921YA	JD

State of New Jersey
 "Green In - Green Out"
 Recycling Program

Attachment (F)

Gateway	SK-9921	Keyboard	H103787	FMG
Gateway	SK-9921	Keyboard	A589881	FMG
Gateway		Keyboard	J861393	FMG
Gateway		Keyboard	Q9258A3087	FMG
Gateway		Keyboard	Q9258A2582	FMG
Gateway		Keyboard	Q9187A0948	FMG
Dell		Keyboard	TH-04N454-37171-2CI-4124	FMG
HP	KB-0316	Keyboard	B93AB0ACUSX7R2	FMG
HP	DeskJet 6127	Printer	MY3AH3B0MJ	FMG
Epson	Stylus 850N	Printer	BFP1021225	FMG
HP	LaserJet 2100tn	Printer	USC5035407	FMG
Viewsonic		Monitor	ET92602933	FMG
Gateway	EV700	Monitor	NU17026DC0859	FMG
5296 Gateway	E4600	Tower	24612559	FMG

23

keyboards jd

5

Mice fmg