

SUBJECT TO BD APPROVAL DRAFT COPY
SPRINGFIELD BOARD OF EDUCATION
MARCH 17, 2014
REGULAR MEETING

The Springfield Board of Education is committed to providing high quality, efficient educational programs through which all students achieve the New Jersey Core Curriculum Contents Standards. Every effort is made to ensure that the district's certificated and support personnel are among the best in their fields.

The staff and Board of Education are dedicated to maintaining excellence in the delivery of child-centered educational programs. Very simply stated, in Springfield...SCHOOLS ARE FOR KIDS!

A Regular Meeting of the Board of Education of the Township of Springfield in the County of Union, New Jersey, was held at the Jonathan Dayton High School Instructional Media Center-First Floor on Monday, March 17, 2014 at 7:52 P.M.

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 6, 2014.

1. CALL TO ORDER

Board President, Mrs. Jacqueline Shanes, called the meeting to order.

Present: Mrs. Robin Cornelison, Mr. Scott Donner, Mr. Dermot McLeer
Mr. Scott Samansky, Mr. Scott Silverstein, Mrs. Patricia Venezia,
Mr. Steve Wolcott, Mrs. Jacqueline Shanes

Also Present:

Mr. Michael Davino, Superintendent
Mr. Matthew Clarke, Business Administrator/Board Secretary
Mrs. Ellyn Atherton, Director of Human Resources

2. PLEDGE OF ALLEGIANCE

3. COMMUNICATIONS

1. The high school production of *Beauty and the Beast* will be held on March 20th – 22nd at 7:00 PM and Sunday March 23rd at 2:00 PM.
2. NJSBA
Student Achievement Integrated STEM April 2nd, 6 PM in Monmouth Junction.
School Board Notes from March 5th & 12th.
Reflections from Executive Director March 13th.
3. UCSBA 8th Grade Dialogue and Reception, April 9th at 6 PM in Scotch Plains.
4. NSBA weekly report from February March 6th.
5. GSCS
Garden State Coalition eNet from March 6th.
The 23rd Annual meeting will be on May 28th in Jamesburg.
6. Vacated seat on the Board
Replacement procedure.

4. MINUTES

Moved by Mr. Silverstein, seconded by Mr. Donner, to approve the following minutes:

Regular Meeting - March 3, 2014

Yeas: Mrs. Robin Cornelison, Mr. Scott Donner, Mr. Scott Samansky,
Mr. Scott Silverstein, Mrs. Patricia Venezia, Mr. Steve Wolcott,
Mrs. Jacqueline Shanes

Abstention: Mr. Dermot Mcleer MOTION CARRIED

5. SUPERINTENDENT’S REPORT

Moved by Mr. Silverstein, seconded by Mr. Samansky, to accept and approve the Superintendent’s Report as presented:

1 Student/Staff Recognitions

Union County Dental Society Poster Contest Winners

Sophia Salcfas - Caldwell

Spyros Mazis – Caldwell

Emma Silva – Sandmeier

Christopher Tiu - Sandmeier

Bryce Forys and Zoe Frei will represent Gaudineer at the UCSBA 8th
Grade Dialogue & Dessert Reception on April 9th.

2. 2014-2015 Tentative Budget Presentation

Mr. Matthew Clarke and Mr. Michael Davino

3. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)

4. Building Usage Request

5. Fund Raiser Request

6. Fieldtrip Request

Yeas: Unanimous by all Members present. MOTION CARRIED

6. PUBLIC SESSION (9:08 PM)

The public had no comments or questions at this time regarding the Agenda or the Superintendents Report.

7. BILL LIST

Moved by Mr. McLeer, seconded by Mrs. Cornelison, approve computer checks numbered 032497 through 032709 and wire transfers 800113, 888080, 888081, 888082, 999218 and 999219 for a total amount of #3,349,827.60 minus voided check numbers 032578 and 032660 in the amount of \$1,063.00, and for a grand total of \$3,348,764.60.

Yeas: Unanimous by all Members present. MOTION CARRIED

8. TRANSFERS

Moved by Mr. McLeer, seconded by Mrs. Cornelison, the approval of the transfer of funds from and to the following line item accounts as designated.
(Attachment A)

Yeas: Unanimous by all Members present. MOTION CARRIED

22. ADJOURNMENT

Moved by Mr. Samansky, seconded by Mr. McLeer to adjourn the regular meeting at 10:01 PM.

Yeas: Unanimous by all Members present.

MOTION CARRIED

Upcoming Meetings:

1. Regular Meeting – April 7, 2014 at 7:30 PM in the IMC at JDHS
2. Regular Meeting – May 5, 2014 at 7:30 PM in the IMC at JDHS
3. Public Hearing – May 5, 2014 at 7:30 PM in the IMC at JDHS

Matthew A. Clarke
Business Administrator/Board Secretary

**TRANSFERS
FEBRUARY 2014**

Attachment (A)

ACCOUNT	DESCRIPTION	FROM	TO
11-000-230-590-06-02	SUPT OFFICE TRAVEL	\$1,000.00	
11-000-230-590-07-02	SUPT OFFICE DUES		\$1,000.00
11-000-261-610-94-05	BUILDING SUPPLIES		\$9,000.00
11-000-262-300-95-05	PURCHASED PROF&TECH SERV.	\$5,000.00	
11-000-262-610-93-05	UNIFORMS AND SHOES	\$4,000.00	
11-000-270-503-96-03	AID IN LIEU	\$12,000.00	
11-000-270-600-96-03	TRANS.FUEL/OIL,TIRES,REP.PARTS		\$12,000.00
11-190-100-580-82-07	DUES/FEES		\$50.00
11-190-100-610-14-07	TEACHER SUPPLIES ENGLISH TLS	\$50.00	

RESOLUTION

WHEREAS, the Springfield Board is required by N.J. 18A:7a-28 to submit an itemized budget to the County Executive Superintendent of Schools on or before March 17, 2014, and

WHEREAS, the County Superintendent must review and may request changes in the itemized budget;

NOW, THEREFORE BE IT RESOLVED that the proposed 2014-2015 School Budget be tentatively adopted as follows, subject to the approval of the County Superintendent of Schools:

	Budget	Tax Levy
General Fund	\$, , .00	\$, , .00
Special Revenue	\$, .00	\$0.00
Debt Service	\$, , .00	\$, , .00
Total Budget	\$, , .00	

And

BE IT FURTHER RESOLVED THAT

1. The Superintendent of Schools and the Business Administrator/Board Secretary be authorized to submit the proposed 2014-2015 School District Budget as presented on the State required forms to the County Superintendent of Schools for review and approval; and
2. The Superintendent of Schools and Business Administrator/Board Secretary be authorized to make changes or revisions to the proposed 2014-2015 School District Budget if so recommended by the Union County Executive Superintendent of Schools.
3. The Business Administrator/Board Secretary be authorized to advertise said tentative budget in the Local Source in accordance with the form suggested by the State Department of Education and according to law.

**Travel and Related Expense Reimbursement
2014-2015**

WHEREAS, the Springfield Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$, .00 for all staff and board members.

**Springfield Public Schools
Personnel**

Attachment (C)

Last Name Certificated	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Collins	Bonny	G&T Teacher	District	---	---	---	Retirement	June 30, 2014
Zelinski	Rebecca	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14
Shack	Stephanie	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14
Gray	Janet	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14
Schiano	Candice	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14
Leonard	Helene	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14
Mirabella	Michael	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14
David	Joseph	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14
Mirabile	Julie	TPAC	FMG	---	\$27.87/hr	---	Up to \$2787.00	9/1/13-6/30/14

Last Name Substitute/Home instructor/Volunteer	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Lozovsky	Ekaterina	Substitute Aide	district	---	****	New	---	3/11/14-6/30/14
Radutzky	Kathryn	Substitute Nurse	district	---	****	New	---	3/18/14-6/30/14
Valente	Luisa	Substitute Teacher/Aide	district	---	****	New	---	3/18/14-6/30/14
Turnbull	Hilary	Substitute Teacher/Aide	district	---	****	New	---	3/18/14-6/30/14
Costello	Victor	Substitute Custodian	district	---	****	New	---	3/18/14-6/30/14

Last Name Non-Certificated	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
Lozovsky	Ekaterina	Lunch Aide	District	---	*	New	---	3/18/14-6/30/14
Berger	Corey	Vol Asst Baseball Coach	District	---	---	---	---	3/18/14-6/30/14
Pullice	Joseph	Vol Asst Golf Coach	District	---	---	---	---	3/18/14-6/30/14

Last Name Before and After School Program/Childcare	First Name	Position	Location	Guide/Step	Salary	Replacement/ Renewal/New	Additional Information	Effective Date
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* In accordance with the Negotiated Contract between the Springfield BOE and the Springfield Education Association (July 1, 2013-June 30, 2016)
 **** Special Salaries, Compensation and Fees 2013-2014
 ** Pending confirmation "Schedule E"

RESOLUTION

WHEREAS, employee 0278 has exhibited conduct unbecoming; and

WHEREAS, 0278's Supervisor has advised 0278 of concerns with the safety and security of the facility and has given 0278 opportunity to respond to them; and

WHEREAS, the Superintendent of Schools hereby recommends that said employee's salary increment and adjustment be withheld for good cause, and

WHEREAS, the Superintendent simultaneously recommends that 0278 be given an opportunity to bring the employee's conduct in line with the expectations of the Superintendent and the Board;

NOW THEREFORE BE IT RESOLVED, that said employee's salary increment and adjustment increment be and hereby are withheld beginning with the 2014-15 school year and

BE IT FURTHER RESOLVED, that the Superintendent of Schools be and hereby is directed to provide said employee notice of this action and a statement of reasons for increment withholdings within ten (10) days, pursuant to *N.J.S.A. 18A:29-14*.

CERTIFICATION

The Foregoing is a true and complete copy of a resolution adopted by the Springfield Township Board of Education at a meeting thereof duly called and held on March 17, 2014.

Matthew A. Clarke, Board Secretary

**CONFERENCE/CONVENTION/WORKSHOP REQUESTS
2013-2014**

LAST NAME	FIRST NAME	SCHOOL	DESCRIPTION	LOCATION	DATE	AMOUNT	BOE APPROVED
Goerge	Robyn	FMG	Human Rights Conference	Union	3/21/14	0.00	
Lowe	Bonnie	TLS	Counseling Conference	Union	4/11/14	0.00	
Kielty	Timothy	FMG	Annual PSUG-NJ Conference	Atlantic City	3/31-4/1/14	340.00	
Nagy-Johnson	Sharon	District	Annual PSUG-NJ Conference	Atlantic City	3/31-4/1/14	340.00	
Boehm	Tiffany	FMG	Annual PSUG-NJ Conference	Atlantic City	3/31-4/1/14	340.00	

**Special Education Request
Related Services/OOD Placements**

Attachment (E)

1. RELATED SERVICES REQUEST

<u>Vendor</u>	<u>Related Service</u>	<u>Rate</u>	<u>Hours/days/weeks</u>	<u>Term</u>	<u>Student</u>
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2. OUT OF DISTRICT PLACEMENT REQUEST

<u>School/Placement</u>	<u>Student</u>	<u>Tuition</u>	<u>Term</u>	<u>Comments</u>
ECLC of New Jersey Newark, NJ	0520	20.00	2012-13 SY	Audit Adjustment
The Phoenix Center Nutley, NJ	0601	848.00 836.00	2012-13 SY	Audit Adjustment

TUITION GRANTS**Summer/Fall****2014-15****Attachment (F)**

Dori D'Aloisio	Reading in Secondary Education	Graduate
	Remediation of Basic Skills	Graduate
	Advanced Seminar: Research in Reading Specialization I	Graduate
Anthony DeNicolo	Seminar in Writing Studies: Teaching Writing Through Technology	Graduate
	Dramaturgy	Graduate
Loren Fortna	20 th Century Analysis	Graduate
	Seminar: Music Theory in Applied Studio	Graduate
Jenna Gambino	Research in Education	Graduate
	School Law	ADMIN
	Internship in Administration & Supervision II	ADMIN
Alison Gillen	Inquiry-based Learning in the Classroom	Graduate
Robyn Goerge	Teaching Writing and Thinking Across Curriculum	Graduate
	Bully-Proof Classroom	Graduate
Robin Kirna	Behavior Management of Students with Special Needs	Graduate
	Community Agencies	Graduate
	Psych Issues for Special Needs Population	Graduate
	Action Research in Special Education	Graduate
Jessica Orr	Curriculum Development & Evaluation: Theory and Practice	Graduate
	Supervision and Evaluation of Instruction	Graduate
Kimberly Pastine	Physiological & Neurophysiologic Basis of Learning	Graduate
	Psychology of the Exceptional Child	Graduate
	Psychological and Educational Assessment Of Students with Disabilities	Graduate

TUITION GRANTS
Summer/Fall
2014-15

Attachment (F)

Shannon Perrone	Brass Pedagogy Advanced Conducting Project	Graduate Graduate
Greg Salmon	Principles of Spectroscopy Numerical Methods for Computation Math Applied Statistics Survival Analysis Stochastic Calculus	Graduate Graduate Graduate Graduate Graduate
Kristen Schulz	Curriculum Development & Evaluation: Theory and Practice Supervision and Evaluation of Instruction	Graduate Graduate
Genny Schwarzberg	Internship in Learning Disabilities Specialist	Graduate
Stephanie Shack	History of the Holocaust I Advanced Interdisciplinary Semlnar I	Graduate Graduate
Maria Sista	Principles of Supervision and And HR Management Principles of Curriculum Development and Evaluation	ADMIN ADMIN
Matthew Van Deursen	Curriculum Development & Evaluation: Theory and Practice Learn Instruction Evaluation & Curriculum Development	Graduate Graduate
Francesca Vernoia	Transitions in Special Education Advanced Seminar in Special Education	Graduate Graduate