

SPRINGFIELD BOARD OF EDUCATION  
Springfield, New Jersey  
REGULAR MEETING APRIL 22, 2013

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, April 22, 2013 at 7:30 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 7, 2013.

1. CALL TO ORDER

The meeting was called to order by Board President, Mr. Steven Wolcott

2. ROLL CALL

Present: Mrs. Robin Cornelison, Mr. Steven Friedman, Mr. Dermot McLeer, Mr. Irwin Sablosky, Mr. Scott Samansky, Mrs. Jacqueline Shanes, Mr. Scott Silverstein, Mrs. Patricia Venezia, Mr. Steven Wolcott

Also

Present: Mr. Michael Davino, Superintendent  
Mrs. Ellyn Atherton, Director of Human Resource

3. PLEDGE OF ALLEGIANCE

4. COMMUNICATIONS.

a. The 1<sup>st</sup> Annual Bulldog Gridiron Club Golf Outing will be held at the Maplewood Country Club on June 10<sup>th</sup>. The cost per golfer is \$250 which covers breakfast, golf, dinner and awards and for dinner only guests it is \$75.

b. NJSBA

1. Board member mandated training for Governance I, II, III, IV, dates and locations, are available on the NJSBA website for those who still need to attend.

2. 2013 Workshop & Exhibition, "Student Achievement Share the Vision" is in October 2013.

3. Effective Board Leadership will be held on April 29<sup>th</sup> at Perth Amboy High School.

4. Bloomfield High School will be presenting School Boards and Student Achievements on April 30<sup>th</sup> at 6:45 PM.

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5. School Board Notes from April 17<sup>th</sup>.
  6. The NJ Webinar Series was offered on April 17<sup>th</sup>.
  7. Reflections from the Executive Director from April 9<sup>th</sup>.
- c. NSBA weekly report from April 11<sup>th</sup> and 18<sup>th</sup>.

5. MINUTES

Moved by Mrs. Cornelison, seconded by Mrs. Venezia to approve the following minutes:

- |                   |                 |
|-------------------|-----------------|
| Regular Meeting   | - April 8, 2013 |
| Executive Meeting | - April 8, 2013 |

Yeas: Mrs. Robin Cornelison, Mr. Steven Friedman, Mr. Dermot McLeer,  
Mr. Scott Samansky, Mrs. Patricia Venezia, Mr. Steven Wolcott  
Abstentions: Mr. Irwin Sablosky, Mrs. Jacqueline Shanes, Mr. Scott Silverstein

6. SUPERINTENDENT'S REPORT

Moved by Mr. Silverstein, seconded by Mrs. Shanes, to accept and approve the Superintendent's Report as presented:

Mr. Davino presented the following –

1. Student/Staff Recognitions

a. 4<sup>th</sup> Grade Dental Poster Winners

Sandmeier students Sara Spinner and Jordan Berkowitz

Caldwell students Juliana Kusic and Jeremy Greiss

b. JDHS 2012-13 Winter Sports Summary

**Girls Basketball**- The girls basketball program competed in the Union County Conference, Mountain Division, and completed the season with an overall record of 17-10. The varsity finished divisional play with a 9-5 record. The Varsity qualified for the NJSIAA North 2 Group 1 sectional tournament as a 5 seed. The team advanced to the N2G1 sectional semi-finals before succumbing to Secaucus 35-70. The 2013 season marks the 14<sup>th</sup> consecutive year the girls basketball program has completed the season with a winning record and qualify for the NJSIAA girls state basketball tournament.

**Wrestling** – The co-op wrestling program finished the season with an overall record of 4-8. The team placed 2<sup>nd</sup> in Union County Tournament, 4<sup>th</sup> in District 11 tournament... Two Jonathan Dayton wrestlers placed in post-season tournaments: Joe Balboni 170lbs – Union County, District 11 and Region 3 Champion....3<sup>rd</sup> at States.

John Balboni 160lbs – Union County, District 11 Champion, Region 3 Runner –Up and 5<sup>th</sup> at States.

**Boys and Girls Indoor Track**- There were several accomplishments achieved by student athletes participating in the Jonathan Dayton Indoor Track program. Members of the girls track program placed 12<sup>th</sup> in the Union County Relays. Individually, several members of the track program placed at invitational and state competitions.

- Steven Santos – 4<sup>th</sup> place in Freshman Hurdles at Paul Schwartz Invitational at FDU
- Herlide Joseph – Qualified for finals in hurdles at Group I Central Jersey Sectional meet (finished 7<sup>th</sup>)
- Matt Seale – Qualified for finals in shot put at Group I Central Jersey Sectional Meet (finished 8<sup>th</sup>)

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- Herlide Joseph & Michelle Martins – 4<sup>th</sup> place in team High Jump at the Union County Relays.

**Boys Basketball-** Competing in the Union County Conference, Valley Division, the varsity finished the season with an overall record of 22-6. The team won the UCC Valley Division championship with a divisional record of 13-1. Additionally, The team won the Joe Pepe Holiday Basketball Tournament and the N2G1 sectional tournament. The team advanced in the Group 1 State Tournament and was a participant in Group 1 State Finals at the RAC. The Bulldogs were defeated by Point Pleasant Beach 39-43 in the Group 1 State Finals. The team has played for the Group 1 State Championship 2 out of the past 3 years.

Three boys basketball teams from the Union County Conference competed for state titles....

**Roselle Catholic** – won the Non Public B title and is seeded #1 in the Tournament of Champions.

**Linden-** competed for the Group 4 Championship.....Lost to Atlantic City HS.

**Dayton-** competed for the Group 1 Championship....Lost to Point Pleasant Beach HS.

**Bowling-** The 2012-13 bowling team finished the season with an overall record of 9-6. The team finished 4<sup>th</sup> in the UCC B Division, 8<sup>th</sup> in the Union County Tournament and 4<sup>th</sup> in the N2G1 sectional tournament. Key victories were captured over GL, Union Catholic and Division C champion Hillside.

Individually, Chris Masucci finished the season with a 190 average and placed 6<sup>th</sup> in the Union County Tournament. Robert Dobler finished the season with a 166 average and bowled the highest game (298) in the B division this year.

**Swimming-** The Jonathan Dayton co-op swim team competing in the Union County Conference ended the season with an overall record of 3-7. All swimmers times dropped significantly by the end of the season.

The 2013 swim team was comprised mainly of underclassman and they will be working hard in the off-season to prepare for next years swim season.

**Hockey-** The Jonathan Dayton co-op Ice Hockey program, competing in the Union County Division, completed the season with an overall record of 7-15. The team competed in the Union County Tournament and was eliminated in the 1<sup>st</sup> round by Summit HS. Two ice hockey players garnered individual accolades for their ice hockey prowess. Bailey Rudolph was named 2<sup>nd</sup> Team All-Conference Goalie and Will Francis was named All-Conference Honorable Mention. Will Francis scored 38 goals (7 assists) which led the county and was 9<sup>th</sup> in the state in scoring.

c. Tyler Citrin, Class of 2014, has been selected as a NJ Scholar and is invited to participate in a 5 week summer program. There are only 39 students in the state that receive this very prestigious award after completing a rigorous application process.

d. State of NJ has declared Thursday May 23<sup>rd</sup> as GI Go Jeans for Troops Day. In order to wear jeans to work, employees would donate \$5 to further the mission of supporting our veterans and military personnel.

2. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)

3. Building Usage Request

4. Fund Raiser Request

5. Fieldtrip Request

Yeas: Unanimous by all Members present.

MOTION CARRIED

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7. FIRST PUBLIC SESSION (7:49 PM)

There were no questions or comments regarding the agenda or the Superintendent's Report.

8. BILL LIST

Moved by Mr. Sablosky, seconded by Mr. Samansky, to approve computer checks numbered 030814 through 030963 and wire transfers 800102, 888030, 888031, 888032, 888033, 888034, 888035 and 999199 for a total of \$3,765,588.28 minus check numbers 030720 and 030732 for a total of \$5,794.36, for a grand total of \$3,759,793.92.

Yeas: Unanimous by all Members present.

MOTION CARRIED

9. PERSONNEL APPOINTMENTS

Moved by Mr. Silverstein, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the appointment of personnel on the attachment. (Attachment A)

Yeas: Unanimous by all Members present.

MOTION CARRIED

10. SPECIAL EDUCATION PLACEMENTS

Moved by Mr. Silverstein, seconded by Mr. Sablosky, at the recommendation of the Superintendent, that the Board of Education approve Special Education request for Related Services/Placements on the attachment. (Attachment B)

Yeas: Unanimous by all Members present.

MOTION CARRIED

11. HIB REPORT

Moved by Mr. Silverstein, seconded by Mr. Sablosky, that the Board of Education affirms the HIB Report previously presented at the following Board meeting:  
April 8, 2013.

Yeas: Unanimous by all Members present.

MOTION CARRIED

12. CURRICULUM REVISION

Moved by Mr. Silverstein, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the following courses for the 2013 - 2014 school year –

- Strings Ensemble Grade 6-8 Units 1-5      -      Middle School
- Strings Ensemble Grade 9-12 Units 1-5      -      High School
- Foundations of Studio Art Units 1-5      -      High School
- Foundations of Crafts Units 1-5      -      High School
- Keyboards Units 1-5      -      High School
- Band Grade 6-8 Units 1-10      -      Middle School
- Band Grade 9-12 Units 1-10      -      High School
- Social Studies Grade 6 Units 1-4      -      Middle School
- AP Art History      -      High School
- AP Studio Art      -      High School

Yeas: Unanimous by all Members present.

MOTION CARRIED

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13. JOB DESCRIPTION ELEMENTARY SUPERVISOR

Moved by Mr. Silverstein, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the attached job description. (Attachment C)

Yeas: Unanimous by all Members present.

MOTION CARRIED

14. TUITION REIMBURSEMENT

Moved by Mr. Silverstein, seconded by Mr. Sablosky, at the recommendation of the Superintendent, approval of the attached personnel for following courses as being eligible for Tuition Grant reimbursement and applicable for advancement on the guide. (Attachment D)

Yeas: Unanimous by all Members present.

MOTION CARRIED

15. OUT OF COUNTRY FIELD TRIP

Moved by Mr. Silverstein, seconded by Mr. Sablosky, at the recommendation of the Superintendent, to approve the following overnight field trip –

- Service Learning (JDHS) – Costa Rica (April 12 – April 19, 2014).

Yeas: Unanimous by all Members present.

MOTION CARRIED

16. DELEGATION OF AUTHORITY FOR WALTON GRANT

Moved by Mr. Friedman, seconded by Mrs. Cornelison, approval of the Delegation of Authority to School Business Administrator for supervision of the School Facilities Project at Edward V. Walton Elementary School for DOE Project # 5000-050-10-1002, SDA Project # 5000-050-10-G0SM and Grant # G5-4548.

Yeas: Unanimous by all Members present.

MOTION CARRIED

17. SECOND PUBLIC SESSION (8:05-8:06 PM)

The following members of the public had comments regarding any revisions to the 2012-13 school calendar -

Manny Martinez

18. NEW BUSINESS

- a. Sandmeier is still accepting donations for their annual Spring Fling Basket Auction being held on May 2<sup>nd</sup>.
- b. Spring sports, Baseball, Softball, Tennis and Track are doing well with the Baseball team currently in first place in the conference.
- c. A reminder to Board members, please complete the online Superintendent's evaluation by April 26<sup>th</sup>.
- d. Induction into the World Language National Honor Society will be held on April 23<sup>rd</sup>.
- e. The Meadowlands and Cranford High School will be hosting a college night in the near future.

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**19. CLOSED SESSION (8:20 PM – 9:23 PM)**

Moved by Mrs. Venezia, seconded by Mr. Friedman, to suspend the rules of the order of business of the Regular Meeting and adjourn to closed conference session for the reasons contained in the following resolution:”

**RESOLUTION**

“WHEREAS the Board of Education must discuss subjects concerning matters protected by Attorney/Client privilege and Negotiations which are not appropriate subjects to be discussed in a public meeting and which are within the exemptions permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231, it is therefore

RESOLVED that the aforesaid subjects shall be discussed in private session by this Board and the administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.”

Closed Conference Items

1. Matters protected by Attorney/Client privilege
2. Negotiations

Yeas: Unanimous by all Members present.

MOTION CARRIED

**20. RECONVENE FROM CLOSED SESSION**

Moved by Mrs. Venezia, seconded by Mr. Samansky, approval to reconvene to the Regular Meeting Agenda of the Board of Education.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**21. REVISED CALENDAR FOR REMAINING SNOW DAY**

Moved by Mrs. Shanes and seconded by Mr. Sablosky, for the Board to approve Friday, May 24<sup>th</sup> as an in-service day for staff, with no instruction and no students in the buildings.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**22. ADJOURNMENT (9:25 PM)**

Moved by Mr. Silverstein, seconded by Mrs. Venezia, to adjourn the meeting at 9:25 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

**Upcoming Meetings:**

1. Public Hearing – May 6, 2013 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – May 20, 2013 at 7:30 PM in the IMC at JDHS

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Matthew A. Clarke  
Business Administrator/Board Secretary

**Springfield Public Schools  
Personnel**

Attachment ( A )

<b>Last Name Certificated</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
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<b>Last Name Substitute/Home instructor</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
Bergman	Mara	Substitute Aide	district	----	****	new	----	4/23/13-6/30/13
Romero	Ashley	Substitute Aide	district	----	****	new	----	4/23/13-6/30/13
Daroch	Vania	Substitute Aide	district	----	****	new	----	4/23/13-6/30/13
Levy	Evan	Substitute Teacher	district	----	****	new	----	4/23/13-6/30/13
Carvalho	Melanie	Substitute Teacher	district	----	****	new	----	4/23/13-6/30/13
Moore	Kerri	Sub Teacher/Aide	district	----	****	new	----	4/23/13-6/30/13

<b>Last Name Non-Certificated</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
McWhite	Michael	Custodian	District	----	----	----	terminated	May 21, 2013

<b>Last Name Before and After School Program/Childcare</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide/Step</b>	<b>Salary</b>	<b>Replacement/ Renewal/New</b>	<b>Additional Information</b>	<b>Effective Date</b>
Daroch	Vania	Childcare Provider	District	----	14.59/hr	new	----	4/23/13-6/30/13

\* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2011 - June 30, 2013)

\*\*\*\* Special Salaries, Compensation and Fees 2012-2013

**Special Education Request  
Related Services/OOD Placements**

Attachment ( B )

**1. RELATED SERVICES REQUEST**

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
Union County Ed Services Commission Westfield, NJ	Bedside Instruction	\$58.00/hr.	Per IEP	2012 - 13 SY	

**2. OUT OF DISTRICT PLACEMENT REQUEST**

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
Cornerstone Day School Mountainside, NJ	0701	16,250.00	2012-13 SY	Tuition is prorated; start date 4/15/13



SPRINGFIELD PUBLIC SCHOOLS  
Springfield, New Jersey 07081

ELEMENTARY SCHOOL SUPERVISOR

QUALIFICATIONS:

1. NJ State Supervisor Certification
2. Minimum of three (3) years successful teaching experience.
3. Demonstrated leadership in school improvement, program development and curriculum integration.
4. Required criminal background

REPORTS TO: Through the Supervisor of Curriculum, Assessment & Educational Programs, will report to Building Principals based on assigned days

SUPERVISES: All certified and non-certified school staff as assigned

JOB GOAL:

To assist the Supervisor of Curriculum, Assessment & Educational Programs and Elementary Principals in providing school-wide elementary leadership.

PERFORMANCE RESPONSIBILITIES:

1. To assist the principal in duties related to instruction supervision and overall administration of the school(s)
2. Serves as building supervisor in the absence of the principal.
3. Coordinates in conducting safety inspections and safety drill practice activities.
4. Assists the principal in coordinating transportation, custodial, cafeteria and other support staff.
5. Supervise the reporting and monitoring of student attendance, and works with the attendance secretary for the investigative follow-up actions.
6. Assists in maintaining discipline throughout the school.
7. Performs record keeping functions as the principal may direct.
8. Supervises staff and performs observations as assigned by the principal.
9. Assists in scheduling of staff members for programs and school functions, the student schedule of classes, and planning and promoting of school spirit.
10. Performs duties as may be assigned by the principal or superintendent.

TERMS OF EMPLOYMENT:

Salary and work year to be determined by the board of education and the Supervisors' contract.

EVALUATION:

Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified personnel.

Board approval date: 4/22/2013

TUITION GRANTS  
SUMMER/FALL 2013-14

Attachment (D)

RESUBMISSIONS

<u>Name</u>	<u>Course</u>	
Jenna Gambino	Historical and Philosophical Foundations of Education	Graduate ADMIN
	Principals & Problems of School Admin	
	Fundamentals of Supervision: Elem and and Secondary	ADMIN
	School Finance	ADMIN
	School Law	ADMIN

APRIL 22, 2013 BOE MEETING